

MINUTES
SELECTMEN'S MEETING
JANUARY 27, 2014

The Board of Selectmen met for their weekly meeting at 6:30p.m. at the Campton Municipal Building. Present were Selectmen, Sharon Davis, Charles Cheney, Charles Wheeler, Marsh Morgan and Karl Kelly. The Board signed the manifests and reviewed the bills. They signed a contract for the re-evaluation with Commerford, Nieder and Perkins and one Tax Agreement.

At 6:45 p.m. Chair Davis called the meeting to order. She called on Nancy Mardin and Martha Aguiar to speak regarding the 2014 Proposed Trustee of the Trust Funds budget. Mrs. Mardin handed out copies of the proposed budget to each of the Selectmen. Mrs. Mardin reported that the proposed budget was up slightly from the last year as the professional fees had gone up. She stated that there was a decision made to leave Charter Trust and use Merrimack County Savings Bank trust services. This decision had been reached due to the dissatisfaction that the Trustees had with the previous trust company. Mrs. Mardin stated that there is a .5% increase in the trust fee charged, and the fee is based on the amount of the trust fund balance. Mrs. Aguiar stated that there are several CDs about to mature and the Trustees will need to know if there is going to be a need for these funds before they make their decision on reinvesting the funds.

Chair Davis then called on Mrs. Mardin, Treasurer of the Campton Historical Society, to speak regarding the Campton Historical Society Budget. Mrs. Mardin advised that the budget is exactly the same as last year, \$10,000.00; \$5,000.00 to be invested in the CHS Capital Reserve Fund and \$5,000.00 for the General Building Account.

Chair Davis then called upon Town Clerk/Tax Collector, Hannah Joyce, to speak regarding the 2014 Proposed Town Clerk/Tax Collector's Budget. Mrs. Joyce distributed copies of the proposed budget to each of the Selectmen. Mrs. Joyce went over each entry and reported that the Computer Sys/Tax Bill entry was up a little due to the transition to a new program. Mrs. Joyce would like to change the search firm used for Deeding/Liening. Mrs. Joyce recommended changing to Jane Sanders Searches. Mrs. Joyce advised that Ms. Sanders has a reputable business and already works with several other New Hampshire towns on this matter. The Selectmen approved Mrs. Joyce's recommendation and Selectmen Wheeler signed the contract with Ms. Sanders on behalf of the Town. There was discussion regarding the number of listed elections for 2014; Mrs. Joyce stated that there will be 5 elections with March having two elections, on the same day; one is the annual Town election and one is a State election. Mrs. Joyce stated that there is additional wording that must be included in the Town Warrant due to the State election. The Annual Restoration of Records was proposed at \$4,100. Mrs. Joyce then asked to address the Board regarding some changes she would like to see implemented; the acceptance of credit cards, and changes to the website. Mrs. Joyce feels the website needs an update making it more user friendly. The credit card acceptance needs the approval of the Town Treasurer, Mary Durgin. Mrs. Joyce suggested the possibility of a change in which the town would accept a single check system for vehicle

registration and becoming a boat registration agent. The boat registration would generate a \$5.00 fee, for the Town, per registration. Mrs. Joyce announced that she was considering extending work hours.

At 7:05p.m. Chair Davis continued the meeting with a review of the minutes, of the last meeting. Chair Davis asked if the proposed revisions to the minutes were acceptable. Selectman Morgan pointed out several grammatical corrections to be made in the last paragraph on page 2. Chair Davis called for a motion to approve the revised Minutes of the last meeting; Selectman Wheeler made a motion to approve the revised Minutes, Selectman Morgan seconded the motion. The revised Minutes were unanimously approved.

Chair Davis called on Ann Marie to review the correspondence. Ann Marie spoke regarding letters received from Time Warner Cable. These letters spoke to Time Warner Cable's ongoing negotiations with various broadcasters and the reorganization of their channel line-ups by category.

Ann Marie read a letter the Town received from Carol Shea-Porter. This letter includes some of the highlights from her Congressional end of the year report to her constituents. Ann Marie states that she will not include any part of letter in the Town Report; the Town has always made a practice of limiting any such reports put in the Town Report to those from persons serving Grafton County. Next Ann Marie spoke, briefly, regarding the memo from Police Chief Warn. The subject was the Wage Study/Police Wages. The Board of Selectmen was firm about using the figures that they had determined using the Wage/Study manual.

Ann Marie spoke about the report received from the State of New Hampshire's Department of Transportation. This letter was regarding the interim inspection of Municipally Owned Bridges in the Town of Campton. The cover letter included copies of interim bridge inspections reports. Blair Bridge is currently closed and barricaded. Bump Bridge is alright, although it is a Red Listed bridge. Perch Pond over Ryan Brook is an E-2 and Red Listed. The Eastern Corner Road/Blaisdell's Bridge is an E-2 one lane bridge. Chair Davis asked if the report mentioned some large rock washing out on the east side of Ryan Brook Bridge. Ann Marie read from the inspection report that those eroding conditions were duly noted.

Chair Davis then called on Craig Keeney to speak regarding the Blair Bridge Update.; even though Kelly Bolger had not yet arrived, Mr. Keeney proceeded to discuss the process in which the labor rates and the amount of hours to be worked are agreed upon for extended hours. Project Managers do not need to be onsite for 8 hours a day. Mr. Keeney stated the Fixed Fee was negotiable; any time there is an extension. He stated that a 60-day extension would cost the Town approximately \$32,000.00. Selectman Wheeler stated that he felt the 10% Fixed Fee should be cut in half, the responsibility for the extension, he feels, lies equally between the Town and the State. Mr. Keeney went over the formula for the additional engineering costs due to the added work hours that Mr. Graton was going to put in. Selectman Wheeler and the other selectmen stated that they agree with the number of hours submitted. The roof material was discussed. Mr. Keeney had a sample of the metal roof with him, and stated that this is the same material as is on the Bump Bridge roof. Choices of colors were discussed and the color brown was chosen. The roofing material comes with a 35-year warranty. Mr. Bolger stated that these panels can be replaced; it is a snap lock system which he feels is an important added feature. Mr.

Bolger advised that the Blair Bridge is now sitting on itself; the 40 needle beams have been removed. The Acrow Bridge is scheduled to be pulled out on January 30th; this will then represent the winter shut down. There was a discussion regarding 7-day work weeks and the impact of harsh weather. Chair Davis polled the selectmen and stated that until the Acrow Bridge is removed, the 7-day work week has been approved.

Chair Davis then called on Fire Chief Daniel DesFosses to start the Joint review of Campton, Thornton and Ellsworth 2014 Proposed Budget for the Fire Department. Chief DesFosses referred to the budget proposal previously distributed. He noted a small change which had no impact to the bottom line. Chair Davis asked the Campton Board if they had any questions about the proposed Fire Department budget; there were none. Chair Davis asked the Thornton Board of Selectmen if they had any questions, about the Proposed Fire Department budget. Thornton Selectman Sabourn asked Chief DesFosses to re-confirm the amount of the Thornton portion of the proposed Budget, and then Selectman Sabourn stated that the Thornton Board of Selectmen had no more questions. Chair Davis asked if there were any questions from the public, no questions were asked. The next item discussed was the use of Lease/Purchase agreements for large ticket items such as fire engines and ambulances. The Campton Board spoke of their concerns that the Town of Thornton's use of a Capital Improvement program does not allow the use of Lease/Purchase agreements. The town of Thornton uses a Capital Improvement Program when budgeting for the Fire/Ambulance needs. The Town of Campton uses a Lease/Purchase program when dealing with Fire/Ambulance needs. Campton cannot enter into a Lease/Purchase agreement unless Thornton enters into the agreement too. Currently Campton is responsible for 58% of the Fire Department Budget. Thornton Selectman Sabourn stated that he is opposed the Lease/Purchase program. Chair Davis asked if he and the other Thornton Selectmen would please give this matter further consideration. Selectman Cheney made a motion to approve the 2014 Proposed Budget for the Fire Department, Selectman Kelly seconded the motion, and the Campton Board of Selectmen unanimously approved the 2014 Proposed Budget for the Fire Department. Thornton Selectman Sabourn made a motion to approve the 2014 Proposed Budget for the Fire Department, Selectman Peabody seconded the motion, and the Thornton Board of Selectmen unanimously approved the 2014 Proposed Budget for the Fire Department. There was no representation from the Ellsworth Board of Selectmen.

Chief DesFosses brought up the subject of Engine 5, it is a 1991 model. He feels that it needs to be replaced next year. He spoke about the pressing need to replace 30 Air Packs adding that getting parts for them has become very difficult. Selectman Morgan asked about spreading the cost of the new Air Packs over two years. None of these expenses are in the budget. Chief DesFosses states that he has put in for a grant with the Fire Fighters Union. The Fire Department has applied for the grant in the past but has been turned down, even though he feels that all the criteria had been met. The cost of 30 new Air Packs is approximately \$188,934.00. The grant would cover 95% of the cost, leaving the Towns with a cost of approximately \$9,446.00. The Chief stated that due to Federal budget cuts, and the sequester slow down, the grants are about a year behind. There was discussion regarding ways to spread out the number of Air Packs commissioned, to avoid a repeat of this situation. Selectman Morgan asked if 15 Air Packs could be put on the Warrant for next year, Chief DesFosses stated that this action might affect the

outcome of the grant. Thornton Selectman Sabourn stated that Thornton currently has a Capital Improvement Program entry for 15 Air Packs. Selectman Wheeler stated that he felt the present Air Packs are so subpar that the purchase of 30 makes sense. Selectman Cheney expressed concern, again, about commissioning all 30 Air Packs at the same time. Chair Davis asked Ann Marie about the Capital Reserves, and Ann Marie stated that Campton has \$45,000.00 in the Capital Reserve Funds.

Thornton Selectman Sabourn spoke regarding the recent Fire engine purchases the Town of Woodstock had made. He felt that the prices Chief DesFosses had quoted, earlier, for the fire engine was too high. Chief DesFosses stated that his concerns were with the specific needs of Campton/ Thornton & Ellsworth. Deputy Chief Ian Halm repeated that same concern; he did not feel the comparison was relevant. Chief DesFosses spoke regarding inquiries he made with several area towns, as to the Emergency vehicles they use to meet their Fire/ Emergency needs. Chair Davis thanked the Chief for this information and requested a copy of these comparison facts. Fire Commissioner Kelly Bolger stated the combined revenue; over the past six years from the department's emergency services was approximately \$554,000.00. The possibility of having some of this revenue set aside for future vehicle purchases was discussed as the current ambulance will have to be replaced shortly and it is hoped that the present ambulance could be kept as a backup.

In response to Thornton Selectman Sabourn's comment, Chair Davis and Selectman Wheeler spoke about the need for a complete inventory of the Fire Department's fire and emergency equipment and vehicles. Selectman Sabourn suggested that a sub-committee of the boards of selectmen and Fire Commissioners be established to study the fire and emergency equipment and vehicle needs. Chair Davis recommended that the sub-committee be comprised of at least one member from each of the Boards to, hopefully, provide the Towns with input and a greater understanding of the necessary fire and emergency equipment and vehicle needs.

Chair Davis then called on Kevin McGuire, the Transfer Station Manager. Mr. McGuire handed out copies of the 2014 Proposed Transfer Station Budget to each of the Campton Selectmen. He went over each entry. The transfer station took in 1,430 tons of municipal solid waste, and 420 tons of construction debris. The Transfer Station received a grant from the state, in the amount of \$2,860.00, for the purchase of a new baler. Transfer Station income from Recyclables was \$31,916.37. Total income was \$80,733.27. Mr. McGuire stated the budget was up slightly. Thornton Selectman Sabourn made a motion to approve the 2014 Proposed Transfer Station Budget, seconded by Selectman Hilliard. The vote for the motion was unanimous. Campton Selectman Morgan made a motion to approve the 2014 Proposed Transfer Station Budget and Selectman Cheney seconded the motion, and there was unanimous approval of the 2014 Proposed Transfer Station Budget.

At 8:20 p.m. Chair Davis called on Kelly Bolger regarding the Emergency Management/EOC. Mr. Bolger stated that he had submitted a grant on behalf of the Town of Campton for \$95,000.00 soft match money. This grant will make it possible for the Community Meeting Room at the Town's Municipal Building to be set up as an Emergency Operations Center (EOC), in the event of an emergency. Mr. Bolger discussed the floor plan depicting the layout of the EOC in the Community Room with a supply of Audio/Visual equipment. Ann Marie asked Mr. Bolger where this equipment would be stored; he stated

that a large monitor would be mounted on the wall, in the Selectmen's meeting room, where it would remain. He stated that there would also be 2 large monitors mounted in the Community Room. He explained how the EOC would be linked to the State of New Hampshire Emergency Management office in Concord, as well as Homeland Security. He stressed that the contact, at this level, would all be digital not via telephone. Mr. Bolger made reference to the fact that he and Ann Marie had already met with Paul Hatch, NH's Emergency Management Director. Mr. Bolger inquired about the Emergency Management 2014 budget and if he needed to attend the Selectmen's budget session on January 29th. Chair Davis advised that a budget figure had already been set by the Selectmen and there was no need for him to attend the January 29th budget session.

Mrs. Joyce approached the Selectmen and inquired as to who had testified before the Municipal and County Government Committee of the State Legislature with regards to HB 1266 with regards to towns having an option to appoint or elect Town Clerks. Selectman Davis and Selectman Morgan had attended and both testified. Selectman Davis advised Mrs. Joyce that she had testified as she believes that towns should have an option to either appoint or elect their Town Clerks likes cities do as there is definitely an advantage to towns if town clerks are appointed rather than elected in that Town Clerks can then be treated the same as all other town department heads. Selectman Morgan reiterated similar opinions. The New Hampshire Municipal Employees Association, Selectman Davis and Selectman Morgan are in favor of this Bill.

Chair Davis then made a motion to go into Non Public Session for a Personnel matter under RSA 91-A:3, II(c) which was seconded by Selectman Morgan, and with a roll call vote Selectman Wheeler-yes, Selectman Kelly – yes, Selectman Cheney – yes, and Chair Davis and Selectman Morgan – yes.

The Board came out of Non Public Session at 8:40 p.m...

Chair Davis then asked if there were any other business items, there being none, she adjourned the meeting. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Glenna Blair, Recording Secretary

A list of those attending the meeting is attached to these minutes.

PLEASE SIGN IN

ATTENDANCE SHEET
FOR
SELECTMEN'S MEETING
DATE: 1/27/14

Name (Please Print)

Holly Burbank

Selfmore

Peter Laufenberg

HEIDI BRISTOL

Jimmie

Nick Varin

Cory Hilton

Andrew Howe

Pete Hicks

Jan Wagner

Dale

Paul Steele JR

Erin Smith

David M. Lauer

Jan McKinnon

Paul Piscitelli

JAMES DEMERITT

Margaret Beaulieu

Kevin McFuire

Ian Halm

June O'Neill

Roy Sabourin

Bob Braf

Jammie Beaulieu

JOHN S. PAUL-HILLIARD

Rebecca Farnsworth

Diane Richards

