

1 MINUTES

2 SELECTMEN'S MEETING

3 September 26, 2016

4 The Board of Selectmen met for their bi-weekly meeting at 6:30 p.m. at the Campton Municipal Building.
5 Present were Selectmen, Peter Laufenberg, Charles Wheeler, Sharon Davis, Charles Cheney and Karl
6 Kelly and Carina Park, Town Administrator and Eleanor Dewey, Office Assistant and recorder. During the
7 work session, the Board signed the manifests and reviewed the bills. The Board signed 1 Land Use
8 Change Release and 1 Driveway Permit.

9 Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. Members of the public present
10 at this meeting were: Marianne Peabody, Tammie Beaulieu, Roy Sabourn, Kevin McGuire, Jack Gaites,
11 Brad Benton and Craig Keeney. The meeting was recorded this evening.

12 New Business: Chair Laufenberg opened the meeting by moving forward to the 2017 proposed
13 renovations to the Campton/Thornton Transfer Station. Those present representing the Thornton
14 Select Board were: Roy Sabourn, Chair, Brad Benton, Marianne Peabody and Jack Gaites. Chair
15 Laufenberg explained that the Campton Select Board wanted to meet with the Thornton Board this
16 evening to review the proposed renovations early on in the budget season to make sure both Boards
17 were on the same page. Chair Laufenberg called on Kevin McGuire, Transfer Station Manager to review
18 the new proposal which included the possibility of a new well and septic. Thornton Select Board Chair,
19 Roy Sabourn explained that perhaps the well and septic will not have to be replaced, but they are going
20 on the premise that it will need replacing and explained the reasons for replacing. Chair Laufenberg
21 mentioned the price increase from the original proposal presented and inquired as to whether or not
22 the Thornton Board is in agreement with the new proposal. Discussion ensued pertaining to the reasons
23 for the price increase, the issues of high personnel turnover due to poor working conditions, and
24 sanitary conditions that need to be addressed. There was also discussion pertaining to single stream
25 recycling and the possibility of that process becoming the process used at the Transfer Station in the
26 future. With that in mind, the configuration of the Transfer Station would change and Chair Sabourn
27 explained the configuration needed for a single stream process which is why he expressed he is having
28 second thoughts about moving forward with the entire proposed renovation project. Discussion ensued
29 pertaining to the pros and cons of the single stream process and Kevin McGuire suggested perhaps a
30 presentation of the single stream process would be of benefit to both Boards. After lengthy discussion,
31 it was the consensus of both the Campton Select Board the Thornton Select Board that necessary repairs
32 need to be done to create better working conditions and a new roof and improve sanitary conditions.
33 Chair Sabourn suggested that perhaps the work could be done in phases to lessen the burden on
34 budgets. It was agreed that both Boards would meet separately with their respective Town
35 Administrators to discuss further and then both Boards would tentatively plan to meet at the end of
36 October to finalize the renovation plan for the 2017 Budgets. Chair Laufenberg thanked the Thornton
37 Board for coming this evening.

38 Selectmen's Work Session Continued: Chair Laufenberg called on Carina regarding a Financial Update.
39 Carina informed the Board that they all have copies of the updated budget as of Friday, September 23,
40 2016. She also pointed out that the Highway budget does not have the paving included as yet because
41 they have not finished. Carina stated (from what she has been told) the paving should be finished next
42 week. Carina explained some changes to the Profit and Loss Report and that she and Diane
43 (bookkeeper) will be working with the auditors to revise the report to meet GAAP requirements. Other
44 than that, she expressed that each Department appears to be in good shape starting into the 3rd quarter.

45 Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the
46 Public Minutes and Non-public Minutes of September 12, 2016. **After a revision made by Selectmen
47 Davis to the Public Minutes, a Motion was made to approve the Public Minutes of September 12, 2016
48 as revised and the Non-Public Minutes as written. The Motion was seconded and with a roll call vote,
49 the Public Minutes were unanimously approved as revised and the Non-Public Minutes were
50 unanimously approved as written.**

51 Privilege of the Floor: Chair Laufenberg called on Craig Keeney who inquired when the repairs will be
52 done to the Blair Bridge. Carina explained that she has calls out to contractors to get estimates and it
53 will include the side panels which were part of a previous repair project that had not been completed.
54 Some Board members confirmed that they were not aware that the job was incomplete. Mr. Keeney
55 expressed that both the Road Agent and the Police Chief knew about the needed incomplete repairs and
56 he expressed his concern that it has taken this long for action to be taken, and, it has taken another
57 incident to occur in order for it to be addressed. Chair Laufenberg reconfirmed that it is now in the
58 works.

59 Chair Laufenberg called on Selectman Cheney who inquired as to who made the assessment as to what
60 damage occurred to the Bridge. He expressed concern about braces possibly broken as it has been
61 determined the truck was overweight and no charges have been brought against the driver. Selectman
62 Cheney pointed out that a weight limit has been clearly posted and complies with the State
63 recommendations. Selectman Davis also informed the Board that the height limit sign on the East side is
64 missing and she inquired if the hanging height limit signs could be put back up at the entrance on both
65 sides of the bridge as they did deter vehicles from crossing the bridge that were overweight and over
66 the height limit. Discussion ensued concerning the pros and cons of the hanging height limit signs
67 including camera interference and the State plows had issues.

68 Chair Laufenberg called on Craig Keeney who inquired if he could get a copy of expenditures on the
69 gravel budget and the Board concurred. Selectman Davis also asked that all Board members get a copy.

70 Mr. Keeney stated that the last issue he would like to discuss is why the Town loader was being used in
71 the Town of Thornton moving material around? Selectman Cheney confirmed that he witnessed the
72 Town loader being used to move material around near the vicinity of the Neighborfest project, just over
73 the Town line in to Thornton. It was also confirmed that the Campton Town truck was hauling and
74 dumping material. Selectman Cheney stated that he called the Road Agent, and the Road Agent
75 informed him that he had material from Miclon Road that he had to get rid of and had no place to dump

76 it in Town. The Road Agent informed him that he received permission from Selectman Davis and
77 Selectman Laufenberg to do the project. Chair Laufenberg acknowledged that he did speak with the
78 Road Agent; however, he was under the impression that the material was going to be dumped in the
79 vicinity of where they were working, not hauled across Town. Selectmen Cheney and Craig Keeney both
80 expressed concern that the loader was being used for personal use. In addition, it was mentioned that
81 the material could have been dumped in the Town of Campton, as in the process of hauling, there were
82 areas that the Town truck passed where the material could have been dumped. Chair Laufenberg
83 informed Mr. Keeney that the Board will be speaking to the Road Agent next week regarding this
84 matter.

85 New Business continued: Chair Laufenberg continued the meeting by returning to New Business and
86 called on Carina regarding Proposed Personnel Policy Revisions. Carina informed the Board that each
87 Board member has been provided a copy of the first 14 pages of the proposed policy which is the
88 template received from Town Attorneys. It mainly pertains to the legal language. However, she did
89 mention the section entitled, "Introductory Period". She pointed out that this is one item the Board
90 should think about as far as time period specified for an "Introductory Period" for a new hire.
91 Discussion ensued, however, no decision was made this evening.

92 Correspondence: Carina informed the Board that Virginia Stickney Erickson has expressed interest in
93 the Fire Commissioner's position. Carina gave a little background regarding Ms. Erickson and Selectman
94 Davis expressed that she was very well qualified. The Board concurred to invite Ms. Erickson to meet
95 with the Board and Carina will make the arrangements.

96 Carina stated that unfortunately Harvard Pilgrim will no longer be offering the health insurance program
97 that we currently have so she contacted Jennah Partington to set up an appointment to review options
98 before the budget season. Chair Laufenberg has offered to be present for the meeting.

99 A letter was received from the U.S. Board of Geographic Name Changes in regard to the request to
100 change the name of Bog Pond. The request was denied, and the name of the Pond will remain "Bog
101 Pond". Discussion ensued pertaining to old records relating back to the name of the Pond being
102 "Rowbartwood Pond". The Board confirmed that when the request was made, the Board agreed they
103 wanted the Pond name to remain being recognized as "Bog Pond".

104 Carina stated that notice was received, for the Board's information, that property owners at 107 Mason
105 Road have to apply for a dam permit through the State of NH Department of Environmental Services,
106 since the pond that has been constructed on the property exceeds State requirements.

107 Carina gave an update regarding the meeting with the Friends of the Pemi pertaining to Livermore Falls.
108 She stated that it was her impression that the State is going to move forward with this project whether
109 or not there was Town support.. She explained that their goal is to keep the Holderness side a
110 recreation area and the Campton side a historic area. They are proposing constructing a parking lot on
111 the Campton side and then a wood plank walkway from the parking lot to a number of observation
112 decks with informational kiosks along the way. They have no plans at present to create an access to the
113 beach, other than removing some brush. Discussion ensued pertaining to the same concerns relating to

114 the site being dangerous, and the fact that fees were being charged on the Holderness side has created
115 more activity on the dangerous side. It was acknowledged at the meeting that the monitor for the
116 Holderness side will be designated to attend the Campton side on a scheduled basis. The question
117 presented to Carina at the meeting (to bring back to the Board) was if the Town would be willing to
118 contact Town Attorney to find out who the owner of the Pumpkin Seed Bridge is. Selectman Kelly
119 reminded the Board that research was done on this matter by Bob Pulsifer and it was determined that
120 the property was abandoned by Stuart Whitehouse; therefore it reverts to the Estate or the State.
121 Carina stated that the State does not claim ownership. Chair Laufenberg inquired as to what is next on
122 the project. Carina stated that they will continue to have monthly meetings and she is willing to attend;
123 however, she will keep the Board aware of upcoming meetings as they are scheduled.

124 Carina also informed the Board that the Emergency Management Director position is still open and Ron
125 Reynolds does not want to continue in the position as interim Director. **Discussion ensued, and**
126 **Selectman Kelly volunteered to be interim Emergency Management Director. A Motion was made**
127 **and seconded to appoint Selectman Karl Kelly Interim Emergency Management Director. With a roll**
128 **call vote, the Motion was unanimously approved.**

129 **Non-Public Session in accordance with RSA 91:3, II (a-i): A Motion was made and seconded to go into**
130 **Non- Public Session under RSA 91:3, II (a-i), and with a roll call vote, the Board went into Non-Public**
131 **Session at 7:55 p.m. The Board came out of Non-Public Session at 8:30 p.m.**

132 **Chair Laufenberg continued the Public Meeting and a Motion was made by Selectman Charles**
133 **Wheeler to seal the Non-Public Minutes, the Motion was seconded and with a roll call vote, the**
134 **Motion was unanimously approved to seal the Non-Public Minutes.**

135 Board Concerns and Directives: Chair Laufenberg made inquiry of each Board member. Chair
136 Laufenberg called on Selectman Kelly who inquired about hiring a part-time maintenance person.
137 Discussion ensued pertaining to hiring a property management firm vs. a part-time person. The
138 consensus was a part-time person. The need for an experienced commercial maintenance person was
139 also mentioned due to technical and mechanical equipment issues. **The Board agreed to include the**
140 **position in the 2017 Budget and the Board will review cost effectiveness for tasks now being**
141 **contracted out vs. a maintenance person handling the tasks.**

142 **Non-Public Session in accordance with RSA 91:3, II (a-i): Selectman Wheeler requested a Non-Public**
143 **Session and a Motion was made and seconded to go into Non-Public under RSA 91:3, II (a-i), and with**
144 **a roll call vote, the Board went into Non-Public Session at 8:35 p.m. The Board came out of Non-**
145 **Public Session at 8:40 p.m.**

146 **Chair Laufenberg continued the Public Meeting and a Motion was made by Selectman Wheeler to seal**
147 **the Non-Public Minutes. The Motion was seconded and with a roll call vote, the Motion was**
148 **unanimously approved to seal the Non Public Minutes.**

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150 **Board Concerns and Directives Continued:** Chair Laufenberg continued the Public Meeting by
151 **discussing the dam on Puckerbrush/Tyler Way and the DES requirements. He explained that the next**
152 **step is to hire an engineer study and he suggested this be done now so the Town can start planning**
153 **the project and cost factors. The Board concurred. Carina will reach out to contractors to get the**
154 **process started.**

155 Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 8:40
156 p.m.

157
158 Respectfully submitted,

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160 Eleanor M. Dewey, Office Assistant in the Selectmen's Office and Recorder
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