

MINUTES

SELECTMEN'S MEETING

March 14, 2016

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Sharon Davis, Charles Wheeler, Charles Cheney, Peter Laufenberg and Karl Kelly, Carina Park, Town Administrator, and Eleanor Dewey, Office Assistant (recorder).

During the work session the Board signed the manifests and reviewed the bills. The Board also signed a Report of Appropriation Actually Voted and a letter to the Trustees of the Trust Fund.

Call to Order: Chair Davis called the meeting to order at 6:30 p.m.

Approval of Minutes: Chair Davis inquired if there were any revisions or concerns regarding the Public Minutes and Non-public Minutes of March 7, 2016. After one revision to the Non-public Minutes by Selectman Kelly, Chair Davis called on Selectman Laufenberg who made a Motion to approve the Public Minutes and Non-public Minutes as written. The Motion was seconded by Selectman Wheeler, and with a roll call vote, the 2 sets of Minutes were unanimously approved.

Old Business: Chair Davis called on Carina who informed the Board that Carol Lenahan has been added to the agenda this evening to give an update regarding the signage for the Town Offices. Chair Davis called on Mrs. Lenahan who presented the Board with photo samples of the signage. Discussion ensued and the Board agreed that the word "Depts." should be eliminated and suggested that the sign be raised higher off the ground, resulting in longer posts (as suggested by Police Chief Warn). Also, the Town emblem will be on the top of the main sign in a raised format. Carina will provide Marvel Sign with a picture of the Town emblem. The glass entrance outside of the Municipal Building will have corresponding information regarding hours, etc. exactly as it is indicated on the glass in the lobby. The Board was pleased with the photos and thanked Mrs. Lenahan for coming this evening and for her dedicated assistance.

Correspondence: Chair Davis called on Carina and she informed the Board that the State of NH Department of Safety has sent a letter indicating that "Bounce Houses" inflatable type devices, if open to the public, need to be registered. Carina will pass this information on to the Police Chief and the Fire Chief for assisting the State in regulating the registration of these devices.

Carina stated that a memo was received from the Town Clerk/Tax Collector's (TC/TX) regarding two invoices for a printing supply order that was erroneously delivered to the Selectmen's Office instead of the TC/TX (discussed previously with the Board). Mrs. Joyce is now requesting that one invoice be charged to the Selectmen's budget and one invoice to the Town Clerk/Tax Collector's budget, on the grounds that the order was erroneously delivered and opened by the Selectmen's Office when, in fact, part of the order in question was supposed to be delivered and opened only by the TC/TX's Office.

Discussion ensued, and the Board unanimously agreed that there should be trust between Departments, and therefore, the two invoices should be charged to the TC/TX's budget.

New Business: Board members nominated and unanimously voted and approved the following Selectmen's Assignments for 2016:

Chairman:	Peter A. Laufenberg
Vice Chair:	Karl E. Kelly
Planning Board Ex-Officio	Peter A. Laufenberg
Zoning Board Ex-Officio	Charles Cheney
Park & Rec.	Sharon L. Davis & Charles D. Wheeler
Tax Assurance Officer	Sharon L. Davis
Voter Set-Up Coordinators	Sharon L. Davis & Karl E. Kelly
Human Resources Representative	Carina Park

Chair Davis then turned the meeting over to Peter Laufenberg, the official Chairman of the Board of Selectmen for 2016.

Chair Laufenberg called on Carina who addressed the draft of the Town Policy Regarding Prepayment of Taxes and Credits for Overpayments. **After review, the Board unanimously agreed to forward the draft Policy to the Town Clerk/Tax Collector, as a courtesy, before the Board adopted the policy.**

Non-public Session in accordance with RSA 91-A: 3, II (a-i): Chair Laufenberg made a Motion to go into Non-public Session under RSA 91-A: 3, II (a-i) regarding tax deeded property, personnel and legal. The Motion was seconded by Selectman Kelly, and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Wheeler – aye, Selectman Cheney – aye, Selectman Kelly – aye, the Board went into Non-public Session at 7:05 p.m. The Board came out of Non-public Session at 7:35 p.m.

Chair Laufenberg continued the Public Meeting by calling on Selectman Wheeler who made a Motion to seal the Non-public Minutes. The Motion was seconded by Selectman Kelly, and with a roll call vote, the Non-public Minutes were sealed.

Board Concerns and Directives: Chair Laufenberg called on Selectman Cheney who inquired if there is a non-payment list available regarding Beebe River Water. Carina acknowledged she has an updated spread sheet regarding non-payments. Notification letters of non-payment were discussed and it was agreed to have Carina draft a letter to inform property owners of their total delinquency. Carina also mentioned that separate shut-offs for each property will be installed by Pump Systems (according to Bob Welsh).

Selectman Cheney also inquired about the water filtration system quote discussed on March 7, 2016. He suggested getting a quote from Pump Systems. Carina acknowledged that she will acquire a quote from Pump Systems as well as Gilford Well and Koch Well. In the meantime, Capital Well is revising their quote to itemize the costs.

Chair Laufenberg called on Selectman Davis who discussed the vacancies up for appointment and re-appointment. After discussion, the Board unanimously agreed that arrangements be made for each interested party and re-appointees to come in to speak with the Board. Carina will schedule the appointments, a few each Selectmen's Meeting, to meet with the Board. The Board also agreed to have Carina place the vacancies that are available on the website and in the newspaper for a few weeks.

Chair Laufenberg and Selectman Davis presented possible new Selectmen's Meeting schedules for spring and summer. After discussion, it was agreed that the Board will meet at 6:30 p.m., bi-weekly for spring, summer and fall, commencing on April 1, 2016 and ending with the September 26, 2016 Meeting. Thereafter, a weekly schedule will be followed.

Chair Laufenberg called on Carina who informed the Board that the WEX Program is working out very well, significantly saving money on gasoline costs for the Police Department and Highway Department.

Carina also stated that Fairpoint Communication is putting together a quote for internet service and telephone service as the Town is presently incurring a \$600.00 a month fee for the telephone service currently in place and the representative from Fairpoint indicated he could possibly get the amount down to \$300.00 or \$400.00.

Carina will be providing the Board with an update on budget and revenues next week which was requested by the Board.

Privilege of the Floor: None.

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant in the Selectmen's Office and Recorder