

Campton Building Committee
Minutes of Meeting
April 22, 2006

Present: Sharon Davis, Cliff Barber, Patrick Miller, Brian Hilliard, Craig Keeney, Terri Qualters, Tim Kingston, Bruce McKenzie, Dick Giehl, Ted Hammond and Will Lambert

The meeting commenced at 9:35 a.m. with each member introducing themselves and sharing with the Committee the reasons they wanted to serve on this committee.

Sharon explained that the purpose of this Committee was to specifically look at the Town Office building, the Fire Department facility on Route 49 and the Police Department facility, and recommend appropriate solutions to space needs. The construction of the town garage and the Fire Department substation are separate projects which were approved at the last town meeting and are not a part of the Committee's purpose. Upon review of the Committee Purpose statement, it was the consensus of the committee members that the purpose statement should be revised to study growth for the next "20" years instead of "10" years.

Upon motions duly made and seconded, the Committee unanimously approved the following nominations:

Chairperson -	Patrick Miller
Vice Chairperson -	Cliff Barber
Secretary -	Sharon Davis

It was agreed that the Committee would meet every other Wednesday at least in the beginning of this project beginning with May 3. With the exception of May 3, meetings will begin at 7:00 p.m. at the Selectmen's Office. If the Selectmen's Office should not be available, we possibly could meet either at the Campton Historical Society building or at the Elementary School Multi-Purpose Room. Each meeting will last no longer than 90 minutes.

Patrick commented on information available at the NH Office of Energy & Planning which provides historical growth statistics of NH municipalities as well as predicted growth that would help us with our research. Craig also advised the Committee that the Planning Board is in the process of updating the Master Plan and the Capital Plan, and the Planning Board will be meeting with the same consultant who had assisted Thornton with its plans. Craig will keep the Committee advised as the Planning Board progresses with these projects.

Patrick commented that he saw this project in four phases:

Assessment phase
Goal Setting phase

Options phase
Recommendation phase

Cliff Barber agreed to draft a project (Gantt) chart for the goal setting phase, and he will present a draft of same to the committee at the next meeting.

It was a consensus of the Committee that there should be a “marketing” component in order to keep Campton citizens advised as the Committee works on this project. Sharon advised that the minutes would be posted on the Town of Campton’s web site, and that a press release would be forwarded to the local newspapers.

Next meeting: The next meeting will be on Wednesday, May 3rd beginning at 6 p.m. with site visits of the Police Department facility and the Fire Department facility on Route 49. After viewing these facilities, the Committee members will congregate at the Campton Town Office to view that facility, and then hold its regular meeting in the Selectmen’s office. Questions for the staff located at these facilities will be developed to ensure we gather as much information as possible to assist with the Assessment Phase of this project. Committee members were requested to forward example questions to Sharon at her Northway Bank email address.

The meeting adjourned at 10:40 a.m.

Respectfully submitted,

Sharon L. Davis, Secretary