

MINUTES  
SELECTMEN'S MEETING  
JANUARY 28, 2013

The Board of Selectmen met for their weekly meeting at 6:30 p.m. at the Campton Town Office. Present were, Selectmen, Craig Keeney, Charles Cheney, Sharon Davis and Marsh Morgan. Selectman Wheeler was not present due to a conflict in schedule. The Board signed the manifest and reviewed the bills. They signed 1 Nomination for a position, 1 Notice of Intent to Cut and 1 Agreement with Central Signal Corporation.

A member of the public who was present at the meeting but not on the agenda was: Charles Brosseau.

At 6:45 p.m. Chair Keeney called the meeting to order and called on Kelly Bolger for an update on the Municipal Building. Kelly distributed a copy of an optional floor plan for the old Police Department for the conversion to the Town Clerk/Tax Collector's Office. Kelly informed the Board that there is a design issue at the Municipal Building with the heating and air conditioning adjusting the front office of the Selectmen's Office and the Selectmen's Meeting Room/Planning Board Room. Kelly indicated this would be taken care of. Kelly also informed the Board that green carpet was installed in the Police Department's area in error and seemed to be a shared mistake of miscommunication and documenting so it seemed fair that the costs be split 3 ways in order to take care of the issue. Kelly seemed to think that the Town could utilize some of the carpet. Kelly also mentioned issues pertaining to Fairpoint; however he commended Bay Ring as they have been a pleasure to deal with. Kelly informed the Board that the Police are all moved in as of today. The Board thanked Kelly for his time and hard work.

Chair Keeney then called on Ron Reynolds and May Brosseau to discuss GIS and tax maps. May distributed to the Board the new tax maps and zoning map which they have prepared for the Town. Ron explained that they have also worked with the Planning Board in order to accomplish these tasks. He explained that when starting the project they discovered errors in the digital maps and also inconsistencies on the paper maps, which they have corrected. Ron explained that in order to enhance this project (i.e. the ability to hopefully designate the correct frontage on each lot) new software is needed. Also they would like to be able to print out the maps in house which will save the Town money. Ron and May presented a budget for the GIS program which will reflect an allowance for the software purchase and printer. After discussion, the Board was pleased with the results presented by Ron and May and agreed to the budget and purchases. The Board agreed that the Town is now ready to create their own tax maps with updating on a regular basis. The Board then thanked Ron and May for their hard work.

Chair Keeney then called on Ann Marie who presented the Library Trustees' 2013 Proposed Budget to the Board. Ann Marie pointed out the reason that the wage lines decreased is because last year there were 53 pay weeks. Also, this year the Library Trustees agreed not to give a pay raise in order to keep the budget down. The Board was pleased that the bottom line was under from last year and agreed that the Library Trustees did not have to come in to discuss their proposed budget.

Craig Keeney then called on Police Chief Warn who presented an estimate of repairs (as requested) concerning issues with the Ford Expedition. Chief Warn indicated he was still waiting for lease figures to come in. After discussion, the Board agreed that the Police Department should hold on to the Expedition and purchase just one vehicle this year rather than two. Chief Warn also informed the Board that the Department was all moved in and they are very pleased with the Municipal Building. Chief Warn commented that the building is a well-planned use of space. The Board then thanked Chief Warn for coming in.

Chair Keeney then called for approval of the Minutes of the previous meeting. After revisions made by Selectman Davis to the Minutes dated January 14, 2013 and January 23, 2013, a Motion was made by Selectman Morgan to approve the two sets of revised Minutes. Selectman Cheney second the Motion and the revised Minutes were then unanimously approved.

Chair Keeney then called on Ann Marie to review correspondence. Ann Marie indicated that Plodzick & Sanderson had sent a fraud questionnaire and Selectman Davis agreed to complete the form.

Ann Marie also presented to Chair Keeney a letter drafted by Town Attorney Laura Spector-Morgan for Chair Keeney to sign.

Ann Marie indicated that upon researching the trailer lease for the Selectmen's Office she discovered it expires on May 16; however, Selectman Davis indicated the lease could be terminated at any time. Ann Marie also indicated that a cost will be charged to the Town for the removal of the trailer and she will contact William Scotsman for those figures and she will inquire to see if there are any charges for terminating the lease early.

Ann Marie also indicated that she spoke with the Post Master and the Municipal Building could have mail delivered to the one building or a Post Office box could be purchased. There was discussion regarding a discrepancy as to just one delivery to the Municipal Building when in fact the old Police Department and the Municipal Building have two different addresses, therefore, the possibility of two separate deliveries. Ann Marie will pursue this further with the Post Master.

Ann Marie also asked permission from the Board to get rid of some old equipment in the Selectmen's Office, which is no longer used; i.e. old monitors and printers. The Board agreed to get rid of the items.

After discussion, the Board decided to schedule the Budget Hearing on February 13, 2013, at the Municipal Building, in the Community Room, at 6:30 p.m.

Chair Keeney then called on Ann Marie to continue the review of the 2013 Proposed Budget. After discussion, the legal line was established at \$19,000.00. The Moderator and meals line was changed to \$3,225.00 and the Mid State allocation line was increased to \$1,000.00. There was also discussion concerning Warrant Articles

Chair Keeney then called for Other Business Selectmen's Input. Chair Keeney inquired as to the guidelines for who could actually utilize the Community Room at the Municipal Building (as defined by the Bond regulations). It is believed that only departments within the Town can use the Building. The space could not be rented out to any organization or individual. The Board agreed that guidelines need to be in place.

Chair Keeney then called on Selectman Cheney who inquired about the Pre-Bidding meeting that was schedule on January 24, 2013 for the Blair Bridge Project. Chair Keeney indicated that 5 out of the 6 contractors were present at the meeting. The one contractor not appearing (Wright Construction) was on site at the Town of Bath's project. Chair Keeney stated the meeting went well; however, it was learned that the construction would not begin until the end of May. Chair Keeney is going to approach Matt Moore regarding this 3-month delay.

There be no further business, Chair Keeney declared the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Eleanor M. Dewey  
Office Assistant to Ann Marie Foote, Town Administrator