

MINUTES
SELECTMEN'S MEETING
MAY 4, 2015

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Municipal Building. Present were Selectmen, Charles Wheeler, Charles Cheney, Karl Kelly, and Peter Laufenberg. Selectman Davis was not present due to a conflict in schedule. The Board signed the manifest and reviewed the bills. They signed 1 Notice of Intent to Excavate, 1 Building Permit, and 1 letter to NH Municipal Association.

At 6:45 p.m. Vice Chair Laufenberg opened the meeting and inquired if there were any changes to the agenda. Ann Marie indicated that the Non Public Session has been rescheduled to next week and that Nancy Mardin, Trustee of the Trust Funds will be here this evening to introduce Jennifer Duncan to the Board as the new recommended appointee to the Trustee of the Trust Funds.

Nancy Mardin had not arrived as yet, so Vice Chair Laufenberg continued by calling for the approval of the Minutes of April 27, 2015. Ann Marie inquired if a Motion was made and approved to seal the Non Public Minutes of April 27, 2015. It was confirmed that it was voted and approved to seal the Non Public Session Minutes of April 27, 2015. The public Minutes will be revised to reflect same. Selectman Laufenberg made a Motion to approve the public revised Minutes. The Motion was seconded by Selectman Wheeler and with a roll call vote: Selectman Laufenberg – aye, Selectman Wheeler – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the revised public Minutes were unanimously approved.

Vice Chair Laufenberg then called on Ann Marie to review correspondence. Ann Marie indicated that the NH Department of Revenue Administration forwarded the tax ratio after processing the total equalized values for each municipality in the State and she explained the quoted calculations in the letter to the Board. The calculations determine how much debt the Town can borrow and Town bonding capacity. She stated the tax ratio, as indicated by the State's previous correspondence is set at 99.8 %

Ann Marie indicated that Time Warner Cable has sent a letter indicating that Comcast will not be merging with Time Warner Cable. Selectman Cheney inquired if the Agreement for the Town and Time Warner Cable was ready for signing. Ann Marie indicated that Time Warner Cable was not willing to sign the Agreement with the specific requests that the Town made. It was suggested that Ann Marie contact Time Warner Cable again regarding the Agreement.

An invitation was received from the Communities for Alcohol and Drug-free Youth to their Regional Prevention Summit scheduled for May 22, 2015, at Prospect Hall, Newfound Room, at Plymouth State University. RSVP's are needed by May 15, 2015 if anyone is interested in attending.

Ann Marie indicated that a bill was received from Giguere Electric, Inc. regarding the Emergency Operation Center pertaining to additional receptacles and telecommunications outlets that were installed under the direction of Kelly Bolger. Ann Marie indicated that there is not enough money in the grant funds to cover the entire bill. After discussion, the Board agreed that before approving payment of the bill, and what account it will be taken from before, they would like to get more information as to what additional work had to be performed.

Ann Marie distributed to the Board the 2015 Budget for January through April. She indicated that where there were overages they were designated in red. Ann Marie explained that the training budget was a little over because the Financial Assistant will be attending the GFOA Conference with her on May 7th and 8th and the Office Assistant's Excel class. The other overage was the Moderator which Ann Marie explained was because of ballot coding and the interpreter fee was higher because the Annual Town Meeting ran longer than expected.

There being no further correspondence, Vice Chair Laufenberg then called on Nancy Mardin, Trustee of the Trust Funds who introduced Jennifer Duncan as the new recommended appointee to the Trustee of the Trust Funds. Nancy Mardin informed the Board that Mrs. Duncan was employed by Meredith Village Savings Bank for a number of years and she is now employed by Service Credit Union, in Plymouth, as a Branch Manager and she will be a good candidate with all her banking knowledge. The Board inquired as to Mrs. Duncan's reasons for pursuing this position. Mrs. Duncan informed the Board that she has been interested in "getting out in the community" and she felt this position would be an excellent start. Mrs. Mardin and Mrs. Duncan also confirmed that bank employers encourage community involvement. The Board thanked Mrs. Duncan for coming and expressed their appreciation for her stepping forward for appointment to the position. The Board signed Jennifer Duncan's appointment this evening and Ann Marie explained to Mrs. Duncan that she will need to go to the Town Clerk's Office to get sworn in for the appointment at a future date.

Vice Chair Laufenberg then inquired of Board members if they had any Other Business – Selectmen's Input and called on Selectman Wheeler. Selectman Wheeler indicated, that after reviewing the 2015 Budget (January – April) it appears that the Highway Department Budget is in good shape and suggested that the Board discuss with Robert "Butch" Bain, Road Agent, the possibility of subcontracting (perhaps Ruel) to sand sweep the roads. Ann Marie stated she will try to schedule Butch Bain to come in next week to discuss the possible road sweeping and to present his quarterly update to the Board.

Vice Chair Laufenberg called on Ann Marie who indicated that the Fire Department inquired if the Department could move the Smokey sign to the other side of the Fire Department building as their flag is getting torn on the sign being so close to the flag pole. The Board concurred and suggested that the Fire Department contact the Garden Club before they start the project because they might have some interest in beautification of the area.

Ann Marie indicated that the Town of Thornton Select Board agreed to meet with the Fire Commissioners on May 18, 2015, at the Campton Municipal Building; however, she has not heard back from the Fire Commissioners.

Vice Chair Laufenberg called on Selectman Cheney who suggested that perhaps the projector and monitor equipment in the Meeting Room at the Municipal Building be utilized for Selectmen's Meetings (when the need arises). The Board agreed and Vice Chair Laufenberg volunteered to set up for any presentations and assist with the use of the equipment when presentations are made.

Vice Chair Laufenberg informed the Board that Kelly Bolger toured the Municipal Building with him and pointed out maintenance issues that need to be addressed with the building, i.e. (some being) air filters regularly changed, stress cracks and power washing of the outside. Ann Marie indicated that the Town has a contract for scheduled maintenance of the heating and cooling system and the air filters are scheduled to be changed when the air conditioning season begins, which was the suggestion of the contractor. Ann Marie also stated that the windows will be cleaned again and she is waiting for a quote from White Mountain Carpet and Floor Cleaning to seal the floors; however, she stated there are budget restraints at present. Vice Chair Laufenberg mentioned that perhaps next year an allowance could be made in the budget for a part-time maintenance person and further suggested that perhaps Harry Hughen might be a good candidate for the position. Ann Marie stated that she will note this suggestion so it can be discussed with the Road Agent when he meets with the Board.

There being no further business or Selectmen's Input, Vice Chair Laufenberg declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator