

MINUTES
SELECTMEN'S MEETING
JANUARY 12, 2015

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Municipal Building. Present were Selectmen, Charles Wheeler, Sharon Davis, Charles Cheney, Karl Kelly and Peter Laufenberg. The Board signed the manifest and reviewed the bills. They signed documents pertaining to the Town Health Insurance Plan, i.e. reimbursement arrangements and administrative services.

Previous to the meeting commencing Mary Durgin, Town Treasurer was present to introduce Anna Hanrahan, who she is training to be her new Deputy Treasurer. Mrs. Hanrahan is now retired from being Branch Manager of Northway Bank in Campton and expressed that she will be happy to assist Mary Durgin. Ann Marie prepared the Oath of Appointment for the Board to sign this evening. The appointment was signed and given to Hannah Joyce, Town Clerk/Tax Collector so that Anna can be sworn in at a future date.

A member of the public who attended this meeting, but was not on the agenda was Caron Pierce.

At 6:50 p.m. Chair Wheeler opened the meeting and called on Hannah Joyce, Town Clerk/Tax Collector to discuss the need for renewing the BMSI tax program. Mrs. Joyce explained that she needs the BMSI program clear through auditing time for reports required by the auditors. She also explained the need for assisting property owners with acquiring old payment history. Mrs. Joyce explained that there are two options offered by BMSI to continue the license; a 1 year term or a life time access. After discussion by the Board, it was agreed that Selectman Laufenberg will discuss the possibility of a 6 month term (even though Mrs. Joyce acknowledged that she approached BMSI with this idea and BMSI would not agree to a 6 month term). The 6 month term will get Mrs. Joyce through the auditing period. The general consensus of the Board was not to keep the BMSI tax program after this period due to cost and Selectman Davis pointed out that the BMSI program (in dos) could burden the present computer server. Also, one of the main reasons for converting to the Avitar program was to eliminate the need to have two systems running. Chair Wheeler stated that the Board will make a decision on this issue next week as the license runs out the end of January. Ann Marie suggested that the cost of the renewal of the BMSI program come out of the Town Clerk/Tax Collector's budget. Mrs. Joyce disagreed and the Board will discuss this issue during the budgeting process.

Chair Wheeler called on Cindy Perkins of Commerford Nieder Perkins, Town Assessors (CNP). Chair Wheeler inquired if Ms. Perkins could explain to the Board the issues involved with the lateness of the recent re-evaluation and what procedures will be implemented so we will not have any reoccurrences in the future. Chair Wheeler did recognize the death of Mr. Nieder, Campton's main assessor and he expressed his condolences to Cindy Perkins and acknowledged his death certainly had an impact on all

involved and created unique circumstances for delays. Ms. Perkins explained that CNP had scheduled a large amount of Town's re-evaluations this year with the anticipation of being fully staffed; however, that was not the case. Additionally, Mr. Nieder was the main assessor familiar with the Town of Campton. Ms. Perkins also explained that the conversion to the Avitar program also slowed things down as issues occurred wherein certain data did not transfer and had to be added later. Ms. Perkins indicated that Phil Bodwell has now been appointed as the main assessor for Campton and Ms. Perkins will assist. Ann Marie confirmed that Mr. Bodwell is very familiar with the Campton area, having had previous assessing experience in the Town of Campton.

At present, Ann Marie explained that the assessors' letters to property owners have been sent. Calls to schedule appointments will be taken on Friday, January 16, Tuesday, January 20th and Wednesday, January 21st from 8:30 a.m. to 4:30 p.m. Reviews with property owners will be held Friday, January 23rd from 9:00 a.m. to 4:00 p.m.; Saturday, January 24th from 10:00 a.m. to 2:00 p.m. and Monday, January 26th from 9:00 a.m. to 4:00 p.m. Ms. Perkins indicated that CNP will also accommodate property owners by taking telephone appointments for those who are unable to personally attend at one of the scheduled review dates. Chair Wheeler thanked Ms. Perkins for explaining all the issues involved with the recent re-evaluation and he inquired if the Board's concerns were addressed this evening. The Board concurred recognizing the unique circumstances, and the Board signed CNP's contract this evening and thanked Ms. Perkins for coming.

Chair Wheeler then called for a Motion to approve the Minutes of the previous meeting. Ann Marie acknowledges some revisions that were made and the Minutes with the revisions were distributed to the Board. After review, a motion was made by Selectman Laufenberg to approve the Public Minutes, as revised, and the Non Public Minutes as written. The motion was seconded by Selectman Cheney and the Public Minutes as revised and the Non Public Minutes as written were unanimously approved.

Chair Wheeler called on Ann Marie to review correspondence. Ann Marie indicated that a letter was received from Becket Family of Services, signed by Charles Wheeler in the capacity of Admissions and External Affairs, Becket Family of Services. Ann Marie read the letter to the Board which indicated a public forum will be held at the Becket House at 19 Owl Street, Campton, on January 13, 2014, at 6:30 p.m., to discuss any concerns or questions community members may have regarding Becket House at Campton (19 Owl Street) and the renovated house on Depot Street. Anyone unable to make the meeting may contact Charles Wheeler at 603-254-7776 or email him at Charlie.wheeler@mountprospectacademy.org. It was acknowledged that all abutters have been notified of the meeting and notices have been posted.

Ann Marie indicated that the Attorney General's Office reviewed the Intergovernmental Fire/Rescue Service Agreement and it does not comply with NH law. The Town of Ellsworth needs to have at least one representative from their Town indicated on the agreement for representation. Ann Marie will make the changes on the agreement and arrange for the signing by all Boards again.

Ann Marie stated that the US Forest Service will be revising the Project Road Agreement between the Town Campton and the USDA, Forest Service, White Mountain National Forest. When the revisions are completed they will be coming in to discuss the revised agreement with the Board.

A notice was received from Northeast Utilities announcing in their news release that their new name for Northeast Utilities, CL&P, NSTAR, PSNH, WMECO & Yankee Gas to be Eversource Energy as of February 2, 2015.

The Software Agreement for Avitar Assessing Internet Online Data Hosting was received for a one year free subscription. The Board signed the agreement this evening.

Ann Marie distributed to the Board the RSA pertaining to the Capital Improvement Plan indicating it is the task of the planning board or a committee appointed by the governing body to formulate the plan, with the cooperation of the governing body.

A letter was received from Mary E. Durgin, Co-Trustee of the George V. Durgin TUW Charities together with a check in the amount of \$9,136.23 payable to the Town of Campton from the George V. Durgin Trust under Will. Since the inception, over \$214,991.00 has been donated by the Trust to the Town of Campton. Selectman Davis acknowledged the fact that the Town Clerk/Tax Collector's Office building was renovated by all funding from the George V. Durgin Trust under Will. After further discussion by the Board, and the suggestion of Selectman Davis, a Motion was made by Selectman Davis to name the Town Clerk/Tax Collector's Office building the *Durgin Building*. The Motion was seconded by Selectman Laufenberg, and with a roll call vote: Selectman Wheeler – aye, Selectman Davis – aye, Selectman Cheney – aye, Selectman Kelly – aye, and Selectman Laufenberg – aye, it was unanimously approved. .

Chair Wheeler continued the meeting with Other Business – Selectmen's Input by calling on Caron Pierce. Caron Pierce presented the question: "Could the Zoning Board of Adjustment deny answering questions presented by the public?" This question pertained to the ongoing discussions Mrs. Pierce has had with the Board regarding her concerns with property at 372A Owl Street. Chair Wheeler stated that he contacted Laura Spector-Morgan who confirmed that the Zoning Board of Adjustment can chose to meet with the public, but the Board is not required to do so. Caron Pierce presented a letter, written by her, to the Board, which Chair Wheeler read out loud at this meeting, and will be attached to the Minutes. The letter addressed the response from the Town Attorney, Laura Spector-Morgan regarding a "home occupation". Mrs. Pierce requested the Board send pictures of this property to the Town Attorney for review to address issues of appearance of a home occupation maintained in a residence. Mrs. Pierce also requested in her letter that the Select Board follow up with monthly visits for progress of improvements to the property in question pertaining to the completion of the garage since a building permit was taken out over a year ago. It was explained to Mrs. Pierce that the building permit has no expiration date on it. If no work has been started in a year, then a building permit would have to be reapplied for. Reapplication is not necessary in this case as work has commenced. Ann Marie further explained that the building permit is used as a tool for

the assessors to review the property when work has been done to revise assessment values (as time progresses on the completion). Mrs. Pierce stated in her letter that “somebody must take responsibility of the construction site with industrial equipment strewn about his residential lot.” Mrs. Pierce stated that she is waiting to see if anything further is going to be done. Chair Wheeler expressed that the Board had no authority in this regard; however, he will address the issues that were discussed this evening with the Town Attorney and get back to Mrs. Pierce.

Chair Wheeler inquired if any Board member had any other business to discuss, and they did not. Chair Wheeler called on Ann Marie who stated that she was able to acquire the bulk rate mailing rate through the Chamber, with Selectman Davis’ help, for the distribution of letters to property tax owners explaining the new tax rate. The letters will be mailed out to property owners this week.

Chair Wheeler called on Mrs. Pierce who inquired regarding the garage at 372A Owl Street. Mrs. Pierce would like clarification as to what the 3 units represented for the completion of the garage. Ann Marie will ask May Brosseau and get back to Mrs. Pierce.

Chair Wheeler called on Selectman Davis who made a Motion to go into Non Public Session under RSA 91-A: 3 ll(b) regarding personnel. The Motion was seconded by Selectman Laufenberg, and with a roll call vote: Selectman Davis – aye, Selectman Wheeler – aye, Selectman Cheney – aye, Selectman Kelly – aye, and Selectman Laufenberg – aye, the Board went into Non Public Session at 8:10 p.m. The Board came out of Non Public Session at 8:20 p.m.

Chair Wheeler continued the public meeting and called on Selectman Davis who made a Motion to seal the Non Public Minutes. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Davis – aye, Selectman Cheney – aye, Selectman Kelly – aye, Selectman Wheeler – aye, and Selectman Laufenberg – aye, the Motion to seal the Non Public Minutes was unanimously approved.

There being no further business, Chair Davis declared the meeting adjourned at 8:21 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator