

MINUTES
SELECTMEN'S MEETING
JUNE 1, 2015

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Municipal Building. Present were Selectmen, Sharon Davis, Charles Wheeler, and Peter Laufenberg. Selectmen Charles Cheney and Karl Kelly were not present due to conflicts in schedule. The Board signed the manifest and reviewed the bills. They signed 5 Forest Fire Report/Bills, 4 Timber Tax Warrants, 1 Tax Agreement, 1 Abatement, 2 Notices of Intent to Cut, and 1 Building Permit.

Members of the public who were present at the meeting, but not on the agenda were: Russell Allard, Heidi Johnson and Hannah Joyce.

At 6:45 p.m. Chair Davis opened the meeting and the Waterville Estates Village Commissioners were not present for their appointment so Chair Davis continued with calling for approval of the public Minutes and Non Public Minutes of May 11, 2015. Selectman Wheeler made a Motion to approve the public Minutes and 2 sets of Non Public Minutes as written. Selectman Laufenberg seconded the Motion and the Minutes and 2 sets of Non Public Minutes were unanimously approved as written.

There was still some time before the opening of the bids for the Beebe River truck so Chair Davis called on Ann Marie to review correspondence. Ann Marie distributed to the Board a Facility Risk Assessment of the Police Department which was prepared by Primex after meeting with Chief Warn and Corporal Kevin Foss and viewing the Police facility. The Board will review and discuss at the next meeting.

A memo was received from Stuart Pitts, Planning Board Chairman, concerning Becket School. An abutter brought to his attention that the Becket School has not complied with the recent approved Site Plan Review. The specific concern is the fencing is not complete and staff is not wearing the regulation orange vests when outside the residence. Selectman Charles Wheeler indicated that he had spoken to Becket School and the fencing is now installed and confirmed that there was a delay in the delivery of the fence and the vest issue was brought to the school's attention. Selectman Laufenberg indicated that the Planning Board's concern was that the residents were moved in before the specific requirements were completed. Selectman Laufenberg stated that the Planning Board plans to review the site again. Selectman Wheeler stated that he will speak with Becket School again, and the Board will send a letter to Jeff Caron at Becket School to get an update.

A letter was received from Alisoun Hodges of the Campton Conservation Commission (CCC) indicating that they unanimously voted to have the Board of Selectmen appoint David Peeler to the CCC Board. The Board agreed to have Ann Marie arrange to invite Mr. Peeler to a Selectmen's Meeting to meet the Select Board.

Ann Marie explained Beebe River is seeking a grant for water meters and septic and there is an issue regarding the DES claiming that Beebe River is an illegal sub division; therefore, causing problems for getting grant approval. With that being said, the DES suggested that each homeowner pay a \$300.00 share for the sub-division fee to the State. Ann Marie explained that the Town now owns a property in Beebe River and the Beebe River Homeowners' Association is requesting that the Town also pay the \$300.00 fee for the property owned by the Town. The Board agreed and Ann Marie stated the fee could be recovered by the Town if the previous owner repurchased it or if it was sold at auction.

Hannah Joyce, Town Clerk/Tax Collector sent a memo requesting the Board abate two properties for 2008 taxes owed and in doing so, will clear the books for that year. The amounts are \$206.06 and \$271.86. The Board agreed.

Ann Marie indicated that Hannah Joyce also sent a memo regarding the quote she received from Pemi Glass in the amount of \$260.00 to install a night drop at her office. The Board previously approved the installation and agreed to now go forward with the installation by Pemi Glass. The Board further agreed that no purchase order was necessary.

Ann Marie distributed to the Board a list of possible properties to be auctioned. She stated that if the property was owned by the Town for over three years, the previous owner does not have to be notified. However, Ann Marie suggested notifying two certain previous owners even though the time frame is over three years. She also mentioned that the auctioneer suggested that the property at 440 Bog Road have a disclosure to the public as to previous use by homeowners.

At 7:00 p.m. Chair Davis stated that it was time to open the bids for the Beebe River truck. The bids were as follows: Timothy Daniels \$750.00, Steven Taves \$850.00 and Russell Allard \$1,300.00. Russell Allard was the highest bid and he stated he would be in the Selectmen's Office on June 2, 2015 to pay for the truck.

Chair Davis then called on Ann Marie to continue with correspondence. Ann Marie indicated that the DRA revised the appropriations which changed the figure of MS-2 by \$2.00.

Ann Marie distributed the cash balance spreadsheet for 1/31/15 – 4/30/15 that the bookkeeper prepared for the Board. Ann Marie also distributed to the Board the updated Budget of each department through 5/31/15. Ann Marie stated that each department is in good shape. The budget amount for sand in the Highway Department is depleted; however, the Road Agent is not concerned that it will affect the bottom line.

An email was received from Tara Bamford of North Country Council, Inc. requesting that the Town have a representative involved in the Campton Village Water Precinct Infrastructure Protection Project. The Board suggested that Selectman Cheney be asked if he would like to be on the Committee and Ann Marie will approach Selectman Cheney.

Ann Marie indicated that Jane Messenger sent an email of the U.S. Board on Geographic Names requesting that Bog Pond be renamed to Rowbartwood Pond. Ms. Messenger stated that it was their understanding that the pond and wildlife management area was originally named for three individuals who apparently at one time owned the land surrounding the pond (Mr. Rowe, Mr. Bartlett and Mr. Woodman), hence the name Rowbartwood Pond. After discussion, the Board was not in favor of the proposal to change the name and preferred the name remain “Bog Pond”.

Ann Marie indicated that the NH Preservation Alliance held their 2015 Achievement Awards and the Town of Campton received an award for the rehabilitation of the Blair Bridge and the plaque is displayed in the Municipal Building, in the front entrance way.

There being no further correspondence, Chair Davis called on Lt. Joshua Fitz of the Campton Fire Department. Lt. Fitz informed the Board of the Public Safety Academy event to be held on 7/1/15, 7/8/15, 7/15/15, 7/22/15 and 7/29/15. The event is sponsored by the Campton-Thornton Fire Department and includes the participation of the Campton and Thornton Police Departments. The public will learn some of the skills of your local public safety works with fun hands on activities for the whole family. Lt. Fitz was very enthusiastic regarding the event and felt it will be a great way for the community to meet and greet their public safety workers. Lt. Fitz stated that the Town of Waterville Valley has been holding a Public Safety Academy event for years and it has become very successful. Sign up deadline is June 19, 2015. Contact Lt. Fitz by phone at 726-3300 or email at jfitz@ctfr.org. You may also contact Corporal Dan Gilman by phone at 726-4222 or email at gilman@thorntonhpd.org or Corporal Kevin Foss at 726-8874 or email at k.foss@camptonhpd.org. The Board thanked Lt. Fitz for coming and expressed that the event is a great idea.

Chair Davis stated that she will continue the meeting with Other Business – Selectmen’s Input as George Wright was not present for his 7:30 p.m. appointment with the Board. Chair Davis then called on Selectman Laufenberg who indicated that he drafted a “mission” for the Economic Development Committee which he read as follows:

The Economic Development Committee has been created by the Campton Select Board for the purpose of assisting the Town of Campton with the development of business promotion, attraction, retention strategies and programs in the support of the local economy. The committee will update the Select Board regularly on their progress.

Chair Davis suggested that the wording should also reflect that the Committee report back to the Board for recommendations.

Selectman Laufenberg also mentioned that Hannah Joyce, Town Clerk/Tax Collector brought to his attention that any documentation regarding Town employees and their insurance plans should remain confidential and placed in sealed envelopes for only the employees to review.

Ann Marie also mentioned that any insurance applications, etc. made by Town employees is also confidential and Department Heads should not have access to that information.

Chair Davis then called on Ann Marie who mentioned that the testing of the generator was done at the Municipal Building this week and she expressed that perhaps a more appropriate time should be scheduled when the offices are not open. Ann Marie explained the issues to the Board as to short notice before testing when staff and the public are using technical equipment in the offices. Selectman Laufenberg also informed the Board that Mr. Bolger mentioned to him the issue of the generator testing this week and he will be in to discuss the issue with the Board.

Chair Davis inquired if any of the money left in the Building Fund could be used for a proposed architectural design for a library in the future? Ann Marie will research this.

Chair Davis then moved for a Motion to go into Non Public Session under RSA 91-A: 3, 11(c) regarding a personnel matter. The Motion was so moved by Selectman Laufenberg and seconded by Selectman Wheeler. With a roll call vote: Selectman Davis –aye, Selectman Wheeler – aye and Selectman Laufenberg – aye, the Board went into Non Public Session at 7:35 p.m. The Board came out of Non Public Session at 7:42 p.m.

Chair Davis made a Motion to seal the Non Public Minutes. The Motion was seconded by Selectman Wheeler and with a roll call vote: Selectman Wheeler – aye, Selectman Davis – aye, and Selectman Laufenberg – aye, the Non Public Minutes were sealed.

There being no further business, Chair Davis declared the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Eleanor M. Dewey
Office Assistant to Ann Marie Foote, Town Administrator