

MINUTES
SELECTMEN'S MEETING
APRIL 6, 2015

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Municipal Building. Present were Selectmen, Sharon Davis, Charles Wheeler, Charles Cheney, Karl Kelly and Peter Laufenberg. The Board signed the manifest and reviewed the bills. They signed 11 appointments to office for the year 2015, 1 Disabled Exemption, 2 Building Permits and 1 Notice of Intent to Cut.

At 6:50 p.m. Chair Davis opened the meeting and called on Ann Marie to discuss Tax Agreements. Ann Marie distributed to the Board a draft Agreement for Payment of Taxes, a notarized affidavit form and a Financial Affidavit form. She also reviewed the updated list of tax agreements and payment status presented by the Tax Collector at the last Selectmen's meeting. After reviewing the documents, the Board agreed that they would eliminate the notarized Affidavit and approved the Tax Agreement form and Financial Affidavit form. After discussion, the Board concurred that they would like Hannah Joyce Town Clerk/Tax Collector to come in next week to discuss the new small claims process for certain Tax Agreements that are in arrears. Ann Marie agreed to e-mail Mrs. Joyce referencing the Board's questions and concerns in order to assist Mrs. Joyce in preparation for meeting with the Board.

Chair Davis continued the meeting by calling on Ann Marie to review the first quarter budget. Ann Marie indicated that the first quarter was in good shape and did point out some overages and she explained the reasons therefor. Some overages were the Moderator; however, there will be a reimbursement from the school to offset some costs. The interpreter cost was higher because the Town Meeting ran longer than expected. Worker's Compensation and sand for the Highway Department is over, but the bottom line should not be affected. The heating expense is high, causing concern. However, Ann Marie indicated that she has received price quotes for oil and propane and after the deadline period for submission of proposals has passed she will prepare a comparison analysis for the Board to review.

Ann Marie mentioned to the Board that she, Selectman Davis, Nancy Mardin and Steve Aiken, from Meredith Village Savings Bank met today regarding the Health Insurance Expendable Trust Fund. The Health Reimbursement Account (HRS) was discussed and Mr. Aiken stated that the HRA might be taxable. Mr. Aiken suggested that Ann Marie contact the Town's payroll service regarding this issue.

Chair Davis distributed an hourly time comparison of the Town Clerk/Tax Collector's hours for the years 2013 and 2014. The overtime hours for 2013 were 82.25 hours; with 1 election and 1 Town Meeting (The year 2013 is comparable to 2015 in that there is only 1 election and 1 Town Meeting). The 2014 overtime hours were 136.25; however, there were 4 elections, 1 Town Meeting, 1 Special Meeting and the Office Assistant was out on

extended disability. After reviewing the comparison, the Board concurred that the 100 overtime hours for 2015 Budget should be sufficient.

There was then discussion regarding an Accounts Payable Policy to provide a standardized procedure for paying for goods and services, and the reimbursement of employees that meets Good Accounting Standards. After a short discussion, and review of the Accounts Payable Policy, Chair Davis moved to adopt the Accounts Payable Policy for all Department Heads to follow to properly submit for reimbursement or payment for goods and services. Selectman Wheeler moved the Motion, seconded by Selectman Laufenberg, and with a roll call vote: Selectman Davis – aye, Selectman Kelly – aye, Selectman Wheeler – aye, Selectman Laufenberg – aye and Selectman Cheney – aye, the Accounts Payable Policy was unanimously approved.

Chair Davis called on Ann Marie to discuss the Memorial Day Ceremony for 2015. Ann Marie informed the Board that Gerard Gosselin has taken over the task of placing cemetery flags on Veteran's graves. Ann Marie suggested that she inquire if State Representative Eric Johnson would like to be the guest speaker at the ceremony. The Board concurred. Selectman Laufenberg inquired about the itinerary for the ceremony. Selectman Karl Kelly indicated he would ask his son who plays the trumpet if he was interested in playing taps. Ann Marie stated that she will ask Becky McCuin if she would be the soloist again this year.

Chair Davis then called for a Motion to approve the Minutes and Non Public Minutes of March 30, 2015. After one revision made by Selectman Kelly, to the regular Minutes, a Motion was made by Selectman Laufenberg to approve the regular Minutes as revised and to approve the Non Public Minutes as written. The Motion was seconded by Selectman Cheney and Minutes and Non Public Minutes were unanimously approved.

Chair Davis called on Ann Marie to review correspondence. Ann Marie indicated that Cordell Johnson of NH Municipal Association sent an email encouraging the Board to contact Senator Forrester to ask her support on HB 192, which bill prohibits utility companies from using Department of Revenue Administration values in appeals of local property tax assessments. Mr. Johnson also encouraged the Board to contact Senator Forrest to ask her to oppose HB 547, which is the bill that began as an attempt to reinstate the property tax exemption for telephone poles and conduits. The Bill was amended in the House, and the amended version does not exempt poles and conduits, but does require the use of a specific formula in determining their value. The amendment was drafted by FairPoint with no public input. The House passed the bill based on representations that towns were appraising poles at values up to \$6,800.00, and that passing the bill would end the 480 lawsuits FairPoint has filed against the towns. Both claims have been proven false.

A notice was received from James R. St. Jean Auctioneers stating that the State of NH Surplus Property Auction will be held on Saturday, May 16, 2015, at the White Farm, 144 Clinton St., Concord, NH. Ann Marie will pass this notice on to Butch Bain, Road Agent and Police Chief Warn.

The NH Department of Revenue Administration has sent the determination of the median ratio for land, buildings and manufactured housing in Campton for the Tax Year 2014 to be 99.8%.

Ann Marie distributed to the Board the appointment of Kevin McGuire to be the Campton Representative for Pemi-Baker Solid Waste District (for the Board to sign) and she asked permission to insert Tim Kingston as the Alternate Representative on the appointment, after she confirms that Mr. Kingston is interested in becoming Alternate Representative.

A notice was received from Central NH Chamber of Commerce regarding the Membership Investment Program. Ann Marie explained the different tiers of membership and suggested the Town's membership investment be established in the \$180.00 tier. There is a regional informational session scheduled for April 14, 2015 at the Exit 28 Welcome Center for 8:00-9:00 a.m. also from 5:00-6:00 p.m. to further answer questions or concerns on membership levels.

Ann Marie stated that Sara Maffei, a realtor for Century 21 Mountainside Realty in Lincoln has expressed an interest about serving on the Economic Development Committee. Ann Marie stated that she will pass this information on to Selectman Laufenberg.

A copy of a Service Contract for 2015-2016 was received from the Town of Thornton, which they signed for Emery & Garrett Groundwater Investigations, LLC to provide services for Landfill monitoring tasks and preparation of application for groundwater permit renewal. The \$7,600.00 cost will be paid by all three Towns contributing accordingly.

Ann Marie confirmed (through an email from Attorney Daniel Crean to Chair Davis) that the Petition presented at the meeting on March 30, 2015 is a public document, and, if the public requests a copy, the document must be provided to the public. A copying fee can be charged at the same rate the town charges for copies of other documents.

There being no further correspondence, Chair Davis continued the meeting with Other Business – Selectmen's Input. Chair Davis called on Selectman Cheney who indicated he would like to see copies of the results of water testing (for the last two months) that has been done at the Municipal Building. Ann Marie will provide the testing results to him.

Chair Davis called on Selectman Laufenberg who informed the Board that he has been in contact with Scott Stephens, Executive Director of Central NH Chamber of Commerce and he has expressed a willingness to serve on the Economic Development Committee. It was suggested that the Board of Selectmen present a mission statement to the Economic Development Committee in order to provide direction. Chair Davis and

Selectman Wheeler indicated that they would be willing to assist Selectman Laufenberg in drafting the mission statement

Chair Davis called on Selectman Wheeler who suggested (in line with public concern to lessen the burden of taxpayers); the Board considers increasing the percentage rate for new hire employees' contribution payments for health insurance. It was also suggested that the percentage rate of contribution for present employees be increased, but at a lesser percentage rate than new hirers. Selectman Laufenberg suggested that they inquire as to what other Towns are doing and Chair Davis recommended utilizing the NH Municipal Association for acquiring this information.

Chair Davis called on Selectman Kelly who inquired if the Board was going to consider any action to be taken in light of the Petition presented at the March 30, 2015 meeting or consider looking at adopting a policy on public comments as was stated in the Board's response to the Petition. After discussion, it was unanimously agreed to have Ann Marie contact, Daniel Crean, Town Attorney to draft a public comment policy. It was suggested by Chair Davis that perhaps Attorney Crean may need to come in to discuss this issue with the Board. For further discussion, Chair Davis suggested the Board go into Non Public Session and she made a Motion to go into Non Public Session under RSA 91-A: 3 II(a) regarding personnel. The Motion was seconded by Selectman Wheeler, and with a roll call vote: Selectman Davis – aye, Selectman Wheeler – aye, Selectman Cheney – aye, Selectman Kelly – aye, and Selectman Laufenberg – aye, the Board went into Non Public Session at 7:50 p.m. The Board came out of Non Public Session at 8:04 p.m.

Chair Davis continued the regular meeting and called on Selectman Wheeler who made a Motion to seal the Non Public Minutes. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Davis – aye, Selectman Kelly – aye, Selectman Wheeler – aye, Selectman Laufenberg – aye, and Selectman Cheney – aye, the Motion was unanimously approved.

There being no further business or Selectmen's Input, Chair Davis declared the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator