

MINUTES
SELECTMEN'S MEETING
FEBRUARY 11, 2013

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Town Office. Present were, Selectmen, Craig Keeney, Charles Cheney, Charles Wheeler, Sharon Davis and Marsh Morgan. The Board reviewed and signed the manifests.

Members of the public present at this meeting but not on the agenda were: Cheryl Donahue and Don Walker.

Chair Keeney called the meeting to order at 6:50 p.m. and called on Kelly Bolger for an update on the Municipal Building and the renovations to the old Police Department for the Town Clerk/Tax Collector's Office. Kelly distributed a floor plan for the old Police Department with a front counter design. Kelly presented options for the front counter and other revisions (with price quotes), which total approximately \$20,000.00. Kelly informed the Board that the framing is done and there are questions that need to be answered by an IT person. As far as the Municipal Building, the Selectmen's Office side is completed with all workstations installed. Kelly indicated that another test is going to be run regarding the heating issue on the Selectmen's side of the building. Kelly discussed the possibility of purchasing additional chairs for the Conference Center and it was mentioned that wastebaskets have to be purchased for the Municipal Building. Ann Marie provided Kelly with the calculation of soft costs pertaining to the Municipal Building. The Board then thanked Kelly for his time.

At 7:00 p.m. Chair Keeney invited Sean James and Matt Moore to the table while the four bids for the Blair Bridge Project were distributed to Board members to open. Sean James explained that each bid would be comparing "apple to apples" so that the Board can just focus on the total bid for each contractor. The bids that were received are as follows: Alpine Construction, LLC in the amount of \$2,631,198.48, Arnold M. Graton Associates, Inc. in the amount of \$2,242,982.00, Northern Construction Service, LLC in the amount of \$2,895,258.00 and Blow & Cote, Inc. in the amount of \$2,754,830.28. Sean James explained that he will follow-up with a recommendation letter to the Board and an acknowledgment to Arnold M. Graton Associates, Inc. that they came in with the lowest bid and have been awarded the job. The Board was pleased with the results. Chair Keeney then inquired about the 3-month waiting period for May construction to begin on the Blair Bridge Project. Sean James explained that projects are usually slow at commencing; however, there is some flexibility. He indicated there is time needed to get material and then time is needed for "shoring up". There was discussion concerning an update on the breakdown of funds being provided by Federal, State and the Town's portion. Matt Moore agreed that he would provide an update to the Board. Chair Keeney indicated that this would assist the Board at the Town Meeting informing the public that the Blair Bridge Project will come in under budget. The Board then thanked Sean James and Matt Moore for coming.

Chair Keeney then called on Ann Marie to review correspondence. Ann Marie indicated a copy of a letter was received from Mitchell Municipal Group, P.A. directed to the NH Department of Safety requesting certain copies of agreements entered into between the Town and the Department of Motor Vehicle regarding the registration of vehicles by a municipal agent.

A letter was received from Judy Landry, President of the Campton Historical Society. (CHS), The CHS is requesting permission to pursue a listing of the Campton Historical Society Building on the NH State Register of Historic Places. Mrs. Landry explained in the letter the benefits of this endeavor, i.e. easier to apply for and receive grants for the maintenance and improvement of the buildings and property. Mrs. Landry also explained that a confirmation letter was received from NH Division of Historical Resources indicating that there are no restrictions on making changes to the building once the CHS was placed on the Register. After discussion, the Board was in full agreement to pursue the endeavor.

Chair Keeney continued the meeting by calling on Ann Marie to review the 2013 Proposed Budget. Ann Marie distributed the updated Proposed Budget to the Board for review. There was discussion about the Wage Study, employees' compensation and Warrant Articles. After review of the Proposed Budget the legal line was increased from \$19,000.00 to \$24,000.00. There was concern expressed by Selectman Davis that the telephone line under Gen. Gov. Bldgs. needs to be researched and the amount increased. There was also discussion and a telephone conference call made to Police Chief Warn regarding the \$11,500.00 in Uniforms & Equipment. Chief Warn explained that this figure included additional radio equipment that would provide additional speakers in the Police Department. Selectman Cheney suggested that just one additional speaker be placed in a central location such as the hallway eliminating all the additional speakers. The Board will inquire to see if this cost can come out of the new construction, not the Police Department Proposed Budget. Ann Marie indicated that the Highway Department Proposed Budget increased; however, this reflects an increase in crew wages. Ann Marie also informed the Board that Butch Bain, Road Agent has saved the Town money in mechanical costs over the past years. She explained that just recently Butch (with the assistance of Dave Goodwin) replaced the transmission in one of the trucks saving the Town thousands of dollars.

Chair Keeney then proceeded to Selectmen's Input – Other Business. Chair Keeney called on Ann Marie who reminded Chair Keeney that the Selectmen's Report for the Annual Town Report is the Chairman of the Selectmen's duty to provide. Chair Keeney informed Ann Marie that he would have the report available to her on Wednesday.

Ann Marie also reminded the Board that the Board has a meeting at 4:00 p.m. on Wednesday, February 20, 2013 at the Town Office with Main Stay Technologies and Certified Computer Solutions, LLC to discuss their proposals. Also discussed at this meeting will be the Warrant Articles.

Ann Marie also informed the Board that she was suppose to meet with Mike Soma last week regarding accounting assistance but she has not heard any further from him. Selectman Wheeler will contact Mike Somma. Selectman Davis suggested that an amount be included in the Proposed Budget for the accounting cost.

There being no further business, Chair Keeney declared the meeting adjourned at 8:40 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator