

Selectmen's Meeting
March 20, 2006

The Selectmen met for their weekly meeting. Present were Selectmen Charles Cheney, Charles Wheeler, Jon Homer, James McGarr, and Sharon Davis. The Board Members welcomed Sharon as the new member on the Board. The Board reviewed and signed the manifest. They also approved an Intent to Cut, a sign permit, and an Intent to Build. Town Clerk Hannah Joyce administered the oath of office to the newly elected Selectmen, Sharon Davis & Charles Wheeler, and also to the new Road Agent, Robert "Butch" Bain.

David Thompson stopped by to let the Board know that he believes he has now completed all the paperwork that is required for the NH Homecraft site to be a non-taxable property. He completed both the A-9 and A-12 forms. Mr. Thompson indicated that he has done a lot of research, and found out that the NH Homecraft does not actually need a 501 designation as they do not pay a large salary to a CEO, and are not being left a large sum of money. He indicated that he may still pursue the designation, but will do more research on it. Selectman McGarr suggested that he contact the Social Security Office in Concord as they have been known to be helpful with this kind of issue. The A-9 and A-12 seem to fit the criteria for the non tax status for property taxes, and he wanted to thank the Board for all their help. He indicated that this will help get the organization back on its feet as they were afraid that they would have to close due to the amount of taxes. He also indicated that if the organization had to close that they have to sell the property for the assessed value, and the money must go for charity. He would like to see the disabled and elderly be able to keep making crafts and having a small source of extra income from the sale of their items. Ann Marie will check with Josephine Belville, our DRA monitor to see if we have all the forms necessary to make this happen.

The Board then sat down with the new Road Agent, Robert "Butch" Bain. The Board welcomed Butch, and wanted to go over some matters with him. They explained that outgoing Interim Road Agent Dick Giehl has agreed to stay on to help in the transition of Butch getting to know the roads in Town, the equipment the Town has, the plowing routes, the budget etc. They realized that there is a lot for him to learn, and wanted to make this transition as smooth as possible. They also understand that he has to give the Town of Plymouth some notice, and wanted to know when he would be able to start. He indicated that he could be on the job on Wednesday which was agreeable to the Board. The Board also indicated that Malcolm Avery, who was very helpful to Dick Giehl when he took over in September, will also be a big asset to him. Butch inquired about a list of Town Roads which consists of the roads we plow, and Ann Marie indicated is the only real list of Town Roads she has ever had available to determine them. Chief Warn, who was present, indicated that his office has a list with directions as to how to get to a particular road, and would provide that to him as well. Butch inquired about the hiring of a crew. The Board understood from Dick that Mackie was interested in one of the positions, and that they would start working

Selectmen's Meeting
March 20, 2006

on a job description and advertisement for the other position. The Board indicated that they would certainly like the Road Agent's input, but the ultimate hiring authority is the Board of Selectmen. Ann Marie will work with Butch in getting him familiarized with the budget, and how to code the bills for the highway department. He wanted to know if they Board had any plans as to what road projects they had planned for this year, and they indicated that Dick had gotten some quotes from Pike, but they had not determined what roads would actually be done this year. Selectman Davis indicated that when she was on the Board before that they had started to develop a Capital Improvement Plan, and wanted to know how that project was going. Selectman McGarr indicated that the Planning Board was suppose to be working on that as well, but he was happy to hear that Sharon felt that this was a priority as he had been bringing this up over the last several months as something that needs to be done. Selectman Homer commented that it will also be helpful for the CIP and the Road Agent to come up with some kind of a road inventory. It was agreed that Ann Marie will contact Dick Giehl, and Mackie and set up a time for them to meet with Butch on Wednesday. Butch gave the Board his cell phone number, and explained that his phone is set up so if it rings at his home phone it forwards to his cell so he is able to retrieve his messages. He indicated that he sometimes stays late or overnight in Plymouth to take care of his elderly father.

The Board then went on to discuss the list of appointments up for renewal this year. Ann Marie gave the Board a list of the names and expiration dates. This included, Hannah Joyce, Tax Collector, Frederic Porfert, Part-time Police Officer, Kimberly McGhee, Part-time Police Officer, Richard Giehl, Fire Commissioner, Daniel Morel, Fire Commissioner, Gregory Jencks, Planning Board Member, Stuart Pitts, Planning Board Member, Robert Barach, ZBA, Sam Plaisted, ZBA, Jessica Halm, Conservation Commission, and Melissa Greenawalt-Yelle, Conservation Commission. Selectman Cheney made a motion to approve these people, seconded by Selectman Wheeler, and voted in the affirmative by all. Ann Marie distributed the actual appointments to be signed by the Board. The Planning Board also needs to have an additional alternate appointed as Stuart Pitts has now moved up to full-time member due to Don Mower's resignation from the Board. Both Donald Johnson, Jr. and Craig Keeney have expressed interest in the position. The Selectmen agreed that they will wait and see who attends the Planning Board meeting tomorrow night, and take Chairman Marsh Morgan's recommendations. The Zoning Board of Adjustment also needs an alternate. John Pesaturo, Sr. who was present at the meeting indicated that he had submitted a letter of interest in the position. He indicated to the Board that he wants to make sure that things are kept in the proper zone. The Board inquired as to whether he had spoken with Chairman Barach about the position, and he indicated that he had not. They suggested that he should do that. Also Ann Marie indicated that Bob had given a recommendation back in February for George Wright who had contacted him about the position. The Board will wait to hear further from Bob Barach before

Selectmen's Meeting
March 20, 2006

appointing anyone at this time. Sharon Davis indicated that she had been a Trustee of the Trust Funds, and had to give up her position as it was a conflict with being a Selectman. She would like to recommend that the Board consider appointing Kim Elfstrom as she has been a Trustee previously, and has a lot of financial and investment background working in the banking industry. Selectman Wheeler made a motion to appoint Kim Elfstrom, and this was seconded by Selectman Cheney, and voted in the affirmative by all.

Having completed all the appointments, the next action of the Board was to elect a Chairman of their own Board. Selectman Wheeler nominated Charles Cheney, and Selectman McGarr seconded it, and it was voted in the affirmative by all. The Board then went on to pick an ex-officio for the Planning Board. Selectman Cheney expressed an interest in being in this position. Selectman McGarr made a motion to approve Selectman Cheney in this position, and it was seconded by Selectman Wheeler, and voted in the affirmative by all. Selectman Homer commented that he felt it was good that the Board Members have good communication with the other Boards whether they were ex-officios or not, and it seemed to work very well. A Board Member was needed for the Loss Safety Committee, and Selectman Homer was nominated by Selectman Wheeler, and seconded by Selectman Davis, and voted in the affirmative by all. A representative from North Country Council was needed as well. Selectman Wheeler has held that position, and he was nominated to continue in this position by Selectman Cheney, and seconded by Selectman McGarr, and voted in the affirmative by all.

The Board then turned discussion to the building committee. We have an impressive list of 17 names which continues to grow each day. The Board agreed that in order to bring this down to the five member group that they were considering that they needed further information from each person on the list. Ann Marie was requested to send out a letter to each person, and have them submit a one page letter indicating why they wanted to be on the committee, and what qualifications and experience that they had which would contribute to the committee. The Board felt that the committee should focus on the sub-station and land for future building needs. The Town Garage they felt did not need to be part of this committee's duties, and will work with the Road Agent, and the plans they had from a few years ago for the garage. Selectman Cheney also is involved in a Town Highway Garage where he works, and this will be helpful as well. Selectman Cheney also indicated that the Board should look at the quotes and design for the garage that we had gathered a few years back when we thought we were going to build it on the piece of land by Persons. Selectman Davis thought that the committee should be given a specific purpose so they can meet specific goals. It was agreed that the top priority of the committee should be to find a piece of land for a Town Office, and look at what the Town really needs. Selectman Wheeler indicated that the Board of Selectmen need to be clear on the price tag for this project. The Board also felt with the Pike land that

Selectmen's Meeting
March 20, 2006

they would work on an expansion for the Police and Fire buildings rather than build any new buildings. Selectman Wheeler indicated that he would contact Derek Hill from Pike tomorrow. Selectman Homer felt that with this idea that they would not need as much acreage as originally planned.

The Board then went on to review their correspondence. Ann Marie indicated that there was a housekeeping change that needed to be made to the Personnel Policies in reference to work schedule and overtime to reflect the Police Department's new policy of 43 hours worked before overtime. The Board reviewed copies of pages 3 and 4 from the manual, sections on work schedule and overtime, and with a motion from Selectman Wheeler, and seconded by Selectman McGarr, agreed to these changes. Voted in the affirmative by all. Ann Marie thanked Chief Warn for reminding her of this as it has been a hectic last few weeks. The Board was then reminded about the court hearing on Thursday in Grafton County Courthouse for the Sprites Beverage case. Selectmen Wheeler, McGarr and Ann Marie will meet Attorney Bates there. Ann Marie also reminded the Board that tomorrow night at the school, the Beebe River Village District will be holding their Annual Meeting which came about as a result of Deputy Attorney General Bud Fitch's efforts. An email from Grafton County Commissioner Bill Gabler updating the Board on County matters was given to each Board Member. Selectman McGarr mentioned that we were going to have Commissioner Gabler come back in and talk with the Board. He ask Ann Marie to call and invite him to next week's meeting.

The minutes from the previous meeting were reviewed. With a motion from Selectman Wheeler, and seconded by Selectman Cheney, and voted in the affirmative by all, the minutes were approved as written.

The meeting continued with other business. John Pesaturo inquired about his other letter he had written to the Board about being on the Pemi River Local Advisory Committee. Selectman McGarr indicated that he had spoken with Jane Kellogg who is on this committee, and that they would like to have someone on the committee who has property on the river, and Corey Smith had been mentioned as interested in doing this. Mr. Pesaturo felt that Mr. Smith should have to submit a letter of interest like he did as well. Ann Marie will give Corey a call. Dennis Prescott was present, and the Board inquired if he had any questions. He indicated that he had just come in to listen, and that the Board had addressed what he wanted to know about the Town Garage. He did ask Selectman Cheney whether they were going with steel or wood on his garage in Waterville Valley. Selectman Cheney indicated a wooden structure with the company CCI. The Campton Board had been discussing a steel building. Dennis indicated that he may be interested in bidding on it. He also indicated that he would be willing to help the Road Agent with a plan for the building if he wanted to come down to Trapper Brown and talk to him. Police Chief Warn was present, and wanted to let the Board know that Ford Explorer did not pass

Selectmen's Meeting
March 20, 2006

inspection, and needed new ball joints and an emergency brake cable. Selectman Cheney commented that was to be expected given the age of the vehicle. Chief Warn also wanted to give the Board an explanation of the survey that he spoke about at Town Meeting. He indicated that he is using a student from PSU who is doing this as part of his internship. He would be asking people questions about what they think of the service of the Police Department. He indicated that it would not be like the MRI survey done several years ago where people volunteered to be interviewed. People will be randomly ask to take the survey either here at the Town Office or the stores in the area. He will also speak with people in the Prosecutor's Office, and the Dispatch Centers. Selectman McGarr ask about his comments at Town Meeting that this intern will be going door to door, and did not think this was a good idea, and that he should not do this. Chief Warn indicated that they will not be knocking on the doors of people's houses. Chief Warn also advised the Board that there are still a number of people who are not displaying their 911 number, and he will put together a list of those who have not. There is a mechanism in the ordinance where the Town can fine the individuals who do not put up their number.

Under Selectmen's business, Selectman McGarr brought up that at budget time, Ann Marie had requested that the Board consider changing her title from Administrative Assistant to Town Administrator. He thought that the Board should agree to do this. Selectman Davis wanted to know if the job description would be changed. The other Board Members explained that the job title was changing, not the duties of the position. Ann Marie indicated that she does whatever the Board considers is her responsibility to do. Selectman McGarr made a motion to change Ann Marie's title to Town Administrator, and Selectman Wheeler seconded it, and it was voted in the affirmative by all. Ann Marie thanked the Board. Under additional input, Selectman Davis indicated that she was glad to be back on the Board. Selectman Wheeler indicated that we should invite Darlene Jennings and Chris Bolan to come back in next week to discuss the Neighborfest land.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Ann Marie Foote
Town Administrator