

MINUTES

SELECTMEN'S MEETING

December 5, 2016

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Sharon Davis, Charles Cheney and Karl Kelly and Carina Park, Town Administrator. Selectman Wheeler was not present due to a conflict in schedule. During the work session, the Board signed the manifests and reviewed the bills. The Board signed TAN documents, Tax Levy, Quitclaim Deed and 1 Building Permit.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. Members of the public present at this meeting were: Robert Bain, Barbara Robinson, Darlene King Jennings, D. Robitaille, Martha Aguiar, Carol Lenahan, Martha Hulsman, Susan Preston, Joe Macord, Kelly Wieser and Police Chief Warn.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-public Minutes of November 28, 2016. **After one revision made by Selectmen Kelly, a Motion was made by Selectman Cheney to approve the Public Minutes as revised and approve the Non-Public as written. The Motion was seconded by Selectman Kelly, and with a roll call vote, the Public Minutes were unanimously approved as revised and the Non-public Minutes were approved as written.**

Privilege of the Floor: Passed.

New Business:

North Country Council Membership: Chair Laufenberg called on Barbara Robinson, Executive Director of North Country Council (NCC). Ms. Robinson distributed a packet for the Board's review which contained a 2016 Annual report, the NCC current work plans and a list of services offered. Mrs. Robinson expressed that she is happy to have the opportunity to encourage the Town of Campton to participate as a member of NCC. She explained that by becoming a member the NCC will be able to serve the Town better by having a representative appointed from the Town to be the spoke's person and to bring forth projects of interest that specifically relate to the Town of Campton. She explained that NCC has very extensive services and is very instrumental in Economic Development projects. She mentioned that NCC just finished a Master Plan for the Town of Plymouth and is now working with Waterville Valley regarding transportation issues. A question presented by the Board was how NCC calculates the fee for membership. It was confirmed that the dues to become a member for the Town of Campton are \$4,559.49. Mrs. Robinson explained the membership fee is based on population, area served and valuation. Chair Laufenberg inquired if the \$4,559.49 membership fee would cover specific services such as the Master Plan and a CIP. Mrs. Robinson explained that the membership fee does not cover any specific projects in particular; however, it would cover consultation, thereby confirming there would be additional costs depending on the Town's needs. There were no further questions presented by the

Board. Mrs. Robinson thanked the Board for inviting her and invited Board members to meet with her regarding any specific matters of interest.

Citizen Concern – Campton Zoning ordinances & Regulations: Chair Laufenberg called on Kelly Wieser who explained she was here on behalf of a group of concerned citizens and Campton residents regarding the Planning Board’s approval of the Dollar General Store. Mrs. Wieser explained that through research (documents provided this evening to the Board to review), that the “ Site Plan Review Additions for New Retail Stores and Business Centers”, that were adopted by Planning Board were never waived, nor were the requirements ever included in the Dollar General’s application. Therefore, Mrs. Wieser is proposing, on the group’s behalf, that the regulations that are already on the books, be adopted by the Town, in identical form. Discussion ensued as to the legal aspects and discrepancies existed as to whether or not the regulations in question were actually adopted by just the Planning Board or both the Planning Board and the Town. It is Mrs. Wieser’s understanding that this matter will be discussed at the Planning Board meeting tomorrow night. It was confirmed that the Town Attorney will not be present. Mrs. Wieser was under the impression that Town Attorney would be present at that meeting. Discussion ensued as to how to move forward with this matter and the possibility of a Petition to Planning Board to reconsider the Dollar General application. Further discussion ensued as to citizens’ concerns regarding the Dollar General’s Site Plan Application and the moving forward of same, future Site Plan Review Applications, disqualification of a Planning Board member and questions of enforcement issues. Chair Laufenberg thanked Mrs. Wieser and the group members for coming this evening and he informed them that he will be at the Planning Board meeting tomorrow night.

2017 Budget Discussions – Police Department: Chair Laufenberg called on Police Chief Warn. Chief Warn explained the second draft and reviewed areas where he has been able to decrease the budget. He then discussed how implication of increasing the 2016 wages, without having an impact on the budget, could be accomplished by applying the \$18,000.00 decrease set forth in the second draft. Chief Warn reminded the Board of the possibility of a higher percentage of employee’s contribution to health insurance in 2016 (depending upon the plan chosen), cutting into the employee’s wages. It was confirmed that the percentage could be as high as 15% as opposed to the 7% contribution currently in existence. Carina explained that the employees are meeting with Jennah Partington tomorrow so she will have a better idea as to what the average percentage contribution will be as the employees decide their plans. Inquiry was made concerning cruiser maintenance and Selectman Cheney asked for a copy of the expense list for maintenance costs that Chief Warn will provide. Chief Warn did suggest reducing the cruiser line item by \$1,000.00 if the Board was in agreement. Also, Chief Warn indicated that he forecasts that the Police Department budget will probably return about \$20,000.00 to the Town in 2017. Selectman Kelly inquired about the office line item breakdown. Carina stated that she can breakdown some of the items and put the costs in the Building line item. Discussion ensued regarding presented Warrant Article for a study committee pertaining to suggestions made by Risk Managers at Primex for additional storage and liability issues that could arise if issues are not addressed. Selectman Cheney asked for a copy of the recommendations from Primex. Chief Warn will provide. There being no further questions presented by the Board, Chair Laufenberg thanked Chief Warn for his second draft presentation this evening.

Non-Public Session in accordance with RSA 91- A: 3, II (a): Chair Laufenberg moved for a Motion to go into Non-Public Session in accordance with RSA 91- A: 3, II (a) regarding a personnel matter. The Motion was so moved and seconded, and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Kelly – aye, and Selectman Cheney – aye, the Board unanimously agreed to go into Non-Public Session, at 8:00 p.m. The Board came out of Non-Public Session at 8:05 p.m.

In Public Session a Motion was made to go into Non-Public Session in accordance with RSA 91- A: 3, II (e) regarding a legal opinion. The Motion was seconded, and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis aye, Selectman Kelly –aye, and Selectman Cheney – aye, the Board unanimously agreed to go into Non-Public Session, at 8:06 p.m. The Board came out of Non-Public Session at 8:16 p.m.

A Motion was made in Public Session to seal the Non Public Session Minutes. The Motion was seconded, and with a roll call vote, the Motion was unanimously approved to seal the Non-Public Minutes.

2016 TAN Authorization: Chair Laufenberg called on Carina who stated that the Board signed all the TAN documentation this evening and now the Board needs to vote to approve the loans.

Upon Motion duly made and seconded, it was

VOTED: That the Board of Selectmen approves the filing of an application to Northway Bank for tax anticipation notes totaling \$3,000,000.00 and authorizes the signing of one TAN in the amount of \$1,400,000 and one TAN in the amount of \$1,600,000.00 to pay the general indebtedness of the Town.

The vote on the Motion was unanimous.

Carina suggested that the first disbursement on TAN be one million dollars to cover the school and Grafton County. The Board unanimously agreed.

Correspondence: Carina stated that an invitation has been received for a farewell to Martha Richards and Michael Cryans to be held from 1:00 p.m. to 3:00 p.m., on Tuesday, December 20, 2016, at UNH Extension Conference Room, in North Haverhill.

A letter was also received from Jeannie Forrester as a thank you to the Town and expressing that she was passing the torch on.

Board Concerns and Directives: None

Adjourned: There being no further business, Chair Laufenberg declared the meeting adjourned at 8:27 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant and Recorder