

MINUTES
SELECTMEN'S MEETING
DECEMBER 8, 2014

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Municipal Building. Present were Selectmen Charles Wheeler, Sharon Davis, Charles Cheney, and Peter Laufenberg. Selectman Kelly was not present due to a conflict in schedule. The Board signed the manifest and reviewed the bills. They signed 1 tax agreement and 1 Note Modification Agreement.

Members of the public who attended this meeting, but were not on the agenda were: Robert Moulton, Rebecca Moulton, Diane Richards, Brenda Boisvert, James Demeritt, Peter Hilton, Ian Halm, Julie O'Neil and Fire Chief Daniel Defosses.

At 6:45 p.m. Chair Wheeler opened the meeting and he acknowledged that the Campton/Thornton and Ellsworth Select Boards were present this evening for the final review of the Intergovernmental Fire/Rescue Service Agreement and the Intergovernmental Agreement for Disposal of Solid Waste. Present this evening representing the Thornton Board of Selectmen were: Steve Morton, Roy Sabourn, Mariane Peabody and Bradford Benton, together with Tammie Beaulieu, Thornton Town Administrator. Present representing the Ellsworth Board of Selectmen was Leonard Clayton. Chair Wheeler inquired if there were any concerns or questions with regards to the Intergovernmental Fire/Rescue Service Agreement from the Selectmen, Fire Commissioners and Fire Chief Defosses. There were no concerns nor questions. Chair Wheeler called on Selectman Davis who made a Motion for the Campton Select Board to approve the Intergovernmental Fire/Rescue Service Agreement as presented, the Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Wheeler – aye, Selectman Davis – aye, Selectman Cheney – aye and Selectman Laufenberg – aye, the Intergovernmental Fire/Rescue Service Agreement was unanimously approved by the Campton Select Board.

Roy Sabourn then made a Motion for the Thornton Select Board to approve the Intergovernmental Fire/Rescue Service Agreement as presented. The Motion was seconded by Selectman Peabody, and with a roll call vote: Selectman Morton – aye, Selectman Peabody – aye, Selectman Roy Sabourn – aye, and Selectman Benton – aye, the Thornton Select Board approved the Intergovernmental Fire/Rescue Service Agreement. Selectman John Paul Hilliard was not present.

Chair Wheeler proceeded by inquiring if there were any questions or concerns regarding the final review of the Intergovernmental Agreement for Disposal of Solid Waste. There were no questions or concerns. Chair Wheeler then called on Selectman Davis who made a Motion for the Campton Select Board to approve the Intergovernmental Agreement for Disposal of Solid Waste as presented. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Wheeler – aye, Selectman Davis – aye,

Selectman Cheney – aye, and Selectman Laufenberg – aye, the Intergovernmental Agreement for Disposal of Solid Waste was approved by the Campton Select Board.

Selectman Sabourn then made a Motion for the Thornton Select Board to approve the Intergovernmental Agreement for Disposal of Solid Waste as presented. The Motion was seconded by Selectman Peabody and with a roll call vote: Selectman Morton – aye, Selectman Peabody – aye, Selectman Sabourn – aye and Selectman Benton – aye, the Intergovernmental Agreement for Disposal of Solid Waste was approved by the Thornton Select Board. Selectman John Paul Hilliard was not present.

Chair Wheeler thanked the Thornton Select Board and Selectman Clayton for coming this evening and the Fire Commissioners, Fire Chief Defosses and the Fire Department for everyone working as a team which enabled the smooth process.

Chair Wheeler called on Fire Chief Defosses who indicated that the Fire Department would like to discuss (while all three Select Boards are represented at this meeting) the 2014 CTFD Billing Process used in regard to the ambulance service. An outline was distributed which provided a step by step process from the initial response and transport to hospital to the Aging Report process. Chief Defosses explained that the outline presented is the current procedure, but the Fire Department is also working on other options for collection of uncollected debt. One step that will be instituted this year is the Fire Department will generate a personal letter which will be inserted with the over 60-day bills. A question presented was: “Is a charge generated if there was a call and the department responded, but no transport was made at that time?” Chief Defosses explained that at present there is no charge for no transport, but this will be an area to pursue. Chief Defosses also mentioned issues of physical addresses versus mailing addresses for billing and he and his Administrative Assistant, Julie O’Neil are working on the address issues.

Chief Defosses then called on Fire Commissioner Diane Richards who presented a breakdown of 2013 transports, total charges and total allowable charges month by month. Also computed was total cash collected, total expenses, total ambulance salaries paid. Commissioner Richards explained the issues, at present, with Comstar and her efforts to present an accurate analysis. However, she is confident the issue with Comstar accounting reports can be resolved to achieve a more accurate analysis in the future.

Chair Wheeler thanked Commissioner Richards for her hard work and the Fire Chief and his staff for their update and acknowledged the information is very helpful.

Chair Wheeler then continued the meeting by calling on Kelly Bolger, Emergency Management Director. Mr. Bolger explained that he has worked with Paul Hatch, of the New Hampshire Homeland Security and Emergency Management and Town Department Heads and they have successfully completed the Emergency Operations Manual Grant and it is now ready for approval by the Board. Mr. Bolger further explained that an update is required every six years. Mr. Bolger inquired if there were any questions and there were none.

Selectman Sharon Davis made a Motion to accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$9,990.00 to develop a joint Local Emergency Operations Plan with the towns of Campton and Ellsworth. Furthermore, the Board acknowledges that the total cost of this project will be \$9,990.00, in which the Town will be responsible for a 50% match (\$4,995.00) which will be offset through the labor generated expenses by the Town. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Wheeler – aye, Selectman Davis – aye, Selectman Cheney – aye, and Selectman Laufenberg – aye, the Emergency Management Performance Grant was unanimously accepted with the terms as presented.

Selectman Laufenberg commended Kelly Bolger for his performance as Emergency Management Director during the recent Thanksgiving Day emergency issues that arose. Kelly Bolger indicated that Wayne Charron offered pizza and soup, even though his kitchen was closed; however, the need for his gracious offer became unnecessary.

Chair Wheeler then called for a Motion to approve the Minutes and Non Public Minutes of December 1, 2014. A Motion was made by Selectman Laufenberg to accept the Minutes and Non Public Minutes of December 1, 2014 as presented. The Motion was seconded by Selectman Cheney, and the Minutes and Non Public Minutes were unanimously approved as presented.

Chair Wheeler then called on Robert and Rebecca Moulton who were present at the meeting. Mr. Moulton explained that he was here to register a complaint about the plowing of Eastern Corner Road. Rebecca Moulton presented pictures for the Board to review. Chair Wheeler acknowledged that the complaint will be addressed to Butch Bain, Road Agent. Later, at this meeting, Butch Bain was present, and the complaint was presented to him, along with the pictures. Butch acknowledged he was aware of the Moultons' concerns and will address the issues that were presented this evening.

Chair Wheeler then called on Ann Marie to review correspondence. Ann Marie stated that the NH Employment Security sent a thank you letter for assistance in providing the Town data for the 2014 edition of "New Hampshire Community Profile. Ann Marie indicated that the data provided is on file with the State and can be useful when applying for grants.

Ann Marie indicated that Police Chief Warn received a resignation letter from a part time Police Officer indicating that the Officer would be resigning the Campton Police Department on December 2, 2014.

A proposal was received from Ossipee Mountain Electronics, Inc. regarding the installation of a radio system for the Highway Department in the amount of \$909.70. The Board approved the amount and unanimously approved the installation.

A reminder from the NH Governor's Commission on Disability regarding access aisles designated for the disabled and reminders on the laws pertaining to snow removal and the fact that a fine of up to \$250.00 could be instituted, if snow is not cleared within 24 hours of an adverse weather event. Hannah Joyce, Town Clerk/Tax Collector passed this information on to Ann Marie.

There being no further correspondence, Chair Wheeler called for other Business – Selectmen's Input and called on Ann Marie. Ann Marie indicated that the re-evaluation will be completed tomorrow. She reported that she spoke with Shelley Garneau of DRA who will be working on setting the tax rate as soon as possible. Ann Marie reported that she informed Hannah Joyce, Town Clerk/Tax Collector about the timeline for re-evaluation completion, submission of the MS1 to the State and the need to produce the tax bills as soon as the State provides the tax rate sometime this coming week. Chair Wheeler stated that he will follow up and discuss all tax rate/bill issues with Mrs. Joyce.

Chair Wheeler called on Selectman Laufenberg who inquired as to the follow-up procedure that the Select Board would like to initiate regarding zoning questions that Mr. and Mrs. Pierce presented to the Planning Board and the Select Board regarding property at 372 Owl Street. After discussion, the Board concurred that they would like Charles Brosseau, Compliance Officer, to contact the property/business owner to get clarification and documentation verifying the owner of the LLC operating a business from the property.

Chair Wheeler called on Selectman Davis and she made a Motion for that the Board go into Non Public Session under RSA 91: 3, II(c) regarding personnel. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Wheeler – aye, Selectman Davis – aye, Selectman Cheney – aye and Selectman Laufenberg – aye, the Board went into Non Public Session at 8:15 p.m. The Board came out of Non Public Session at 8:26 p.m.

Chair Wheeler continued the regular Meeting and called on Selectman Davis. Selectman Davis made a Motion to seal the Non Public Minutes. The Motion was seconded by Selectman Laufenberg and with a roll call vote: Selectman Wheeler – aye, Selectman Cheney – aye, Selectman Davis – aye and Selectman Laufenberg – aye, the Board unanimously agreed to seal the Non Public Minutes.

There being no further business, Chair Wheeler declared the meeting adjourned at 8:27 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator