

MINUTES
SELECTMEN'S MEETING
AUGUST 12, 2013

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Municipal Building. Present were Selectmen, Sharon Davis, Charles Wheeler, Charles Cheney, Marsh Morgan and Karl Kelly. The Board signed the manifest and reviewed the bills. They signed 3 Building Permits and 4 appointments to the Parks & Recreation Commission.

A Member of the public who was in attendance at this meeting but not on the agenda was David Gaudio.

At 6:48 p.m. Chair Davis called the meeting to order and called on Kelly Bolger and Craig Keeney for an update on the Blair Bridge Project. Craig indicated that Sean James notified him that a response to the three week extension request made by Arnold Graton needed to be answered by August 19th. The Board previously agreed to take the 3 week extension request under consideration. After discussion and confirmation that the project was moving smoothly and material deliveries had been made, Craig and Kelly expressed that an extension was not necessary at this time. Selectman Cheney expressed that he would like to table the request for an extension. It was then agreed by the Board that Craig would inquire on Friday, at the Construction meeting, if Arnold Graton would be willing to withdraw the request for extension at this time. The Board did express that if there was another extension request needed as time progressed they would certainly be accommodating to that request at that time.

Kelly informed the Board that at a recent Fire Commissioner's Meeting the budget was reviewed and at present the Fire Department has approximately 39% of their budget remaining so, "They are still in good shape."

Chair Davis then called on the candidates for the Fire Commissioner position asking Brenda Boisvert to speak to the Board first. Chair Davis presented the following questions to be answered by each candidate: Why would you like to fill the position? What do you bring to the position and the hours that you are willing to spend? Ms. Boisvert explained that the Town was very accommodating to her while her husband was ill and she would now like to give back to the Town. She proceeded to address her qualifications in Human Resources, personnel development, leadership, policy/procedure review and development, negotiation skills, development of budgets, counseling and coaching and performance evaluations. She explained that she has an Associate's Degree in accounting so she is very familiar with the budget process.

Chair Davis then called on Brian Thibeault who also informed the Board that since becoming a resident of Campton over five years ago he has been involved with the community serving on the Old Home Day Committee. His entire career has been involved with fire and emergency services bringing with him strong reinforcement skills.

He retired from the Town of Plymouth Fire Department with 36 years of service, (the last 21 years as Fire Chief.) He now is employed part-time with the N.H. Department of Safety, Office of the State Fire Marshal, as a plans review examiner. He is also a graduate of the Executive Fire Officer Program of the National Fire Academy, Emmitsburg, MD.

The Board discussed with Kelly Bolger some of the tasks at hand for the Fire Commissioners and Kelly mentioned that the Fire Commissioners are presently lot more involved, i.e. the personnel manual needs to be revised, some more policies need to be set, while others need to be eliminated and experience in Human Resources is an asset in the position. Kelly admitted that the job description for a Fire Commissioner at present is very vague.

The Board acknowledged that both candidates were very well qualified and would bring a great deal to the Town. After further discussion between the Board members concerning Fire Department experience and Human Resources experience, Selectman Morgan made a Motion to approve the appointment of Brenda Boisvert for the position as Fire Commissioner. Selectman Karl Kelly seconded the Motion. With a roll call vote, the Motion was approved by a majority vote.

Chair Davis then continued with the meeting and called for a Motion to approve the Minutes dated July 29, 2013. Selectman Morgan made the Motion to approve the Minutes as presented and Selectman Wheeler seconded the Motion. The Minutes were unanimously approved as written.

Chair Davis then called on Ann Marie to review correspondence. Ann Marie indicated that NH Municipal Association is holding a “Budget & Finance” workshop in Bartlett, NH on September 10th and one at the Radisson Hotel in Manchester, NH on September 17th. The topics for discussion are: Basic Law of Town, Village District and School District Budgeting, Creating and Maintaining an Effective Capital Improvement Program, Health Care Reform update and State Aid Update. Ann Marie expressed that she would like to attend and invited anyone else who would like to attend to notify her for registration.

Ann Marie stated that she had a visit from the State DOT who informed her that they will commence work on the Bridge on Route 175 in Campton Hollow starting right after Labor Day; however, one lane will be left open.

An e-mail was received from Attorney Jae Whitelaw, from Mitchell Municipal Group regarding a Pole License Amendment to include taxing language on all licenses. Attorney Whitelaw informed her of the procedures necessary to amend pole licensing; i.e. A Public Hearing Notice, a Pole License Resolution, the actual new pole license itself with the required taxing language, Notice to Licensee Resolution Adopted and Petition for License. Sample forms were provided to Ann Marie, and she indicated she will be working with Hannah Joyce, Town Clerk Tax Collector regarding this matter

The Campton Historical Society is having a presentation regarding “The Social Black Bear: What bears have taught me about being human” which will be presented on Monday, August 19, 2013, at 7:00 p.m.

The franchise fee due the Town from Time Warner Cable has been received in the amount of \$8,623.77.

A thank you note from Bridge House was received expressing appreciation for the \$2,000 contribution made to the Shelter by the Town of Campton.

North Country Environmental Services has sent notice that effective immediately there will be a 1.466% increase in transportation related services rates only, (not disposal) based on the April, 2013 Consumer Price Index for the Northeast Region.

A Pre-Disaster Mitigation Grant was received requesting a one year extension bringing the completion date from September 9, 2013 to September 10, 2014. Kelly Bolger stated that he was aware of the extension and suggested that the Board agree to it as many Towns have already agreed and signed the extension. The Board agreed and the Contract Amendment – Period of Performance Extension was signed by the Board this evening.

There being no further correspondence, Chair Davis then called for Other Business – Selectmen’s Input and called on Ann Marie. Ann Marie distributed to the Board two landscaping proposals; one from Jane Hilliard and the other from David Gaudio and Leslie Hoyt. Ann Marie stated the proposals came in at \$27,000.00 and \$34,000.00. It was confirmed that the whole complex will be completed (rather than in stages) as there are still funds remaining in Municipal Building project to expedite the project completely. It was also pointed out that the Garden Club will be involved with some of the planting and that will bring the labor costs down. A Motion was then made by Selectman Morgan to accept the proposal presented by Jane Hilliard; the Motion was seconded by Selectman Wheeler. The Motion was then approved (by a majority vote) to hire Jane Hilliard for the landscaping project. Kelly Bolger acknowledged that he will be glad to work with Jane Hilliard regarding the irrigation system.

Chair Davis then called on Selectman Morgan who informed the Board that Pattie Barker had donated monies to repair the Thornton Mall building. Also, Charlie Brosseau and Frank Pino volunteered their time to make the repairs and Selectman Morgan suggested that thank you letters should be sent to recognize the three individuals.

Selectman Morgan also stated that the School Board has scheduled a meeting for August 13, 2013, at 6:15 p.m., at the school regarding input from the public on the possibility of making the old Town Office into a library. Discussion ensued objecting to turning the building into the library and favoring the original idea of the school selling the building.

Chair Davis then called on Selectman Karl Kelly who informed the Board that the Town Clerk’s Office still is without screens and there is only one window crank that has to be used for all the windows. Selectman Kelly also inquired about the new door that was to

be installed. Selectman Kelly mentioned that he believed all these items were on the punch list and have not been addressed. Kelly Bolger informed the Board that the finalized price on the door was approved last Wednesday. Kelly Bolger will address the other issues this week.

There being no Other Business – Selectmen Input, Chair Davis declared the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator