

MINUTES

SELECTMEN'S MEETING

July 11, 2016

The Board of Selectmen met for their bi-weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Cheney, Sharon Davis and Karl Kelly, and Carina Park, Town Administrator, and Eleanor Dewey, Office Assistant and recorder. Selectman Wheeler was not present due to a conflict in schedule. During the work session, the Board signed the manifests and reviewed the bills. The Board signed 1 Release of Lien, 1 Warrant for collection of taxes, 6 Abatement Warrants, (upon recommendation of Assessors), 1 Abatement, 1 State of NH DRA form regarding PA-28 (Inventory of Taxable Property for 2017), 1 Intent to Cut, 1 Driveway Permit, 8 Building Permits, and 1 Sign Permit.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. Members of the public present at this meeting were: Kathryn Joyce, Mary A. O'Brien, Nancy P. Donahue, Richard Osborne, Sam Fouad, Charlie Chandler, George Wright, Police Chief Warn and Hannah Joyce.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-public Minutes of June 20, 2016. **After one revision was made by Selectman Kelly, a Motion to approve the Public Minutes as revised and Non-public Minutes as written was made and seconded and with a roll call vote, the Public Minutes were unanimously approved as revised and Non-public Minutes were unanimously approved as written.**

Privilege of the Floor: Chair Laufenberg called on Paul Yelle and Martha Aguiar to discuss a freestanding library. Mr. Yelle explained the need for a freestanding library and expressed the fact that they have a petition in hand signed by 85 residents who are also in support of the project. Mr. Yelle and Mrs. Aguiar also provided a packet of information for the Board to review concerning the need for support from the Board and forming a Committee. Discussion ensued as to how to proceed and also issues involving the Intergovernmental Agreement between the Town of Campton, the Campton School District and the Trustees of the Campton Public Library. Chair Laufenberg called on Selectman Davis who explained that the first step in order to proceed would be to formally request that the Board of Selectmen create a Committee for the purpose of establishing a design for the building, the cost and funding, etc. and establishing a charter. **Paul Yelle and Martha Aguiar formally requested (this evening) a Committee be created by the Board. A Motion was then made and seconded, for the Board to create a Study Committee for the freestanding library and with a roll call vote, the Motion was unanimously approved.** Selectman Davis acknowledged that when the land was purchased from Pike for the Municipal complex, accommodations were considered and made to allow room in the complex (when funds were available) for a freestanding library.

It was suggested that Mr. Yelle and Mrs. Aguiar submit a list of interested individuals to Carina before the next Board meeting on July 25th and Carina will present the suggested list to the Board for approval. It was recommended that a list of 5 be submitted for approval by the Board. Selectman Cheney

suggested to reach out to the public for interested individuals. It was also recommended by Selectman Davis that the Committee be small and Carina suggested perhaps a maximum total of 7 members to be approved. Selectman Davis volunteered to be a member of the Committee as ex officio. Mr. Yelle and Mrs. Aguiar will acquire the list to submit to Carina for the Board's approval and then Carina will reach out to the public (by website and newspaper) for possible interested parties. Mr. Yelle and Mrs. Aguiar thanked the Board this evening for their time.

Chair Laufenberg continued the meeting by calling on Charlie Chandler, who is campaigning for State Senator. Mr. Chandler thanked the Board for having him this evening. Mr. Chandler explained his extensive experience in State and Local government for the past 45 years and positions filled. He further discussed his business experience and the fact that he is presently a Selectman in the Town of Warren. He explained to the Board that he is very capable of becoming a Senator and he knows he can do a good job and is prepared to work hard and is very accessible to the public. Mr. Chandler also introduced his campaign manager, Sam, to the Board. Mr. Chandler inquired if the Board had any questions and discussion ensued concerning his brother, who is also a politician. Mr. Chandler thanked the Board for the courtesy extended to him for the opportunity to introduce himself this evening.

New Business:

2015 Financial Audit – Auditor's Review: Chair Laufenberg called on Greg Colby, from Vachon Clukay to review the 2015 audit before it is finalized and to answer any questions. A copy of the revised draft report was distributed to the Board this evening; however, Mr. Colby stated there are no real significant changes. Vice Chair called on Selectman Davis who expressed concern regarding deficiencies and comments that were noted and she commented that this was not the practice in previous years. Specifically she was concerned about the fact that on Page 3 it was noted that the Town was in the red on December 31, 2015, and there was a specific reason for this, but there didn't seem to be an explanation noted in the report. Selectman Davis respectfully inquired if an explanation could be made a part of the report. Selectman Davis explained that if the Town has to borrow funds, the report would be taken into consideration and without an explanation it might have an adverse impact on the Town's borrowing power. Mr. Colby stated he would include an explanation in the final report.

Mr. Colby also recommended that an actuary be hired and figured into the budget for the purpose to evaluate the Town and what the retirement liability is in the future.

At this point, Selectman Davis made a Motion to go into Non-Public Session under RSA 91-A: 3 II (a-i) to discuss management issues with Mr. Colby. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the Board went into Non-Public Session at 7:05 p.m. The Board came out of Non-Public Session at 7:18 p.m.

In Public Session a Motion was made and seconded to seal the Non-Public Minutes, and with a unanimous roll call vote, the Non-Public Minutes were sealed.

Citizen Concern – Campton Village Precinct Sidewalks: Chair Laufenberg inquired if there is any discussion about a citizen’s concern regarding the Campton Village Precinct sidewalks as it was part of New Business agenda. Carina confirmed that she informed the concerned citizen that the Campton Village Precinct sidewalks were out of the Board’s hands; however, the gentleman requested to speak with the Board, but he did not appear for the meeting this evening.

Potential 2016 Town Owned Property Auction: Carina inquired if the Board would like to move forward on a property tax auction or private bids on 172 Merrill Road. Discussion ensued and after discussion a **Motion was made by Selectman Davis that the Town have an auction on all items on the Town Owned Property List of 2016 submitted by Carina, with the exception of Map and Lot #10/6/3. Selectman Kelly seconded the Motion and with a roll call vote, the Motion was unanimously approved.** Carina will contact the same auctioneer that the Town hired previously, and Chair Laufenberg requested that Carina discuss with the auctioneer placing a minimum bid be set on the property at 172 Merrill Road.

Abatement Requests: The Board then signed 6 abatement requests upon the recommendation of Commerford Nieder Perkins, Town Assessors. Selectman Davis inquired as to the dollar amount of refunds and assessed value totals. Carina informed the Board that approximately \$275,000.00 will be reduced from the total Town assessed value and refunds totaling \$6,469 for one abatement and the other 5 refunds total approximately \$1,955.00.

Carina explained to the Board that Diane Richards, bookkeeper has been having trouble reconciling an outstanding account regarding Beebe River Water and Sewer. There is a discrepancy as to what Pump System’s figures are and what the property owner and the Town has for outstanding figures. With this in mind, Carina suggested that the Board waive the questionable \$233.82 outstanding balance as a determination cannot be made. Selectman Davis made a motion to waive the outstanding balance of \$233.82. The Motion was seconded by Selectman Kelly and with a roll call vote the Motion was unanimously approved.

Swearing in of New Full-time Police Officer: Police Chief Warn informed the Board that Joe Blais is, as of July 1, 2016, employed as full-time Police Officer, as voted by the Town of Campton. Hannah Joyce, Town Clerk/Tax Collector was present this evening to swear Officer Blais in, in his capacity as a full-time Police Officer. Chief Warn was on hand to take pictures. The Board congratulated Officer Blais in his new full-time capacity and thanked Mrs. Joyce for her assistance.

Old Business:

Water Filtration System Quotes: Carina explained that a quote was received from Gilford Well Company in the amount of \$812.00 for 2 10” Granulated Carbon filters, 1 to be installed in the Fire Station (which would accommodate the Durgin Building) and 1 to be installed in the Municipal Building. Another quote was received from Capital Well in the amount of \$1,096.00 for 2 20” Granulated Carbon filters to be installed in the same locations. Selectman Cheney inquired if either company suggested flushing with bleach. Carina confirmed that neither company suggested bleach flushing. After discussion, and noting that both contractors pointed out that no guarantee would be made by either company that the issues will be resolved by installing just the carbon filters, it was agreed by the Board to first try to resolve the

problem by installing the cartridges. **A Motion was made by Selectman Cheney to accept the proposal of Capital Well in the amount of \$1,096.00 for the installation of 2 20" carbon filters and funding for same shall be taken from the Capital Reserve Building Fund. The Motion was seconded by Selectman Kelly, and with a roll call vote, the Motion was unanimously approved.**

Correspondence:

White Mountain National Forest provided a schedule of projects being performed by the Forest Service and update on all such projects for July – September. Carina will supply Board members with this information electronically.

A letter was received from NH Department of Environmental Services regarding the Deer Run Dam. The NH DES has submitted a schedule of work to be done with specific deadline dates regarding the Letter of Deficiencies. After discussion, it was agreed that a consultant needed to be hired by the Town for this project and the next step would be to forward 3 RFP's for a certified engineer that is on the State engineers' approval list. Carina did inform the Board that an acknowledgement receipt had to be signed and sent back to NH DES, along with an Operation, Maintenance and Response Information (OMR) form. Carina stated that she will need some assistance in filling out the OMS form. Carina will electronically email the letter from the DES to the Board for further considerations to be discussed in order to meet the response deadlines.

Non-Public Session in accordance with RSA 91-A: 3, II (a-i): Chair Laufenberg called on Selectman Davis who made a Motion to go into Non Public Session under RSA 91-A: 3, II (a-i) regarding a tax agreement. The Motion was seconded by Selectman Kelly and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the Board went into Non-Public Session at 7:55 p.m. The Board came out of Non-Public Session at 8:00 p.m.

Board Concerns and Directives: Chair Laufenberg called on Selectman Davis who requested permission from the Board to move forward with the planning of the Town of Campton's 250th Celebration after August 6th, when the Heritage Day events are over. Selectman Davis indicated that Mr. Yelle and Mrs. Aguiar have expressed an interest in going forward with this planning after August 6th and creating a Committee. The Board was in full agreement to move forward after August 6th.

Chair Laufenberg called on Selectman Kelly regarding inquiry concerning cleaning of the property located at 172 Merrill and any progress on personal property issues. Carina stated that she will have to present these issues to the new Town Attorney along with discussing auction issues. Carina informed the Board that the new attorneys will be in to meet the Board on July 25th.

Chair Laufenberg expressed concern that the Fire Commissioner vacancy position has not been filled. The Board concurred that the position should be reposted for a couple of weeks and suggested that it be published in the Penny Saver papers, on the website and posted in the Selectmen's Office and the Fire Department.

Privilege of the Floor: None

Adjourn: There being no further business Chair Laufenberg declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant and Recorder