

## **Town of Campton, NH**

### **TOWN ADMINISTRATOR**

Campton, NH (pop. 3,300), is a quintessential NH community, located in the foothills of the White Mountains and is home to Blair State Forest, Livermore Falls State Forest and parts of the White Mountain National Forrest. Located immediately off of I-93, Campton is the perfect location to experience the outdoor wonders of NH; minutes from Waterville Valley and Loon Mountain Ski areas, Squam Lake and Lake Winnepesaukee, hundreds of miles of snowmobile and hiking trails and some of the best hunting and fishing in New England. Additionally, the educational, social and cultural amenities at Plymouth State University are only a quick 15-minute drive. The current Town Administrator is retiring after 27 years of service and the Town is seeking an articulate, energetic, and experienced Town Administrator to oversee and direct the daily administration of municipal operations for the Town, and act as the liaison between the Board of Selectmen, Department Heads, and other Town Boards and Commissions. The Town has a \$3.5+M operating budget with 16 full-time and approximately 10 part-time employees. A Bachelor's degree in Public Administration, Business Administration, or related field is preferred; along with hands-on experience in municipal administration. Demonstrated skills in personnel administration, budget preparation, public presentation, and creative problem solving, combined with excellent interpersonal and communication skills are highly valued. A sense of humor and the ability to manage multiple priorities and meet deadlines while under pressure to perform without becoming "stressed out" are considered essential attributes.

Appointed by and reporting to a five member Board of Selectmen, serving 3 year, staggered terms, in an Open Town Meeting form of government. Salary DOQ&E, plus a very competitive benefit package; to apply go to [www.mrigov.com/career.html](http://www.mrigov.com/career.html) and follow the instructions for application by September 14, 2015, at 12 noon.