

## MINUTES

### SELECTMEN'S MEETING

October 31, 2016

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Wheeler, Selectman Davis, Charles Cheney and Karl Kelly and Carina Park, Town Administrator and Eleanor Dewey, Office Assistant and recorder. During the work session, the Board signed the manifests and reviewed the bills.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. Members of the public present at this meeting were: Robert Bain, Joel Kidder, Amanda Kidder, Mary A. O'Brien, Martha Aguiar, Kiley Kapp, Carolyn Hill and Nancy Donahue. Chair Laufenberg stated that the meeting is being recorded this evening.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-public Minutes of October 17, 2016. **After two revisions made by Selectmen Kelly and one revision by Selectman Cheney to the Public Minutes, a Motion was made to approve the Public Minutes as revised and approve the one set of Non-Public as written and one set of Non-Public as revised (one revision made by Selectmen Kelly). The Motion was seconded and with a roll call vote, the Public Minutes were unanimously approved as revised and one set of Non-public Minutes was approved as written and one set of Non-Public Minutes were approved as revised.**

Privilege of the Floor: There was none at the moment.

#### Old Business:

Campton Public Library Study: Chair Laufenberg called on Selectman Davis who informed the Board that the Library Study Committee (LSC) elected to have Kiley Kapp be the Chairman of the Committee. Chair Laufenberg called on Kiley Kapp who introduced herself and explained she is a Librarian by trade and she is a remedial specialist with technology background. With these skills, she believes she can be beneficial to the Committee. She also informed the Board that she has two small children and while on maternity leave she and her children enjoyed the community bonding while attending library events and interaction with other young mothers. She expressed that she would like to see the community bonding continue at the library, not only for the young, but as well as the adult community. For these reasons, she was encouraged to volunteer to be a member, and to Chair the LSC.

Discussion ensued and a **Motion was made by Selectman Davis to approve Kiley Kapp as a member of the Library Study Committee. The Motion was seconded by Selectman Wheeler, and with a roll call vote, the Motion was unanimously approved.** The Board thanked Mrs. Kapp for coming and Selectman Davis thanked her and the other members of the Committee for stepping forward as a volunteers.

Chair Laufenberg explained that Selectman Davis previously distributed to the Board a draft of the guidelines for the Library Study Committee (LSC) and he stated he has some thoughts and questions.

Chair Laufenberg inquired if there have been any conversations about funding for the library in the form of grants or campaigning to alleviate any burden on the Town for any possible construction. Selectman Davis stated that the Committee has not gotten that far, but certainly that will be part of the Committee's research and discussion. Carolyn Hill, LSC member, informed the Board that most of the grants available are for resources rather than building, but she stated there are a few grants available and the Committee will certainly research the options. Discussion ensued pertaining to a timeline for the Committee; however, Selectman Davis confirmed that it will take a full year before the Committee will be ready to present their findings. Selectman Davis did indicate that the Committee will be seeking some budget money for costs including a Town citizen survey, and once a proposed budget is developed, it will be presented to the Board. Mary O'Brien informed the Board that they have formed a Friends of the Library 501C3 organization which allows the library to accept grant monies. The Friends of the Library meet once a month, and Mrs. O'Brien explained that it took quite some time and effort to become a non-profit organization. There being no further questions, Chair Laufenberg thanked the Committee for the work they have done thus far.

#### New Business:

2017 Preliminary Budget Discussion – Highway Department: Chair Laufenberg called on Robert "Butch" Bain, Road Agent. Butch distributed copies of the Preliminary Budget to the Board together with gravel history, gravel forecast, paving history and paving forecast for Town roads for 2017-2019. After review, discussion ensued regarding the line item for subcontractors which included salt and sand. Selectman Cheney suggested that line item be broken down for each item rather than combined. Mowing was discussed and Butch explained he went to a "Flail Mower" which he claims does a neater, faster, cleaner job. The line items reflects completing the whole Town, since the entire Town has not been completely mowed in over 10 years. Butch stated sweeping got good feedback this year and his goal will be to eventually pick up the whole Town, but the line item at present will not cover the whole Town. A suggestion was made to rotate the work, doing one-half the Town one year and the other half the next year. Butch reviewed the paving forecast for 2017 which reflects a 10% increase, and pointed out some typos, i.e. Tyler Way is supposed to be Alden Drive and should not be indicated as "total reclaim". Butch reviewed the paving forecast for 2018 and 2019 and stated the cost figures reflect a 20% increase. There was discussion regarding Cascade Road and the possibility of just bringing the road back to gravel status as the paving is in rough shape. The Board thanked Butch for the paving and gravel forecasts and history, indicating that the information is very helpful.

#### Correspondence:

The Friends of the Pemi Meeting is scheduled for Wednesday, November 9, 2016, at the Holderness Police/Fire Department. A light lunch will be served and Carina indicated that she will attend.

**Carina stated that Tom McGlaflin, auctioneer, contacted her to inquire if it would be possible to turn the electricity on (for a short time) for the Merrill Road property. He stated he would pay the expense of it and put the service in his name as it would be beneficial to the sale. After discussion, the Board**

**agreed. Selectman Cheney inquired if the house was winterized. It was confirmed the house is not winterized and the Board will keep eye on the weather forecasts for possible freezing temperatures.**

Carina informed the Board that an official date for the Board to meet with Town counsel for a private meeting has not been scheduled as yet. It was agreed that Carina will schedule the meeting for Monday, November 14, 2016, at 5:45 p.m. Carina stated that Town counsel has also agreed to review the updated changes to the legislature with the Board.

**Carina explained, that as far as the new overtime rule and salary rule, she suggested a memorandum be forwarded to Lisa Ash, Parks and Rec. Director, as she is the only employee that the rule would apply to. Carina explained that Lisa never goes into overtime compensation, but the Town needs to inform her that she is eligible for overtime compensation if she goes over 40 hours. The Board agreed and Carina will draft a memo to Lisa Ash.**

Privilege of the Floor: Chair Laufenberg called on Mr. Evans who was then present at the meeting this evening. **Mr. Evans requested that the Board allow him until Wednesday or Thursday to come forward with the money owed on the property located on Broomstick Lane, Map and Lot #4/3/20. Carina explained that if the Town backs out of the auction, the auctioneer will charge a 10% penalty (10% of the assessed value amounting to \$2,810.00). Discussion ensued, after discussion, Chair Laufenberg called for a Motion to sell back the said property to Mr. Evans, (Map and Lot #4/3/20) in the amount of \$11,475.67 (comprised of a 10% penalty and back taxes). Said amount to be paid by the close of business on Tuesday, November 8, 2016, by cash or certified check only. The Motion was made and seconded, and with a roll call vote, the Motion was approved.**

Non-Public Session in accordance with RSA 91-A: 3, II (c): Chair Laufenberg called for a Motion to go into Non Public Session under RSA 91-A: 3, II (c) regarding two tax matters. The Motion was made by Selectman Davis and seconded by Selectman Wheeler, and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Wheeler – aye, Selectman Cheney – aye and Selectman Kelly – aye, the Board went into Non-Public Session at 7:15 p.m. The Board came out of Non-Public at 7:30 p.m.

Correspondence Continued: Carina stated that she had one more item for Correspondence. She spoke with Charlie Krautmann, at DES regarding the Alden Pond Dam and he has been very helpful supplying her with templates for RFP's and Mr. Krautmann also stated that he would be willing to review the RFP's before they are sent out.

Board Concerns and Directives: Chair Laufenberg called on Selectman Davis who inquired if Carina has heard from the Campton Village Precinct (CVP) regarding the DRA issue and getting a tax rate set. Carina informed the Board that she spoke with two Commissioners and the bookkeeper, John Pierce. Also, Commissioner John Whitney came into the office and spoke with her. CVP is well aware of the concerns regarding discrepancies in their balance sheet and John Pierce has been in contact with DRA. Carina is hopeful that the Town will have a tax rate by the end of the week. Carina stated that she hopes she did not speak out of turn, but she did express to the CVP that there is a possibility that if the Town has to take out a Tax Anticipation Note (TAN), CVP could be responsible for paying a portion of the

TAN. Selectman Davis acknowledged that this is the second year that there have been issues with CVP, and Carina confirmed that DRA has made accommodations in the past, but they are not willing to do so this year. Carina will contact Michelle Clark at DRA to get an update.

Chair Laufenberg called on Selectman Wheeler who inquired about Election Day. Discussion ensued concerning a schedule for Board members to be present on Election Day. The following schedule was agreed upon:

Selectman Kelly: 8:00 a.m. (to be present most of the day, with breaks in between)

Selectman Davis: 8:00 a.m. to noon and to come back for counting 6:00 p.m. to end

Selectman Laufenberg: 10.00 a.m. to 3:00 p.m.

Selectman Wheeler: 2:00 p.m. to end

Selectman Cheney: 4:00 p.m. to end

There was discussion regarding the extra booths, placement and one-way traffic plan.

Chair Laufenberg stated that Wayne Charron presented the question, if a group of individuals wanted to draft a Warrant, would Town counsel be available for assistance? It was acknowledged that assistance can be made through the Town resource, New Hampshire Municipal Association; however, the Board also acknowledged that Town counsel has assisted in some instances, upon the Board's approval and request.

Chair Laufenberg stated that Selectman Davis noticed that the Exit 28 lights are not lite. Carina confirmed that a letter from the State did indicate that the lights would remain on. Carina will inquire with DOT.

Chair Laufenberg inquired about Beebe River status. Carina explained that the State redesigned the plan for the funds granted and scaled the project down to 3 gate valves. Two bidders came in and the State accepted a \$33,500.00 bid. The project is to commence in a couple of weeks.

Chair Laufenberg called on Selectman Kelly who inquired on the Blair Bridge damage and the quote from Stan Graton. Carina stated that Primex sent an adjuster out and met with Butch Bain. The Primex adjuster will draft an appraisal of damages as there is a discrepancy in the extent of damages presented by Stan Graton and what Primex believes is the extent of damages. Discussion ensued on how to proceed afterwards and the fact that the quote from Mr. Graton only included the knee brace and the fact that the damages are not safety issues.

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant in the Selectmen's Office and Recorder