

MINUTES

SELECTMEN'S MEETING

October 3, 2016

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Sharon Davis, Charles Cheney and Karl Kelly and Eleanor Dewey, Office Assistant and recorder. Selectman Wheeler was not present due to a conflict in schedule. During the work session, the Board signed the manifests and reviewed the bills. The Board signed one driveway permit and one Notice of Intent to Cut.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. Members of the public present at this meeting were: Hannah Joyce, Robert Bain, Michael St. Cyr, Angela Van Sickle, Douglas Van Sickle, Frank Cocchiarella, Craig Keeney and Police Chief Warn. Chair Laufenberg stated that the meeting is being recorded this evening.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-public Minutes of September 26, 2016. **After revisions made by Selectmen Davis to the Public Minutes, and one revision made to one set of the Non-Public Minutes, a Motion was made to approve the Public Minutes as revised and the one set of Non-public Minutes as revised and approve one set of Non-Public Minutes as written. The Motion was seconded and with a roll call vote, the Public Minutes were unanimously approved as revised and one set of Non-public Minutes was unanimously approved as written and one set of Non-Public Minutes was approved as revised.**

New Business: Chair Laufenberg called on Angela Van Sickle regarding the deed restriction on the Campton Information Center. Mr. Van Sickle explained that Carina had informed her that the Town Attorney and the Board decided it was not in the Town's best interest to provide documentation with regard to the deed restriction. Mrs. Van Sickle expressed that she needed documentation to protect herself from the Town taking back the property. It was confirmed that the Town was advised, through their new Town counsel, that the Town does not have the ability to take away the property if the deed restriction was not kept in force. However, it was confirmed that the Town has the ability to take Mrs. Van Sickle to court should she not comply with the deed restriction. Selectman Davis inquired if Mrs. Van Sickle consulted her attorney. Mrs. Van Sickle confirmed that her attorney suggested she work the issue out with the Town and possibly a legal proposal could be presented to the Board from her attorney. The Board concurred that a proposal drawn up by her attorney would be advantageous and assured Mrs. Van Sickle that the Board wished her success; however, the Town previously gave the property away, by deed, with a deed restriction that there always remain an Information Center on the property and that is still the intent. Mrs. Van Sickle asked for clarity on specific square footage to be allowed for the Information Center. It was suggested that Mrs. Van Sickle include in the proposal what she considered reasonable square footage for the Information Center. Discussion ensued concerning renting out portions of the building, which has been done in the past in order to help with operating expenses.

Mr. Frank Cocchiarella reviewed the history on the building and asked for clarity on the Building. His concern is that the Town would like there to remain an Information Center; however, he expressed that sometimes that is a difficult task to maintain. Mrs. Van Sickle expressed that, should the Information Center fail, she will have provisions addressed in the proposal for a backup plan. The Board agreed that this will be a good start and will look forward to receiving the proposal and thanked Mr. and Mrs. Van Sickle for coming this evening.

Chair Laufenberg continued with New Business and called on Virginia Erickson who has expressed an interest in becoming a Fire Commissioner. Ms. Erickson gave some background on herself, i.e. she was born and raised in New Hampshire, lived in Los Angeles for 30 years and recently moved back to Campton to take care of her mother who has since passed away. She is now looking to do some community work and Brenda Boisvert, who is her best friend, suggested she apply. Ms. Erickson expressed that she had a lot to offer with her organizational skills, meeting skills and her medical background as a nurse and she has a PhD degree from UCLA. Chair Laufenberg inquired if the Board had any questions, and they did not. **Selectman Davis made a Motion to appoint Virginia Erickson as Fire Commissioner, the Motion was seconded and with a roll call vote the Motion was unanimously approved.**

Ms. Erickson inquired if there was a job description for the position. Chair Laufenberg called on Kelly Bolger who stated that the job description is in the Intergovernmental Agreement and suggested Ms. Erickson contact Julie, Fire Department Administrative Assistant.

Chair Laufenberg informed Ms. Erickson that Carina Park, Town Administrator, will be in touch with her regarding the written appointment for the position and then she can get sworn in by Hannah Joyce, the Town Clerk. The Board congratulated Ms. Erickson and thanked her for volunteering.

Correspondence: There was no correspondence.

Non-Public Session under RSA 91-A: 3, II (a-i): Chair Laufenberg called on Selectman Davis who made a Motion to go into Non-Public Session under RSA 91-A: 3, II (a-i). The Motion was seconded and with a roll call vote: Selectman Davis – aye, Selectmen Laufenberg – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the Board went into Non-Public Session at 7:00 p.m. The Board came out of Non-Public Session at 7:32 p.m.

Privilege of the Floor: Chair Laufenberg continued the Public Meeting by calling on Michael St Cyr, who lives on Sugarbush Drive. Mr. St. Cyr informed the Board that he has come in this evening as the voice for Sugarbush Drive “folks” and Bog Road, (particularly the dirt road section). He also mentioned issues on Beech Hill and Lower Beech Hill. He expressed that for having four individuals on staff in the Town Highway Department, the roads are not in the shape he feels they should be. His complaints focused on no ditching being done, grading not being done for months, ditches being clogged, and where ditching has been done, it has caused basement flooding in homes located on Sugarbush Drive. Mr. St. Cyr expressed that Sugarbush Drive is in really bad condition because of pot holes. He also complained of no trimming on the sides of the roads. He stated that his neighbor had a moving van refuse to delivery furniture because of the conditions of the roads. He did express that the property owners are not looking for paved roads, they just want safe roadways, with proper ditching and gravel for the pot holes.

Lastly, his property line has been pushed over 2 or 3 feet and he has placed boulders on his property in the area in question, and the boulders have been moved, and he is concerned that Town employees might have done this. Chair Laufenberg inquired if Mr. St. Cyr would like the Road Agent to respond to his concerns? Mr. St. Cyr stated he has spoken to Carina Park, Dave Goodwin and Butch Bain and he is frustrated that he had to come to this meeting to address the problem with the Board. Discussion ensued regarding boundary lines from the center of the road, the fact that Mr. Bain confirmed he ditched on Bog Road and on Sugarbush Drive up to Charles Wheeler's property. Mr. Bain stated that the water flow above that area has sufficient drainage and ditching above was not necessary. Mr. Bain explained where ditching has been done and that the road is crowned, and he further expressed, that the flow is working fine. As far as brush cutting, Mr. Bain stated it was started on Sugarbush Drive, but due to medical leave issues of personnel the cutting had to be postponed and then other pressing Town issues came up. Discussion ensued regarding culverts issues and Butch confirmed he did spend an hour flushing Mr. St. Cyr's culvert. Mr. Bain presented pictures of areas discussed this evening; however, Selectman Cheney suggested that a site review of the area would be in order at this time. **Chair Laufenberg recommended Selectman Cheney's suggestion, and stated that any Board members, Mr. Bain and Mr. St. Cyr meet on the site in question before the next Selectmen's Meeting which will be in two weeks. The Board concurred. A date will be set through the Town Administrator for the site review.**

Discussion then continued pertaining to paving and Mr. Bain presented the procedures in determining if a road will be paved in a given year. The 2016 paving budget was discussed. In conclusion, Mr. St. Cyr informed the Board that he will update all interested parties of the site review to be scheduled.

Chair Laufenberg continued with Privilege of the Floor by calling on Craig Keeney. Mr. Keeney called on Police Chief Warn who indicated he met with Craig Keeney today discussing the Blair Bridge. Chief Warn confirmed that they are waiting for an estimate of damages concerning the accident that occurred on the bridge. The damage, he stated, was caused by the truck being over height, not over weight. There are two options the Town could follow. One option would be to follow the ordinance which would enforce a \$250.00 fine, but no damages claim could be raised. The other option would be to issue a charge of negligent driving which Chief Warn explained could be proven, with restitution possible. He explained that no charges have been presented because they don't have a figure for damages as yet. Chief Warn expressed that he thinks Craig Keeney is more concerned with the fact that the Town has spent a lot of money on the construction of the bridge and the security camera is not sufficient to view license plate numbers. Chief Warn explained the difficulties of tracking down the truck driver in regard to this particular accident due to the inefficiency of the security camera. Chief Warn mentioned the Police Department going on Facebook to assist with the investigation. With this in mind, Chief Warn suggested an expenditure be considered to upgrade the camera to digital quality.

Selectman Cheney questioned why the Selectmen's Office was not notified about the bridge. Chief Warn stated that he believed the Selectmen's Office was notified. Selectman Cheney indicated that the Selectmen's Office was not notified as Carina knew nothing about it when he asked her about the issue. Chief Warn stated that as soon as he was made aware of what was going on he notified the Town Administrator. Chief Warn stated he would check back in his log the specific dates. **Chief Warn asked if**

the Board would like notification as situations occur or will it be sufficient to just notify the Town Administration, or, both the Board and the Town Administrator. The Board concurred that notifying the Town Administrator will be sufficient.

Craig Keeney informed the Board that he contacted Stan Graton to find out if he had been contacted about inspecting the bridge for damages. Mr. Graton confirmed with him that he had not, but Mr. Graton expressed that he is willing to inspect the bridge if the Town will contact him to request his services. Chair Laufenberg will follow-up with Carina to see what the status of the progress is. If there has not been any progress, Chair Laufenberg will have Carina reach out to Mr. Graton.

Craig Keeney inquired as to the status of the loader being used outside the Town line as he mentioned to the Board at the last meeting. Chair Laufenberg informed Mr. Keeney that the Board spoke with Butch Bain concerning the fill and the loader being used on private property and across Town line. Chair Laufenberg indicated that a Policy and Procedure will be drawn up concerning this issue. Mr. Keeney inquired if any recourse is going to be considered. The Board informed Mr. Keeney that this matter was a personnel matter. Mr. Keeney wasn't asking specifically what the repercussions would be, he would just like to know if there was going to be any recourse. Chair Laufenberg confirmed that the Board addressed the issue with Mr. Bain and a Policy and Procedure will be drawn up and that is the way the Board is going to handle the matter. Mr. Keeney expressed that he was not happy with the Board's decision.

Chair Laufenberg continued the Meeting by calling on Selectman Davis who made a Motion to go into Non-Public Session under RSA 91-A: 3, II (a-i). The Motion was seconded by Selectman Kelly and with a roll call vote: Selectman Davis – aye, Selectman Laufenberg – aye, Selectman Cheney – aye and Selectman Kelly – aye, the Board went into Non-Public Session at 8:10 p.m. The Board returned to Public Session at 8:25 p.m.

Chair Laufenberg called on Police Chief Warn who stated that his Officers would like to participate in the "Beards for Bucks" program and he inquired if the Board has any issues with it or questions. The Board had no problem with the Officers participating in the program.

Board Concerns and Directives: Chair Laufenberg called on Selectman Cheney who questioned that when there is a maintenance problem within the Municipal Building, and the Police are aware of it, why isn't the Board of Selectmen or the Town Administrator notified. Specifically, Selectman Cheney stated he was referring to a recent leak in the Utility Room in the Police Department and the fact that a bucket was not placed under the leak when the leak was discovered. Chief Warn stated that he was confused by this statement as he did notify Carina of the recent leak. The leak was discovered by one of the Police Officers at night and Chief Warn was made aware of it in the morning and he informed Carina when she was in just after 9:00 a.m. Chief Warn expressed that direction is needed from the Board as to who should be notified if an emergency situation should occur. Chief Warn confirmed issues of previous leaks and the fact that buckets were placed under the leaks. Chief Warn explained that the problem the Department has is there is no one to call for emergency situations. Selectman Kelly informed Chief Warn that the Board is budgeting for a part time maintenance person in the 2017 budget.

Chair Laufenberg called on Selectman Cheney who stated he had one other question. Discussion ensued about used computers vs. new computers and Selectman Cheney's recollection was that Chief Warn, during the budgeting season last year, requested purchasing new computers as he was tired of used computers. Selectman Davis stated that it was her recollection that Chief Warn was not complaining about used computers, and it was Chuck Grand's recommendation to purchase used computers to save on the budget. Chief Warn confirmed that is correct. Selectman Cheney explained that, in his review of the bills this evening, he noticed that a used computer was purchased for the Police Department. Chief Warn explained that the used computer was purchased for a project to be done off the network because the work, if done on the network would corrupt the system. With that in mind, Chief Warn expressed he didn't feel it was necessary to purchase a new computer for this particular work.

Non-Public Session in accordance with RSA 91-A: 3, II (a-i): Chair Laufenberg called for a Motion to go into Non-Public Session under RSA 91-A: 3, II (a-i). The Motion was seconded and with a roll call vote, the Board went into Non-Public Session at 8:35 p.m. The Board came out of Non Public Session at 9:18 p.m.

Chair Laufenberg continued the Public Meeting by calling on Hannah Joyce, Town Clerk/Tax Collector. Mrs. Joyce mentioned that House Bill 430 regarding the Veterans Tax Credit. Mr. Joyce explained that the language pertaining to limit of war time service has been eliminated. She also stated that it is optional for the Town to adopt the bill.

Mrs. Joyce also informed the Board that the penalty involved in repurchasing Town property has been reduced from 15% to 10%, if it is the primary residence. Chair Laufenberg informed Mrs. Joyce that the Board is aware of this reduction.

Mrs. Joyce mentioned a single family dwelling House Bill which would pertain to the Planning Board. Chair Laufenberg stated that the Planning Board is making the appropriate adjustments. The Bill will make it easier to acquire more than one unit in a single dwelling and the Planning Board knew this was "coming down the road".

Mrs. Joyce discussed House Bill 331 which pertains to all Selectmen having to be present at State Elections. Discussion ensued and some Board members were questioning the interpretation. Mrs. Joyce informed the Board that the Town of Holderness was written up because only one Selectmen was present. Mrs. Joyce stated she was advised by the State to inform the Board.

Mrs. Joyce also informed the Board that she has been informed by the State that the Town is short eight voting booths. She requested that when the voting booths are received, she would like do a "dry run" set up with Butch Bain. Selectman Davis recommended that the ordering of the booths be at the top of Carina's priority list when she returns to the office.

Board Concerns and Directives: Chair Laufenberg inquired of each Board member. There were no concerns and Directives.

Adjourn: Chair Laufenberg declared the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant in the Selectmen's Office and Recorder