

MINUTES

SELECTMEN'S MEETING

August 22, 2016

The Board of Selectmen met for their bi-weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Wheeler, Sharon Davis, and Karl Kelly and Carina Park, Town Administrator and Eleanor Dewey, Office Assistant and recorder. Selectman Cheney was not present due to a conflict in schedule. During the work session, the Board signed the manifests and reviewed the bills.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. Members of the public present at this meeting were: William Bolton, Jane Kellogg, Kevin McGuire, Carol Lenahan, Frank Cocchiarella, James Colantuoni and Michael Colantuoni. Chair Laufenberg stated that the meeting is being recorded this evening.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-public Minutes of August 1, 2016 and August 8, 2016. **After a revision made by Selectmen Davis to the August 1, 2016 Public Minutes, a Motion was made to approve the Public Minutes of August 1, 2016 as revised and the Public Minutes of August 8, 2016 as written and to approve the Non-public Minutes of August 1, 2016 and August 8, 2016 as written. The Motion was seconded and with a roll call vote, the two sets of Public Minutes were unanimously approved as revised and as written and the two sets of Non-public Minutes were unanimously approved as written.**

Privilege of the Floor: Chair Laufenberg welcomed Bill Bolton who introduced himself by stating he is campaigning for County Commissioner as Martha Richards is stepping down this year. Mr. Bolton touched on some issues he would be pursuing such as partnering with Plymouth State University utilizing students and forming a better marketing strategy. He also discussed the 8% increase in the budget stating it was primarily due to bed census and capital improvements to the nursing home. The County will be contracting with the Veteran's Administration getting more dollar value per bed from Medicare funds which should eventually help the budget. Mr. Bolton gave a brief history of his experience, i.e. Plymouth Selectman, Planning Board, and Conservation Commission. Mr. Bolton then asked if there were any questions. Selectman Davis expressed the Board is concerned about the 8% increase in the budget. The concern is the budget keeps going up significantly and the Town is trying to hold the line for taxpayers. Mr. Bolton expressed that if he is elected he will work to control spending. Mr. Bolton did explain unanticipated expenses in the budget regarding the nursing home. Improvements had to be made due to having to comply with unexpected inspection requirements. This initiated shutting down floors while work was in progress resulting in reduced income. Chair Laufenberg expressed that he also concurred with Selectman Davis and he commented that the costs of the County budget has not gone down for the past twenty years. Chair Laufenberg expressed concern that costs need to be contained and possibly revenue could be generated out of the jail, and he encouraged Mr. Bolton to look into this suggestion. Mr. Bolton stated that the County did check Federal means;

however, it was found that not enough revenue would not be generated from such a project due to extensive Federal regulations. Chair Laufenberg expressed looking beyond Federal means and wanted Mr. Bolton to perhaps think about the suggestions. Discussion also ensued on the County Farm. Mr. Bolton felt the farm probably costs more than it produces; however, it is difficult to calculate cost. Selectman Davis suggested the possibility of leasing the farm out. There being no further questions, the Board thanked Mr. Bolton for coming and wished him the best of luck with his campaign.

New Business:

Livermore Falls Update. Chair Laufenberg called on Jane Kellogg who explained she feels she is not necessarily representing Campton Conservation Commission, but the Town and Friends of the Pemi regarding the Livermore Falls project. Ms. Kellogg informed the Board that last month the dedication of the new parking lot was held and she stated that she was the only Campton resident present at the ceremony and that was very disappointing to her. Ms. Kellogg explained that she is here this evening to encourage Town participation. Ms. Kellogg expressed concern that the Town of Campton has not “embraced” Livermore Falls and, in turn, has not recognized that Livermore Falls is a great asset to our Town. She indicated the West side of the Falls is still “a mess”, and it is owned by the State; however the State expressed a willingness to move forward with this project, but community support is key, and without support, progress will not be made. Ms. Kellogg informed the Board that support could be in the form of attendance at meetings with the State, not only residents but Town officials. It was acknowledged that the meetings are usually held at noon time which doesn’t make it convenient for working individuals to attend. Discussion also ensued regarding the charge for parking by the State. Ms. Kellogg explained that the charge is for general maintenance and their staffing. Selectman Davis expressed that perhaps a no parking charge for Town residents be looked into and Ms. Kellogg indicated that this might not be a closed issue, but expressed that this is where participation would be helpful to get benefits and issues ironed out. Discussion ensued regarding the fact that the Campton side of the Falls has ledge areas making it unsafe and that will always be an issue. Frank Cocchiarella, a member of the public present this evening, expressed his support for the project and felt the importance of the Town being a “player” in the project. Ms. Kellogg empathized that local support has been the driving factor for the State to continue with the project. The next meeting is scheduled for September 14, 2016, at the RMI office, generally at noontime. Selectman Wheeler and Chair Laufenberg acknowledged that they would try to make the next meeting.

Ms. Kellogg informed the Board that she has on hand this evening a booklet of the Natural Resources for 2016 for the Town of Campton (prepared by Campton Conservation Commission members and volunteers) which she will leave with Carina. The Board thanked Ms. Kellogg for the booklet and update.

Campton-Thornton Transfer Station – Potential Addition Update. Chair Laufenberg called on Kevin McGuire, Campton-Thornton Transfer Station Manager. Mr. McGuire distributed to the Board the architects update. The estimated project, if a new well, new septic and misc. site work is needed is projected at \$319,811.68. It was confirmed that the total amount Campton has in reserve at this time is approximately \$102,000.00. The Town of Campton is short for the Town’s contribution at present. Chair Laufenberg inquired if Thornton has their portion available? Mr. McGuire did not know the

answer. He explained that Thornton's portion is approximately \$140,000.00 and they are fine with that figure. Mr. McGuire indicated that the roof on the old building needs to be replaced also. The figure does not include the roof repairs. After further discussion, it was agreed a joint meeting be scheduled with the Town of Thornton. Carina will arrange the joint meeting with Tammie Beaulieu, Thornton Town Administrator for some time in September or early October. The Board thanked Mr. McGuire for the heads up.

Central NH Chamber of Commerce (CNHCC) – Deed Restriction and Board Objectives. Frank Cocchiarella indicated he was at this meeting on behalf of the CNHCC, Exit 28 Visitor Center. He informed the Board that he has been hired as the Part-time Executive Director. He has been open Thursday, Friday and Saturday. He explained that he just wanted to come in and say hi and expressed that he wants to see the Center continue to thrive and stay open. The Board expressed the same desires. Mr. Cocchiarella expressed support is needed from the community and the Town in order to make it happen. After further discussion it was his suggestion that possibly a small portion of surrounding Towns' Rooms and Meals Taxes could be contributed to help support the cost of running the Center. Frank confirmed the building is still for sale and also confirmed that the prospective buyers are interested in keeping the Center open. He mentioned prospective buyers have expressed an interest in partnering a Ray Burton Legacy, and some ideas have been brought to the table for discussion. Selectman Wheeler and Selectman Davis expressed how important the Center is to the Town and the Board will be anxious to hear the new ideas coming forward to make it work.

Carina stated that she contacted Town counsel regarding the contingency language on the Chamber of Commerce Building. At present, Town counsel's opinion is that the restriction in the deed does not do what the Town intended. Carina stated she also reached out to Attorney Crean on the matter and at present he is having a hard time locating any information on the issue.

Tax Deeded Property Auction: Carina indicated she will have the right to repurchase letters ready for signature tomorrow and she will inform the Board members when they are ready. In the meantime, she needed to know if the Board would like to proceed with a public auction versus a sealed bid opening, or both, if the property in question is repurchased before the date of sale. The Board agreed to proceed with letters and presented questions to present to the auctioneer pertaining to cancellation or postponement. Carina will get back to the Board on his response.

Privilege of the Floor:

Chair Laufenberg revised the order of the agenda and called on Carol Lenahan to further discuss the lighting on the new sign. Mrs. Lenahan presented an extensive presentation on reasons why to move forward with the lighting quote from Mr. Qualters vs. solar. Mrs. Lenahan reminded the Board that no taxpayers' funds were expended for this whole sign project, even though it was primarily designed for their benefit. Lastly, Mrs. Lenahan stated that she also contacted Mary Durgin regarding the funding from the George Durgin Fund, and Ms. Durgin was very much in favor of the lighting project.

Selectman Davis then made a Motion to go forward with the \$1,200.00 lighting sign project and the

funds to be disbursed from the Durgin Fund. The Motion was seconded and with a roll call vote: the Motion was approved by majority vote.

Selectman Wheeler commented that the fact that Mary Durgin approved of the lighting (even though her approval was not necessary) carried a lot of weight with him. There were no other comments brought forth.

Non Public Session under RSA 91-A: 3, II (a-i) regarding Tax Agreements. Chair Laufenberg indicated that he was going to jump to Non-Public Session and called for a Motion. The Motion was made and seconded and with a roll call vote: Selectman Laufenberg –aye, Selectman Wheeler – aye, Selectman Davis – aye, Selectman Kelly – aye, the Board went into Non-Public Session at 7:50 p.m. The Board came out of Non-Public Session at 8:00 p.m.

New Business:

NHMA Legislative Policy Conference – Carina explained that the conference is now scheduled for September 23, 2016 and the Board needs to designate the Town’s representative, as well as come together to decide how to vote on items that will be addressed at the conference. Carina informed the Board that she emailed the items to the Board and also the Board has the list in their packet this evening. Carina suggested the Board vote on the items individually and provide her with their votes. She will then put the individual votes in spreadsheet format to be reviewed at the next meeting. Selectman Davis volunteered to be the Town’s representative. Chair Laufenberg also stated that he was interested in attending. It was then agreed that Chair Laufenberg will attend, and Selectman Davis will be his backup if he cannot attend.

FMLA Policy Revision: Carina provided two possible options. One provided by Town Counsel and another used by a local surrounding Town. Carina suggested adopting a policy to go into the present Personnel Policy for the time being. After discussion, it was agreed to approve the policy that Town Counsel, Gardner, Fulton & Waugh provided. **Selectman Davis made a Motion to approve the FMLA Policy recommended by Town Counsel. The Motion was seconded by Selectman Wheeler and with a roll call vote: Selectman Laufenberg – aye, Selectman Wheeler – aye, Selectman Davis – aye and Selectman Kelly – aye, the Motion was unanimously approved.**

Correspondence:

Carina stated that the Agreement that was signed at the last meeting regarding the Campton/Thornton Fire Department pertaining to the fire/rescue truck has to be resigned. **The Town of Thornton made some revisions to the Agreement. Carina discussed the revisions with the Board. The Board concurred with the revisions and the new revised agreement was signed this evening.**

Chief Warn provided the Board a report regarding Dog Warrants for the year 2015-2016 which the Board reviewed.

Carina provided the Board with a new format for the Building Permit that she created which was reviewed by Compliance Officer, Charles Brosseau and he has approved. The Board was very pleased

with the format and agreed to have Carina download the form to the website and to commence using the new format in the Selectmen's Office.

Carina stated she has available the Mad River Stabilization Alternatives Report from the Campton Village District for their well heads and the Mad River Project. Carina stated she could scan the report for any interested members. The Board inquired if there was anything in the report they should be concerned about and the question was raised as to who is funding the project? Carina will reach out to Jane Kellogg who provided the report to her to inquire on funding.

Carina stated she had good news that a letter of compliance was received from NH DES regarding the Campton Village Precinct. She informed the Board that the Precinct has now hired a licensed water operator, Rob Burhoe, to do some contract work for them.

DES notified Carina by email that they are holding a public water operator class. Discussion ensued again on the need to start thinking about a Public Works Department as suggested by Chair Laufenberg previously. At present, the Board decided not to have any employee participate in the class at this time, as there is no job description in place for this position. The Board certainly acknowledged the need and will revisit this discussion for a future date.

Carina informed the Board that she met with Bob Welsh and Kathy Rodgers regarding Beebe River and there seems to be questions as to ownership, regulations and responsibilities. A brief discussion of ownership ensued this evening. Carina expressed that there are some discrepancies that have come up since the meeting with the Board, and she felt another meeting will be necessary. Carina tentatively set the meeting for September 26, 2016.

Northway Bank sent notice that the Cemetery Fund fixed rate CD is maturing and Mary Durgin would like to know what the Board would like to do with the funds. **Discussion ensued and it was agreed to just hold it in a savings account at present until a Trust Fund can be arranged.**

Carina also mentioned that Fire Chief Dan Defosses has a credit card for the Fire Department and she asked Chief Defosses how he managed to acquire a card without having a Social Security number attached to it. He explained that the account was opened naming the account credit/debit card. No Social Security numbers were necessary. Carina explained that the Town already has an account opened that is named Credit Card. Carina suggested possibly depositing \$1,000.00 into that account to use for convenience for small Town purchases rather than employees having to use their own personal credit card for these purchases and then get reimbursed. Carina stated that Mary Durgin was in agreement as long as the Board concurred. The Board concurred.

North Country Public Safety Foundation is looking for recommendations for nominations for their Life Time Achievement Award awarded to law enforcement, firefighters and EMTs. Please submit recommendations to Carina by September 9, 2016.

Board Concerns and Directives: Chair Laufenberg inquired of each Board member. Chair Laufenberg called on Selectman Kelly who inquired if there were any problems with the website as an individual

brought to his attention that the Minutes were not on during the past 5 weeks. Carina explained that Ellie was on vacation recently, and that has caused a lag this month. Other than that, the Minutes are all up-to-date. Selectman Kelly mentioned that the Planning Board agenda is not on the website. Carina did mention that she has some future plans for the website, i.e. zoning permits, sign permits, driveway permits etc. will all be on the website. Carina stated that she will start posting the Board of Selectmen's Agenda on the website, if the Board is in agreement, as she has not done this in the past. The Board concurred.

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 8:30 p.m.

respectfully submitted,

Eleanor M. Dewey, Office Assistant in the Selectmen's Office and Recorder