

MINUTES
SELECTMEN'S MEETING
SEPTEMBER 19, 2011

The Board of Selectmen met for their weekly meeting at 6:30 p. m. at the Campton Town Office. Present were, Selectmen, Sharon Davis, Charles Wheeler, Charles Cheney, Craig Keeney and Marsh Morgan. The Board signed the manifest and reviewed the bills. They signed 1 Notice of Intent to Cut, 1 Tax Abatement, 2 Tax Agreements, and 2 Building Permits.

At 6:45 p.m. Chair Davis called the meeting to order and inquired if there were any agenda changes. Ann Marie indicated that an additional appointment was made for 7:00 p.m. regarding a tax matter for a Non Public Session under RSA 91-A:3,II©.

Chair Davis then made a motion to go into Non Public Session under RSA 91-A:3© regarding a personnel issue. The Motion was seconded by Selectman Morgan, and with a roll call vote: Selectman Davis – aye, Selectman Morgan – aye, Selectman Wheeler – aye, Selectman Cheney – aye and Selectman Keeney – aye, the Board went into Non Public Session. At 7:00 p.m. the Board came out of Non Public Session and the Minutes were sealed.

Chair Davis then called on their next appointment and called for a Motion to go into Non Public Session under RSA 91-A:3© regarding a tax matter. The Motion was made by Selectman Wheeler, seconded by Selectman Morgan and with a roll call vote: Selectman Davis – aye, Selectman Morgan – aye, Selectman Wheeler – aye, Selectman Cheney – aye and Selectman Keeney – aye, the Board went into Non Public Session. The Board came out of Non Public Session at 7:10 p.m.

Chair Davis then called on Ann Marie to discuss upcoming Budget procedures. Ann Marie informed the Board on the present state of the budget; and as a whole she stated it was in good shape. She briefly went over funds that have gone over budget such as the street signs and she believes the Building Fund will go over budget and the insurance property liability is over. She stated the Police and Highway Department were in good shape. She indicated she would soon be providing copies to the Board for the 3rd quarter. Having reviewed the good shape of the budget, Ann Marie indicated that she would like to suggest that the Board look at some kind of an increase in employees' compensation (possibly implementing a merit system procedure) for the upcoming budget. Ann Marie stated that she briefly discussed this with individual Board members; however, she would like to know the Board's thoughts as a whole. The Board concurred that they were in agreement with some kind of merit system process and the next step would be to devise an evaluation form to be used to measure each employee's job performance. Ann Marie indicated that she spoke with Police Chief Warn and he has agreed to assist in helping to train other Department Heads in this process since he has been using this for his Department for quite a while. It was also agreed that when the evaluation form has been completed it be e-mailed to the HR Committee to review and recommend to the full Board. There was also discussion concerning establishing a pay range for each position.

Regarding another budget issue, Selectman Keeney suggested that Ann Marie inform Butch Bain, Road Agent to be prepared to have on hand fuel records to accommodate the Board in the budget process, as fuel prices are not steady.

Chair Davis then called for approval of the Minutes of the previous meeting and 2 sets of Non Public Minutes. After revisions made by Selectman Morgan to the Minutes and one set of Non Public Minutes, Selectman Wheeler made a Motion to approve the Minutes and one set of Non Public Minutes as revised, and approve one set of Non Public Minutes as written. The Motion was seconded by Selectman Morgan, and the revised Minutes and Non Public were approved and one set of Non Public Minutes approved as written.

Chair Davis then called on Ann Marie to review correspondence. Ann Marie indicated that Gail Beaulieu sent an e-mail to May Brosseau regarding acquiring maps with designated tax map boundaries and town boundaries on an aerial photo which are available regarding the proposed route of the Northern Pass Project. Ann Marie inquired if the Board was in agreement that May Brosseau and Ron Reynolds work with the GIS program data to acquire this information. The Board concurred.

A proposal to fund and manage Campton, Thornton, and Ellsworth Fire Department (prepared by the joint Fire Commissioners) was received.

James St. Jean Auctioneers sent notification of a Surplus Property Auction to be held October 15, 2011, at White Farm, 144 Clinton St., Concord, NH. Ann Marie will direct copies of the notice to the applicable departments.

Notice was received from Primex to alert Towns that Community Emergency Response Team (CERT) volunteers who become injured and out of work would qualify for paid wage replacement. Also, Primex forwarded a Multi-Year Discount Program Agreement regarding workers compensation placing a cap increase not to go over 8%. A Motion was made by Selectman Morgan to authorize Chair Sharon Davis to sign the Multi-Year Discount Program Agreement on behalf of the entire Board. The Motion was seconded by Selectman Wheeler and authorization for Chair Davis to sign the agreement was unanimously approved and Chair Davis signed the agreement this evening.

Ann Marie distributed to the Board a letter from the Conservation Commission regarding the Commission moving forward with discussion about the Warrant Article tabled as last year's Town Meeting concerning conservation fund expenditures made to "qualified organizations". The Conservation Commission requested the Board review the information provided and they would like to meet with the Board on October 17th to discuss further.

Ann Marie indicated that she now has five people signed up for the Cable Committee. It was determined by the Board that 5 interested parties is sufficient and Selectman Wheeler will schedule a meeting with the committee. It was suggested that a copy of the present

cable agreement and a copy of the map (depicting all areas of cable service and all areas presently not serviced) be available for this meeting.

There being no further correspondence, Chair Davis then called on Selectman Keeney regarding Other Business – Selectmen’s Input. Selectman Keeney indicated that one more snowmobile Town road crossing had been missed and he inquired if the Board would approve this additional snowmobile Town Road crossing on Depot Street. The Board unanimously approved of the crossing and signed the approval presented by Selectman Keeney this evening.

Selectman Cheney inquired about the status of the Blair Bridge repairs regarding the damage from storm Irene. Ann Marie indicated that Bob Durfee will have his report to Stan Graton and the insurance company today, and once the work commences it will take approximately one month to complete.

Ann Marie indicated that she, Butch Bain and Fire Chief Tobine attended a FEMA meeting last week and Chief Tobine has agreed to compile all the necessary documents for FEMA.

Selectman Morgan indicated he would like to commend the Highway Department on the expedient repair work done on Brayman Road and Town Pound Road and the “good job” that they had done.

Chair Davis indicated that she had received the final plans regarding the safety sign installation project in Town which the State initiated. She turned the plans over to Ann Marie this evening.

There being no further business, Chair Davis declared the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Eleanor M. Dewey,
Office Assistant to Ann Marie Foote, Town Administrator