

MINUTES

SELECTMEN'S MEETING

NOVEMBER 30, 2015

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Wheeler, Charles Cheney and Karl Kelly. Selectman Davis was not present due to being out of State. During the work session the Board signed the manifests and reviewed the bills. The Board signed 1 tax abatement. Vice Chair Laufenberg inquired if there were any updates on the Tracking Report. Carina confirmed there were none.

Call to Order: Vice Chair Laufenberg called the meeting to order at 6:40 p.m.

Approval of Minutes: Vice Chair Laufenberg inquired if there were any comments or concerns regarding the Public Minutes and Non-public Minutes of November 23, 2015. After two revisions made by Selectman Kelly and Vice Chair Laufenberg, a Motion was made by Selectman Wheeler to approve the Public Minutes as revised and the Non-public Minutes as written. The Motion was seconded by Selectman Kelly and with a roll call vote, the Public Minutes of November 23, 2015 were unanimously approved as revised and the Non-public Minutes were unanimously approved as written.

Correspondence: Vice Chair Laufenberg called on Ann Marie to review correspondence. Ann Marie informed the Board that a letter was received from Sally Moulton informing the Board that the letter was incorrectly addressed to her as Sally Moulton Sawin. Ms. Moulton stated that the proper legal name which should be on all town documents is Sally Moulton. Ann Marie explained that the deed to her property reflects Sally F. Sawin a/k/a Sally F. Moulton. The Town Clerk/Tax Collector does not recognize an a/k/a, hence, the property tax bill and assessing information is in the name of Sawin. A letter will be forwarded to Ms. Moulton Sawin explaining the situation.

A letter was received from Kelley J. Monahan/ Register, of the Grafton County New Hampshire Register of Deeds stating that it was the intent to improve the system and update the overall data base and library of the Register of Deeds this year. However, unforeseen events have occurred whereas the old "Connor system" is remaining in place at the present time so the Town will still use our current login information, account number and passwords that we have been using.

Ann Marie informed the Board that because of the short holiday week there was no further correspondence.

Financial Update: Vice Chair Laufenberg called on Carina for the update. Carina explained that at present the Town is working with a "short on cash" flow; however, the tax bills have gone out and it is hoped that a Tax Anticipation Note will not be necessary.

Old Business: Vice Chair Laufenberg called on Ann Marie regarding the Red Sleigh Condo tax deeding issue. Ann Marie explained that the property located at 47 Red Sleigh Road property was deeded in October, 2015 for unpaid taxes in the amount of \$4,477.36 (at the time of deeding). Ann Marie

explained that now the Red Sleigh Condo Association is asking the Town to pay the monthly condo fee amount in the amount of \$419.00 which does not include utilities. Ann Marie spoke with Dan Crean, Town Attorney regarding this matter and he and the attorney for Red Sleigh Condo Association, Gary Daddario are present this evening to discuss the situation with the Board. Vice Chair Laufenberg called on Attorney Daddario who gave some history on the property and outstanding bills owing from the previous owner; however he recognizes the previous outstanding bills are not the responsibility of the Town. He stated the property has been abandon and the previous owner is in Florida and has ignored all communications previously sent to her. Attorney Daddario stated that the current condo fee has actually gone down to \$191.20 which charge contributes to the care of the common area outside the unit. Vice Chair Laufenberg called on Attorney Crean, whose contention was that the Town does not want to incur the burden of any additional expenses on the property. The property is vacant and not being rented. The Town took over the property for unpaid taxes. The intent is to get the property back on the tax roll. With this in mind, Attorney Crean suggested selling the property to Red Sleigh Condo Association. Attorney Crean did state, if this option was exercised, the previous owner would have to be notified giving them the opportunity to repurchase the property. Attorney Daddario was receptive to any options and expressed willingness to further discuss the possible purchase with his client. Ann Marie inquired if the Board would be in agreement to have Attorney Crean and Attorney Daddario work out a resolution. **Vice Chair Laufenberg called on Selectman Wheeler who made a Motion to allow Attorney Dan Crean and Attorney Gary Daddario to work out a resolution to entertain a possible purchase of the Red Sleigh property from the Town to the Red Sleigh Condo Association. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Laufenberg – aye, Selectman Wheeler – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the Motion was approved.** The Board thanked Attorney Crean and Attorney Daddario for their time and will look forward to the details of the resolution.

Vice Chair Laufenberg recognized that a property owner was present to discuss a tax agreement, and he requested the Board go into Non-public Session. **A Motion was then made by Selectman Wheeler to go into Non Public Session under RSA 91-A: 3 II(c) regarding a tax matter. The Motion was seconded by Selectman Karl Kelly and with a roll call vote: Selectman Laufenberg – aye, Selectman Wheeler – aye, Selectman Cheney – aye and Selectman Kelly – aye, the Board went into Non Public Session at 7:13 p.m. The Board came out of Non Public Session at 7:18 p.m.**

New Business: Vice Chair Laufenberg called on the Campton Conservation Commission (CCC) to review their 2016 Proposed Budget. Jane Kellogg and Alisoun Hodges were present to do the presentation. Ms. Kellogg proceeded to go down the proposed budget and expressed that there was one change to place the Postage/Printing and Miscellaneous line into one category, identifying it as the Communication line item. Ms. Kellogg inquired if the change was acceptable. Carina expressed favoring the change. Ms. Kellogg pointed out that the NRA line item pertains to GIS mapping and Ron Reynolds has been helping (as a volunteer) with some mapping for the CCC; however there are still other expenses to cover. Ms. Kellogg inquired if some of the \$500.00 figure in the NRA line item could be encumbered. Ann Marie explained that it could, but invoices have to be provided by December 31, 2015 and the money spent sometime in 2016. Ms. Kellogg was then happy to report that the proposed

budget has gone down from the 2015 budget by approximately \$500.00. Vice Chair Laufenberg inquired if the Board has any questions, concerns or comments regarding the CCC Proposed 2016 Budget. The Board had no questions and expressed satisfaction with the bottom line. The Board thanked Ms. Kellogg and Ms. Hodges for the presentation.

Ms. Kellogg also mentioned that the CCC would like to update the Board periodically regarding the Friends of the Pemi's progress and how it involves the Town of Campton. The Board was receptive to all updates and is interested in possibly attending the next meeting of the Friends of the Pemi. Ms. Kellogg will notify the Board when the next meeting is scheduled.

Lastly, Ms. Kellogg wanted to formally thank Ann Marie Foote for all her support and assistance through the years given to the CCC and she wished her well through her retirement years.

Vice Chair Laufenberg continued with New Business by calling on May Brosseau and Ron Reynolds regarding the GIS Mapping 2016 Proposed Budget. Mrs. Brosseau stated that the proposed budget has increased by \$3,000.00 as they would like to hire an intern to help with the maps for approximately 10 hours per week. The road frontages need to be put on the tax maps and Mrs. Brosseau explained that this is a tedious and lengthy task. Mrs. Brosseau stated that Selectman Laufenberg has a contact at the Plymouth State University who would be interested in this project. Vice Chair Laufenberg indicated that the GIS program will become very helpful to the Board, the Highway Department and the Police Department. Vice Chair Laufenberg confirmed a student from the college is available to work on a part time basis at \$10.00 per hour and he felt this is a good expenditure of money that will prove to be an asset to the Board in making decisions. There was some discussion about encumbering payroll; however, Ann Marie confirmed that payroll cannot be encumbered. Selectman Cheney inquired as to where the numbers come from for the frontage figures. Mrs. Brosseau confirmed that the frontage is taken from the old maps; however, the deeds also have the frontage. Vice Chair Laufenberg confirmed there were no other questions and the Board was in favor of the GIS Mapping Proposed Budget.

Vice Chair Laufenberg called on May Brosseau to review the Welfare 2016 Proposed Budget. Mrs. Brosseau stated that even though the 2015 budget expenditures (to date) amount to \$22,458.09 she would like to keep the budget at the \$35,000.00 figure. Mrs. Brosseau explained that most of the expenditures in 2015 were for security deposits and eviction notices rather than for fuel. She explained that the fear is you never know when the fuel cost is going to rise and having a surplus on hand will help if that should occur. The Board had no questions and they thanked Mrs. Brosseau for her presentation. After Mrs. Brosseau left the meeting, Vice Chair Laufenberg suggested looking into purchasing a prepaid amount (or a gift card, controlled by the Town) and using funds in the 2015 budget to purchase the prepaid amount for gasoline/heating fuel since there is a surplus in the 2015 budget in order to do so. Carina will speak to May Brosseau regarding the gasoline/heating fuel prepay options.

Vice Chair Laufenberg continued New Business by calling on the Library Trustees to review the 2016 Proposed Library Budget. The Trustees present this evening were Shelley Thompson, Priscilla Whitney and Carolyn Hill. Mrs. Thompson distributed the budget to the Board and she proceeded to review the budget line by line. She pointed out that the wages reflect a 2% merit increase; however there was a

change in personnel which explains the differences. Mrs. Thompson explained to the Board that the shelving in the library is old and is now becoming a tipping hazard; hence, the \$2,600.00 in the Library Supplies Equipment line item. The Staff Development line increased by \$100.00 to \$400.00 in order to allow for classes for the director and assistant for library skills/programs. Special Programs line was increase by \$1,000.00 to make a \$2,000.00 allowance for Special Programs. Mrs. Thompson indicated this would accommodate adult patrons such as guest artists, authors, speakers and informational programs. Mrs. Thompson was pleased to report that even though there are the above mentioned increases, the bottom line is approximately \$500.00 less. The bottom line totals \$43,302.00 as opposed to \$43,839.00 in 2015. Mrs. Thompson informed the Board that 982 individuals have used the library this year and 3,200 people have borrowed books. Vice Chair Laufenberg inquired if there were any questions. There were none and the Board was pleased with the budget and thanked the Library Trustees for the presentation this evening.

Vice Chair Laufenberg then called on Ann Marie and Carina regarding the BOS Office remaining 2016 Proposed Budgets. Carina explained that the retirement line is blank as they won't have exact figures until the Board decides on the exact amount of full time personnel, but she will give the Board a base line to work with so they can calculate different scenarios. **Ann Marie inquired if the Board would like to increase the Advertising and Regional line or stick with the same organizations. The Board agreed not to add any organization.** Ann Marie indicated that a Solid Waste Capital Reserve line has been added due to the fact that the Campton/Thornton Transfer Station is looking at some major funding.

Inquiry was made as to a scheduled date for the presentation of the Campton/Thornton Fire Department Proposed 2016 Budget. It was confirmed no date has been scheduled. Carina will contact Tammie Beaulieu, Thornton Town Administrator to coordinate a date and place.

Inquiry was also made concerning the Durgin Trust Fund and what the funds could or could not be used for. Ann Marie explained that it can be used for any department and stated the use of funds has a broad range, but is mostly used for unexpected expenses and the Board decides the use.

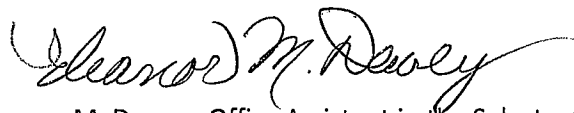
Board Concerns & Directives: Vice Chair Laufenberg inquired of each Board member if they had any concerns, etc. There were none. Vice Chair Laufenberg inquired about the Campton Historical Society (CHS) Building and if the heating expenses comes out of the Municipal buildings heating budget. Ann Marie explained that the CHS building is leased and the heating expense comes out of the CHS budget.

Vice Chair Laufenberg informed the Board that Scott Stephens, Executive Director of the Central NH Chamber of Commerce is no longer at the Central NH Chamber of Commerce and there is no professional staffing, only volunteers.

Vice Chair Laufenberg then addressed Ann Marie Foote by stating that this Board of Selectmen's meeting is Ann Marie's last BOS's Meeting (in her capacity as Town Administrator) due to her retirement and Vice Chair Laufenberg and the entire Board thanked her for the many years of service to the Town.

Adjourn: There being no further concerns or Non Public Sessions, Vice Chair Laufenberg declared the meeting adjourned at 8:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Eleanor M. Dewey". The signature is fluid and elegant, with a large initial 'E' and a long, sweeping tail.

Eleanor M. Dewey, Office Assistant in the Selectmen's Office