

**Campton Conservation Commission
Meeting Minutes
February 17, 2010; 7pm**

CCC Members Present: Jess Halm, Melissa Greenawalt –Yelle, Jane Kellogg, Tammy Wooster

Others Present: Bryon Middlekauff, Nick Sceggell from Granite State Rural Water

1) January Minutes:

Melissa made a motion to approve the minutes from our January meeting. Jane seconded the motion. All were in favor.

2) Groundwater Reclassification efforts, continued:

Nick Sceggell set up a screen and projector to share some groundwater documents he has been working on. The group reviewed and gave final approval to a letter that will be sent to Campton area businesses as a first step in communicating the Reclassification project. Not all businesses will be sent a letter, only those who are presumed to have more than 5 gallons of a regulated substance on site and will be deemed a potential contamination source (PCS) only after a follow up phone call.

Next Nick displayed a spreadsheet containing the list of PCS's which detailed 26 business names, addresses and associated contact info. All agreed that the list was nearly complete and discussed how to most efficiently get the letter out to all of the businesses on the list. Jess offered to help Nick complete a mail merger and they agreed to meet at her house on Monday Feb 22nd at 2pm. Jess will get CCC postage and mailing labels before the meeting. Jane asked whether the letter should be CC'd to the Select Board and it was decided to send a copy of the letter and business list to Ann Marie.

A communication strategy was then discussed, in particular how to best draft a script of what will be said when calling businesses on the PCP list as a follow up to the letter. Jess said that if she were a business owner receiving the call she would want to know what is considered a regulated substance and what are the Best Management Practices (BMP's). Jane emphasized the importance of letting business owners know that they are likely already implementing BMP's. It was decided to hold a mini work session on March 2nd from 4-5 pm to finalize the script and assign phone call duties to CCC members.

Tammy asked Nick if he had been able to meet with the CVP to bring them on board and Nick said he hadn't but will continue his attempts to meet with Gary. Jess said she received a note from Gary who gave approval to the Chamber of Commerce letter signed from both the CCC and the CVP. Jane will contact CVP members and invite them to our work session.

In the meantime, Nick will draft the phone call script and post it on Gmail for review along with DES fact sheets for reference.

Finally, Nick shared a list of other Reclassification related tasks that he has been working on. He spoke of an upcoming workshop he will attend at the Holderness School where he will learn

about new GIS software that is used to simulate hazardous spills and their impacts to groundwater. Nick thought perhaps this tool could be used when communicating the importance of protecting groundwater to different groups as part of the reclassification work. Nick also plans to hold a public workshop at a site that best exemplifies the use of Best management Practices, so business owners can see how to properly store, handle and dispose of substances. Nick hopes to meet with the towns of Pembroke and Plymouth both of which have completed reclassification of their aquifers/Wellhead Protection Areas. Lastly, Nick wants to update the list of PCS's to include not just businesses, but also residents living within the Wellhead Protection Areas for the purpose of a future education effort. CCC members thanked Nick for all of his work and Nick left the meeting.

3.) Town Protocol on fundraising/accepting donations/monies:

a. Leah Donation:

Melissa reported that she had received a check from Leah Gray in the amount of \$150 which was donated to cover sign and gift card expenses. What to do with the check was discussed, in particular how to reimburse CC members for out of pocket expenses made to create the sign. No one could recollect how past donations from Leah were handled, so Melissa will ask Ann Marie for guidance.

b. Information from Carol Andrews:

Melissa told of how she is still trying to resolve the question of how to set up accounting for future gift card sales. Hannah maintains that the CCC should ask the Select Board to allocate a separate fund for this purpose. Alternatively, Carol Andrews from the NH Assoc. of Conservation Commissions told Melissa that any revenue generated from card sales should go directly into the Conservation Fund. Jess suggested that Melissa follow up with Carol and ask for something that details the above in writing. Jane referred to the Conservation Commission Handbook and found some relevant references, which Melissa will follow up with. Melissa will also try to amass information about how other Conservation Commissions have handled similar situations.

c. Select Board Agenda:

Melissa will contact Ann Marie and communicate the CC's wishes to properly follow protocol and ask to be put on the Select Board agenda to discuss the need to formalize the gift receiving process.

4.) Town Meeting Pre-prep:

a. Pattee House Sale Warrant Article:

CCC members read lists of people they intend to contact before town meeting to ask for support of the Warrant Article. Melissa will look at our "Friends of the CCC" mailing list to add to those to be contacted.

b. TM Display:

It was decided to display only the Benefits of Land Conservation poster at Town Meeting this year. Melissa will contact the moderator for permission.

5.) FYI:

a. Leah request:

Melissa read aloud a note from Leah thanking the CCC for the sign work and for sending her a note on one of the new cards. She also requested a future project, specifically to install a railing at the first brook crossing bridge. All agreed that this was a great idea to make the trail accessible to all.

b. Bryon Middlekauff appointment:

Bryon is on the Select Board agenda for Monday Feb 22nd at 6:45pm to be appointed as the newest CCC member. Melissa will also attend.

c. PCP Forest Management:

Jess said that she had forwarded Dave Falkenham's management recommendation write-up to Dave Thompson. After town meeting, Jess will set up a forest walk meeting with Dave Thompson and the CCC to further discuss timber management plans.

d. PRLAC meeting Feb 23rd:

Jane had recently circulated a PRLAC e-mail inviting Campton and Thornton CC members to a meeting to discuss ARM Fund project ideas. Jane and Tammy will attend this meeting at PSU at 7pm.

e. Various Wetland/CSPA application follow-ups:

After opening several pieces of CCC mail, it was determined that there was no new CCC action required other than routine filing.

f. Planning Board/PRLAC: Jane reported nothing new aside from the aforementioned PRLAC meeting.

Meeting Adjourned 9:40pm
Next Meeting; March 17th, 7 pm

