

MINUTES  
SELECTMEN'S MEETING  
September 28, 2009

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Town Office. Present were, Selectmen, Charles Cheney, Charles Wheeler, Craig Keeney, Sharon Davis and Marsh Morgan. The Board signed the manifest and reviewed the bills. They signed the revised Proposal from Hoyle, Tanner & Associates, Inc., 1 letter acknowledging a resignation, a letter of terms of Engagement for Legal Services from Nelson, Kinder, Mosseau & Saturley, P.C., 1 office equipment agreement from Lyndonville Office Equipment and 1 Residency Application.

Chair Davis called the meeting to order at 6:45 p.m. and called on Butch Bain, Road Agent, as the first appointment. Butch informed the Board that the paving was finished on Hodgman Hill Road and the ditches were touched up. He did indicate that the Highway Department did run into some problems hitting some underground Fair Point telephone lines. Butch stated that the lines were mismarked and he has 3 witnesses acknowledging that fact. He also has pictures explaining the problem. Fair Point has submitted claims for these incidents, and Butch will submit a written statement to Ann Marie to forward to Town Attorney, Laura Spector with the claims.

Butch also asked permission from the Board to extend Deven McIver's employment for another month. Butch also stated that David Goodwin will be out on medical leave for a month, so Deven's assistance will also be needed to fill the gap. Butch also would like to purchase new tires for Dave Thompson's truck (in the amount of \$795) as he was having trouble in the winter months. After reviewing the Highway Department budget, the Board agreed there were funds still available for Butch's requests and the Board granted the tire purchase and the extended employment of Deven McIver.

Butch explained that he had to add twice as many culverts as planned on Hodgman Hill Road and he would like to order more culverts to replace the depletion. He indicated the funds could come out of the left over paving monies since there was a minimal amount left which would not cover any other paving projects. The Board agreed to purchase the additional culverts.

Butch did mention that the price of salt has gone down and Granite State Mineral has quoted a price of \$59.23. Butch thanked the Board for their considerations and the Board thanked him for keeping them up-to-date.

At 7:00 p.m. Chair Davis called on Matt Moore regarding the Blair Bridge Project. Mr. Moore started out thanking Ann Marie, Butch Bain and Kelly Bolger for the expedient manner in getting the signage posted (per the NH DOT request) for the recent testing being done on the bridge. Mr. Moore indicated the report should be provided to the Town in mid-November. With this in mind, Mr. Moore wanted to know how the Board wanted to proceed. Mr. Moore's suggestion was for the Town to request Hoyle, Tanner

& Associates, Inc. to prepare a Proposal for the preliminary design, scope and fees. In this way, Mr. Moore felt it would save time and the Town will be ready when funding becomes available. After discussion, Chair Davis moved for a Motion, Selectmen Marsh Morgan made a Motion to request a Proposal from Hoyle, Tanner & Associates, Inc. for the preliminary design, scope and fees. The Motion was seconded by Selectman Craig Keeney, and the Motion was unanimously approved. The Board then thanked Matt Moore for coming.

Chair Davis then asked Ann Marie to review correspondence. Ann Marie indicated that State Monitor, Josephine Belville, has reviewed NH Homecraft Association's non-tax status and indicated that the association does not qualify. Ann Marie, with the assistance of Terry Knowles, from the Attorney General's Office, whom she met at a recent workshop with Selectman Davis, discovered that an application needs to be submitted by the Association. The Board agreed that they would like to keep NH Homecraft Association's non-tax status in effect for the year, while the application is properly processed. A Motion was made by Chair Davis to have NH Homecraft Association's non-tax status kept in effect for the year, (while the application process is being completed). The Motion was seconded by Selectman Wheeler, and the Motion was unanimously approved.

Ann Marie also indicated that she forwarded a letter to Nancy Mardin requesting the number of cemetery lots that have perpetual care on them. Ann Marie explained that Terry Knowles also indicated at the workshop that only a portion of the interest on the Cemetery Fund can be used for the maintenance of the cemetery, because it is only suppose to go for lots that have the perpetual care on them. Once Ann Marie receives this information she will be able to calculate the percentage of what interest will be available towards the 2010 budget.

Ann Marie also indicated that she received (from Laura Spector) a copy of the latest draft of the easement regarding the Muto property and the communication was distributed to the Board. Chair Davis read part of the communication from Attorney Spector indicating that, "there was nothing for the Selectmen to act on this evening". Tom Avallone was present at the meeting and requested some time to speak to give the Board a recent update. Chair Davis granted a five-minute presentation, as Mr. Avallone was not scheduled on the agenda. Mr. Avallone presented a new configuration of the Muto lot, "hammer head", and roadway, which he explained, has been presented by the Muto's to the Waterville Estates District Commissioners and the District's Attorney; and it is hoped that all will be agreed upon soon. Mr. Avallone stated the boundary line adjustment will be going before the Planning Board, and he stated that the Planning Board has agreed to approve the adjustment. It was unclear at the present time, until further communication from Town Attorney, as to what involvement the Board of Selectmen will be participating in pertaining to this matter.

At 7:30 p.m., Chair Davis called on Greg Jencks and Jane Kellogg as the next appointment of the evening. Greg proceeded to distribute to the Board an e-mail that was sent from Jane Kellog to Tim Bradstreet of Pike Industries regarding a hole in a portion

of the pit floor where excavation work is being done on Greg Jencks property on Bog Road. Concern was presented by Jane Kellogg regarding underground water reserves and wanted to know the plans for dealing with it. Mr. Bradstreet quickly responded to Jane; and it was acknowledged by Jane Kellogg that she was satisfied with the reply. Greg Jencks explained that he took this, again, as a personal harassment issue and felt that Jane was solely addressing the issue rather than including the Conservation Commission. It was explained to Jane and Greg (by the Board) that the lines of communication need to be wider, to alleviate any more problems in the future and to eliminate the potential for added costs to arise for Greg. It was also suggested that Jane Kellogg involve another member of the Conservation Commission when concerns arise. Greg and Jane thanked the Board for their time.

Chair Davis then moved for a Motion to approve the Minutes and the Non Public Minutes of the previous meeting. After 2 revisions, the motion was made by Selectman Morgan, seconded by Selectman Wheeler, the Minutes and the Non Public Session Minutes were approved as revised.

Chair Davis then continued with Other Business/Selectmen's Input. Chair Davis indicated that she and Ann Marie went to a workshop this past week and had a packet of information to share with the Board if anyone was interested. Also, she would like to start the budget process on November 9, 2009 and the Board agreed and would like to schedule the Police Chief as the first appointment on November 9<sup>th</sup>.

Chair Davis also learned at the workshop that the Rooms and Meals tax support will not be received by the Town until the end of December; therefore, the Town may need to borrow monies to offset this delay. Chair Davis also indicated the Revenue Sharing funds have been suspended for years 2010 and 2011.

Ann Marie mentioned that she did some research regarding the missing Community Guaranty Savings Bank Proposal letter, and it was determined that the letter was never actually sent from the Plymouth office; therefore, the problem was not in-house in the Town Office.

Chair Davis also mentioned that the Capital Reserve funds are all mutual funds and are handled by Charter Trust, who she believes, is partly owned by Meredith Village Savings Bank. This information was a follow-up regarding Meredith Village Savings Bank possibly handling the Town's Capital Reserve funds account presented by Selectman Keeney.

Selectman Morgan then requested a Non Public Session regarding a personnel issue. Chair Davis moved for a Motion to go into Non Public Session under RSA 91-A3,II©. Selectman Wheeler seconded the Motion and with a roll call vote: Selectman Davis – aye, Selectman Morgan – aye, Selectman Wheeler – aye, Selectman Cheney – aye and Selectman Keeney – aye, the Board went into Non Public Session at 7:50 p.m. At 7:55 p.m. the Board came out of Non Public Session.

Chair Davis continued with Selectmen's Input. Selectman Keeney explained that he would like the Board to think about the idea of the hiring of a "Town Manager" for the Town of Campton. Selectman Keeney explained that he has previously spoken to Ann Marie about this idea and he in no way wanted to eliminate her position. Selectman Keeney felt the benefit of a Town Manger would be to open up the possibility for "grant writing", free Ann Marie up to do administrative tasks and improve the efficiencies of all departments. There was some concern that the budget would reflect approximately a \$70,000 salary figure, plus benefits to hire a Town Manager. After discussion by the Board and agreement to discuss more thoroughly, Chair Davis asked Ann Marie to think about where she needs support with tasks. Chair Davis asked Ann Marie to keep a record of time spent on financial tasks in order to determine how much time could be saved for her to direct to other administrative areas.

There being no further business, Chair Davis made a Motion to adjourn, seconded by Selectman Morgan the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Eleanor M. Dewey  
Office Assistant to Ann Marie Foote, Town Administrator