

Minutes
Selectmen's Meeting
April 21, 2014

The Board of Selectmen met for their weekly meeting at 6:30p.m. at the Campton Municipal Building. Present were Selectmen Charles Wheeler, Sharon Davis, Charles Cheney, Peter Laufenberg and Karl Kelly. The Board signed the manifests, a personal leave request, a tax agreement, a deed releasing the old Town office buildings to the Campton School, an intent to cut and an application for current use.

At 6:45p.m. Chair Wheeler called the meeting to order. Chair Wheeler asked if there were any changes to the agenda, Ann Marie stated there was, neither Craig Keeney nor Kelly Bolger will be attending this meeting. The Blair Bridge Project is progressing as scheduled, with a tentative opening date of June 5th.

Chair Wheeler continued the meeting with a review of the Loss Safety Manual. Ann Marie stated that the Joint Loss Safety Committee had met last week. Ann Marie discussed the contents of the proposed Manual. The cover page speaks to the Town's obligation to provide a safe and healthful workplace and the employees' responsibility to understand and follow the safety processes as described. The Purpose and Intent of the Joint Loss Management Committees is to bring workers and management together in a non-adversarial, co-operative effort to promote workplace safety. Included in the manual is a complete Index of the Safety Policies topics; the Fire Protection Policy, and the procedure that must be followed by a Town employee should they want to bring forward any safety concerns they may have to the Town.

Chair Wheeler stated that at 3:30p.m. today, he and Selectman Kelly had gone to the Town Clerk/Tax Collectors Office. The intent of this visit was to determine if the necessary safety corrections had been made to bring the Town Clerk/Tax Collectors Office in to compliance, as per the Department of Labor's inspection requests. Chair Wheeler stated that the Town Clerk, Hannah Joyce would not allow the Selectmen behind the counter. Chair Wheeler stated that the walkways were cleared however the Town Clerk's desk area is congested with 2 large printers and a typewriter located on the floor beneath the Town Clerks desk, in a place that could cause a fall. Chair Wheeler stated that he suggested, to the Town Clerk, that the typewriter be placed, temporarily, on the top of a nearby file cabinet. The Town Clerk did not agree with this. Ann Marie suggested that a typewriter stand could be purchased; that would not take up additional space, but provide a safe alternative to the present location of the typewriter. Selectman Kelly stated; that the Town Clerk currently has 2 power strips, beneath her desk, with a third power strip plugged in to one of the existing power strips which creates another safety violation. Selectman Wheeler noted that the voting machine was still in this office taking up extra space, which is needed for other practical reasons. Vice Chair Davis stated this was unnecessary as there are several lockable storage closets; in the main administrative building's community room, large enough and specifically for uses such as this. The Selectmen discussed further the additional outlets needed for this office and the time frame in which these would need to be installed. The deadline for these corrections to be made is May 1st. Chair Wheeler asked Ann Marie to contact electrician Thomas Sabourn; who is currently doing work at the Fire Department, to see if he is available this weekend to complete the

necessary installation of electrical outlets in the Town Clerks Office. Ann Marie stated that if Mr. Sabourn was not available this weekend she would contact electrician Mark Swain. Selectman Kelly stated that he would not be available this Saturday, Chair Wheeler stated that he could be available to go in to the Town Clerk's Office if an electrician can be found to do the work that day. Selectman Cheney stated he will go in to the Town Clerk's Office on Saturday and requested Ann Marie to notify Hannah Joyce that they will be in that office installing the necessary outlets on Saturday. Chair Wheeler stated that once the Town Clerk's office is brought up to code the Town should consider having an office space consultant come in and advise the Town on how better to organize this office.

At 7:09p.m. Chair Wheeler continued the meeting with a review of the revised Minutes of the last meeting. In addition to the previous revisions, Selectman Kelly requested; a title correction, a dollar value correction and an additional adjective correction. So noted, these correction will be made as requested. Chair Wheeler called for a motion to approve the revised Minutes of the last meeting. Selectman Laufenberg made a motion to approve the revised Minutes of the last meeting; Vice Chair Davis seconded the motion. The revised Minutes were unanimously approved.

At 7:12p.m. Chair Davis called on Ann Marie for correspondence. Ann Marie spoke regarding the letter the Town received from Tom Mullen. Mr. Mullen addressed his letter to the Selectmen regarding the Site Evaluation Committee's renewed concerns relative to the Northern Pass proposed route. The SEC has a meeting planned for May 4th 3p.m-5p.m, at the Pease Public Library in Plymouth. Mr. Mullen stated that he feels the aesthetic impact, that the Northern Pass Project will have on Owl's Nest property's has been underestimated. Mr. Mullen stated that the best way to avoid this degradation would be to stop the projected Northern Pass, as planned, and have the lines go underground, whereby the damage to property values would be minimal. Ann Marie stated that some members of the Campton Planning Board and Conservation Committee were planning on attending this meeting. Selectman Cheney and Vice Chair Davis both stated that they felt there were multiple factors contributing to the downturn in tax revenues in Campton and Thornton and the low volume of property sales. Chair Wheeler stated that he may be able to attend this meeting.

Ann Marie then spoke regarding the memorandum the Selectmen received from Police Chief Warn. The purpose of Chief Warn's memorandum was to make the Selectmen aware of part- time Officer Brann's recently received orders that will send him to Kuwait for approximately 10 months. This news has Officer Brann concerned, regarding its impact on his recent employment in the Campton Police Department. Chief Warn is requesting that he be allowed to put Officer Brann on "inactive status". Chief Warn states that Officer Tracy and Officer Blais will be able to cover the hours Officer Brann would have worked, had he not been deployed. The Selectmen unanimously approve of this request from Chief Warn.

Ann Marie spoke next about the letter the Town has received from Andrea Porrizzo, Business Manager at Six Flags Trailer Park. Ms. Porrizzo's letter pertains to her concerns regarding the two recent evictions at the Park. Ms. Porrizzo states that neither one of the two parties' evicted are willing to sign over the deed to their properties. Ms. Porrizzo is asking the Town for advice on how to handle this situation. Ann Marie stated that the law is clear on this issue, Ms. Porrizzo must acquire a quit claim deed from

each of these parties before she can try to make any other arrangements. The Town is not interested in acquiring abandoned properties for back taxes. The Selectmen discussed their thoughts on this matter. Selectman Laufenberg asked Ann Marie to speak with Ms. Porrazzo; telling her that she would need to get the deed issues legally settled, and then she can come to before the Select Board to discuss the possibility of taxes being forgiven.

Ann Marie spoke next regarding the email communication she and Town Attorney Laura Spector-Morgan have had, with regards to Cindy Klevens, of the NH Department of Environmental Services, and the DWSRF loan. The DWSRF loan; is technically a loan with 100% principal forgiveness, rather than a grant as previously understood by the Town. The Town had mistakenly thought that this DWSRF loan was actually a grant that the State had made available to municipalities in the amount of \$50,000.00; for upgrades to water systems requiring the relocation of shut off valves to public right of ways. Since this sum of \$50,000.00 is factually a loan from the State; the Town cannot apply for it. The Town has approval on warrant articles; that are in effect indefinitely until rescinded which include accepting the provisions of RSA 31:95-b, giving the Selectmen authority to apply for, accept and expend, without any further action from Town Meeting, unanticipated money from State, Federal or any other governmental unit that comes available during the year, however, RSA 31:95-b does not allow the Town to apply for loans /incur long term debts. RSA31:95-b does allow the Town to apply for grants only, not for funds described as loans, regardless, if the loan's principle is 100% forgiven. If the Town wanted to apply for these loan funds, it would require a Special Town Meeting to be held. Such a Town Meeting would require court approval and would be cost prohibitive. Chair Wheeler asked Ann Marie to issue an invitation to Ms. Klevens to come before the Select Board regarding this DWSRF loan. Selectman Cheney stated that while the funds listed as being available were \$50,000.00, the actual cost of this project, down at Beebe River, may be significantly higher, and the Town may end up owing money. Selectman Laufenberg asked if all of the shutoff valves would need to be replaced at once. Vice Chair Davis stated that she felt the Select Board should, speak with Ms. Klevens, review all of the facts, and if so decided, put it on next year's Town Meeting as a warrant article.

At 7:30p.m. Ann Marie spoke about the email received from Nancy Decoteau of the Town of Thornton. The subject of the email is in reference to setting a date for a meeting of the Fire Department Vehicle Asset Committee. The Selectmen discussed possible dates amongst themselves. After discussion, Chair Wheeler called for a motion to start the summer meeting schedule, Vice Chair Davis made a motion to start the summer meeting schedule, Selectman Cheney seconded the motion and the Selectmen decided unanimously, to start their summer meeting schedule, effective at the end of this meeting. Chair Wheeler spoke with Ann Marie and told her to advise Mrs. Decoteau that they would be willing to meet with the Fire Department Vehicle Asset Committee on any alternating Monday evening, effective April 28th.

Ann Marie spoke next regarding the notice from Primex, regarding the Property and Liability Program. The cost this year is up slightly due to the 1.1% increase in property values and a 9.2% increase in payroll.

At 7:35p.m. Chair Wheeler asked if there was any other business. Ann Marie asked the Selectmen to look over the Intergovernmental Agreements she had given them for their input.

Selectman Kelly then stated that Town Clerk/Tax Collector Hannah Joyce informed him that she took great offense to the letter that Police Chief Warn had submitted to the Selectmen in response to her March 27th request to have the flag and flag pole, located outside the Town Clerk/Tax Collectors Office, taken down. Vice Chair Davis stated that this was an issue that Mrs. Joyce should bring before the HR committee, if she felt she wanted to discuss this with Chief Warn.

Ann Marie reminded the Selectmen about the meeting on April 24th of the Pemi Valley Chamber of Commerce to be held at the Country Cow Restaurant. Morgan Clark is to be introduced as the new Interim Executive Director. Craig Keeney and Kelly Bolger will be attending this meeting and will provide an update on the Blair Bridge Project.

Chair Wheeler asked the Selectmen if there was any other business. Selectman Kelly indicated that he had attended the community forum hosted by the Campton Historical Society on Thursday, April 17, 2014. He had a copy of the map which showed the Yankee Forest LLC land which the Conservation Fund, a national non-profit organization is purchasing which is located in both Campton and Sandwich. The meeting was facilitated to have an informal setting with friends and neighbors about what does this land mean to you and your vision for the future, and what people could share about the history. Selectman Kelly showed the Board Members a map of the land, and said that the meeting was very interesting.

At 7:48p.m., there being no other business, Chair Wheeler adjourned the meeting.

Respectfully Submitted,

Glenna Blair
Recording Secretary