

MINUTES  
SELECTMEN'S MEETING  
MARCH 10, 2008

The Board of Selectmen met for their weekly meeting at 6 p.m. in the Town Office Meeting Room. Present were Chairman James McGarr, Selectmen Charles Wheeler, Charles Cheney, Craig Keeney and Sharon Davis. The Board spent the first half hour going over the manifest and reviewing the bills. They signed 2 Residency Applications, 1 appointment for the Conservation Commission, and 1 authorization for NH State Liquor Commission regarding Waterville Estates Village District Community Center festival.

At 6:30 p.m. Chairman McGarr called the meeting to order. Chairman McGarr called on Ann Marie for correspondence since the Board's 6:30 p.m. appointment had not arrived. Ann Marie stated a brochure from NH Department of Revenue Administration was received regarding a workshop being held for any new Tax Collectors. Also, Ann Marie noted that Hannah Joyce wanted to remind the Selectmen that she needed three signatures for Town Election when the Polls close at 7:00 p.m. Ann Marie presented a letter from the Federal Emergency Management Agency (FEMA) regarding a change in status of a property in Campton.

At 6:35 p.m. Chairman McGarr called on the Board's first appointment. Ann Marie introduced Nancy Mayville, from the NH Department of Transportation (DOT), who had come to the meeting to discuss funding for the Blair Bridge. Nancy Mayville will be the contact person through the State for the Blair Bridge Project. Nancy Mayville pointed out that in order to get reimbursed from the State for bridge repairs (80%), the Town of Campton is required to use the QBS selection process (guidelines for municipalities to follow pertaining to bridge rehabilitation projects). She also was very informative as to the process on getting started and particular time frames and deadline dates. Ann Marie also indicated that a former Selectman had brought to her attention the Bump Bridge appeared to be in need of some repair. Nancy Mayville will provide to the Board copies of all the inspections done by the State in the past and will order a current inspection of Blair Bridge and an inspection of Bump Bridge. She also indicated that she has information on acquiring Federal funds that she will provide to Ann Marie along with any other pertinent applications/information in order for the Town to get started on the bridge repair.

Also present at the meeting was Robert Durfee, Vice President of Dubois & King, Inc. Mr. Durfee explained that he had no intent to jeopardize the Town funding for the Blair Bridge Project by the \$10,000 awarded to the Town from Dubois & King for engineering work. Mr. Durfee also wanted to make it clear to the Town and to DOT he had no intention of malice to either party. Mr. Durfee also indicated that he has a meeting scheduled with the DOT on Thursday regarding the funding. Mr. Durfee stated that he was still willing to help with the project and will not violate the QBS process. Chairman McGarr inquired as to whether or not Dubois & King, Inc. was on the State list of

qualified contractors in the area for covered bridge projects. Mr. Durfee confirmed that the corporation was on the list. Mr. Durfee graciously offered the \$10,000 award for funds to the Town to be used on any other project that might become available. The Board thanked Mr. Durfee and indicated that they would get back to him.

Chairman McGarr called on Ann Marie to continue correspondence. Ann Marie stated that Pitney Bowes presented two proposals for a new postage machine since the Town lease was going to expire. Pitney Bowes is upgrading the equipment and the Town would not be able to continue with the old equipment. It was agreed that the proposal for a monthly lease payment of \$95.00 per month, for five years would be signed for the upgrade.

Ann Marie indicated a notice from the Holderness Conservation Commission & Squam Lakes Association was received announcing a special outreach session regarding changes to the Comprehensive Shoreland Protection Act which will be held on 4/3/08, at 6:30-8:30 p.m., at the Squam Lakes Association on Rte 3 in Holderness. Ann Marie distributed to the Board the Web site statistics provided by Beverly Chappell.

Ann Marie also presented pictures of the Blair Bridge that Butch Bain had recently taken sighting several feet of boards that had been removed from the side of the bridge. Butch Bain indicated that he felt the extent of the missing boards was caused by vandalism and not wind. Ann Marie will inquire as to whether or not this will be covered by insurance.

At 7:10 p.m. Chairman McGarr made a motion to approve the previous week's Minutes. Selectman Wheeler seconded motion; the Minutes were approved by all.

Next on the agenda was Other Business/Selectmen's Input. Selectman Wheeler addressed the Internal Control procedure that was previously discussed at last week's meeting. Selectman Davis indicated that the proper process for adopting Internal Control procedures is as follows: the individual departments configure their particular controls within their own department, then it is up to the Board of Selectman to approve and to "roll out" the policy as it pertains to each individual department, and that being all approved by the Board, will then be adopted to become a policy. It was agreed by the Board that Police Chief Chris Warn, Hannah Joyce, Town Clerk/Tax Collector and Mary Durgin, Treasurer be invited to a meeting to discuss Internal Control issues/procedures.

Also discussed were some library issues and Ann Marie indicated that a Memorial service would be held on May 3, 2008 for Eddie Pattee. It was decided that some kind of memorial acknowledgement to Eddie would probably be decided upon after Town Meeting.

There being no further business, there was a motion from Chairman McGarr to adjourn, seconded by Selectman Wheeler, and voted by all, the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Eleanor M. Dewey  
Office Assistant to Ann Marie Foote, Town Administrator